

ANNEX 8 – SCRUTINY COMMITTEES

The Council appoints the following Scrutiny Committees to exercise its overview and scrutiny functions under the Local Government Act 2000 and the National Health Service Act 2006 and Regulations made under those Acts.

1. Overview and Scrutiny Committee

1.1 Membership:

- (1) 10 Councillors not being members of the Executive or Deputy Executive Members comprising a Chairman appointed by the majority Political Group (or if there is no majority Political Group by the Political Group of which the Leader of the Council is a member), 2 Vice-chairmen one appointed by each of the largest 2 Political Groups other than the Political Group of which the Chairman is a member, and 7 other members of the Council; and
- (2) 2 Parent Governor representatives, 1 Church of England representative and 1 Roman Catholic Church representative who shall only be entitled to vote on any question which relates to any education functions which are the responsibility of the Council's Executive and which falls to be decided at the meeting.

1.2 Remit

- (1) To act as the Council's Overview and Scrutiny Committee for all purposes except for those matters which are within the remit of the Health Scrutiny Committee.
- (2) To act as the Council's crime and disorder committee for the purposes of the Police and Justice Act 2006; and to ensure that scrutiny of crime and disorder issues is carried out at least annually.
- (3) To determine an annual work programme for scrutiny, keeping flexibility to deal with urgent issues.
- (4) To appoint sub committees or time limited, task and finish Topic Groups to undertake detailed scrutiny work and make recommendations to the Executive and other bodies; and to establish one-off scrutiny hearings where that is appropriate.

- (5) To appoint and manage a pool of Topic Group Chairmen and to ensure that members of this pool are trained. The pool will be open to all Councillors except for members of the Executive and Deputy Executive Members and will also be open to the additional statutory members.
- (6) To have a reserve power to scrutinise issues itself, when urgent or required by law.
- (7) To recommend a system to the full Council to monitor the quality of Topic Group work, all other scrutiny work and the implementation and impact of recommendations. *(see below)

2. Health Scrutiny Committee

2.1 Membership:

10 Councillors not being members of the Executive or Deputy Executive Members and 10 District councillors (voting and not being members of their respective District Executives) (each District being able to nominate one of its councillors).

2.2 Remit

- (1) To scrutinise the planning, provision and operation of all Health Services affecting residents of Hertfordshire.
- (2) To be a statutory consultee in relation to proposals by local NHS bodies for substantial development of the health service.
- (3) To scrutinise Health items which are not the subject of Statutory consultations.
- (4) To scrutinise the Council's public health functions under the Health and Social Care Act 2012, the National Health Service Act 2006 (as amended) and any other relevant legislation.
- (5) To scrutinise the work of the Health and Wellbeing Board established under Section 194 of the Health and Social Care Act 2012.
- (6) To report to the Council on the implementation of the Committee's work programme.

- (7) To appoint sub committees or time limited, task and finish Topic Groups to undertake detailed scrutiny work and make recommendations to the Executive or other bodies; and to establish one-off scrutiny hearings where that is appropriate.
- (8) To recommend a system to the full Council to monitor the quality of Topic Group work and the implementation and impact of recommendations*

3 Interpretation

3.1 In these Standing Orders:

“Church of England representative” means a person nominated by the Diocesan Board of Education for the Church of England Diocese of St Albans;

“Councillor”, unless otherwise specified or the context otherwise requires, means a councillor who is a member of the Council;

“Roman Catholic Church representative” means a person nominated by the bishop of the Roman Catholic Diocese of Westminster;

“Parent Governor Representative” means a person elected under the Parent Governor Representatives (England) Regulations 2001 as a representative of parent governors of schools maintained by the Council.

3.2 A subcommittee or Topic Group established by the Overview and Scrutiny Committee shall, if its remit includes education functions which are the responsibility of the Council’s Executive, include at least 2 Parent Governor Representatives, a Church of England Representative and a Roman Catholic Church representative.

3.3 The membership of a Committee, or of a sub-committee appointed by a Committee, shall be deemed to include any substitute Councillor serving on the Committee, or sub-committee, in accordance with an appointment made by the Council or made under the Substitution Scheme (Annex 28) which has been approved by the Council and which shall apply.

*This role is carried out by the Impact of Scrutiny Advisory Committee established by the Council under Section 102(4) of the Local Government Act 1972.