

RESOURCES – SUB DELEGATIONS
DIRECTOR OF RESOURCES – SCOTT CRUDGINGTON

FROM CONSTITUTION - DIRECTLY	
To serve as Deputy s151 Officer	Steven Pilsworth Scott Walker Jackie Albery
To manage the Council's banking arrangements	Steven Pilsworth Scott Walker Jackie Albery Patrick Towey
To manage from day to day the:	
County Fund and all subsidiary and associated accounts	Steven Pilsworth Scott Walker Jackie Albery Patrick Towey
Borrowing and Lending Portfolio	Steven Pilsworth Scott Walker Jackie Albery Patrick Towey
To implement national and local pay awards and increase payments under the Pension Increase Act	Sally Hopper
To make leasing arrangements	Steven Pilsworth Scott Walker Jackie Albery
To manage the Council's insurance arrangements	Chris P Wood Fiona Timms
To manage the provision of information technology	Anna Morrison Dave Mansfield Wendy Carr
To manage all HR activities including job evaluation, judgement on market forces and employee benefits	Sally Hopper
To authorise acquisition, re-use, appropriation and disposal of land and buildings EXCEPT FOR any transaction the value of which is expected to exceed £1m (<i>such transactions are reserved for Cabinet decision</i>)	Sass Pledger Emily White Mike Evans Michael Ramshaw Michael Cunningham Clare Halliday <i>[subject to the requirement to consult the Director of Resources or Assistant Director Finance on any transactions exceeding £100k]</i>
To act as client for all land and buildings	<i>For avoidance of doubt, this includes the approval of commercial terms for acquisitions, leases, and sales which have been previously authorised</i>

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	<p><i>(either under the sub-delegation above or by Cabinet)</i></p> <p>Sass Pledger Emily White Mike Evans Michael Ramshaw Michael Cunningham Matt Roberts (for Rural Estate leases only)</p>
To manage the arrangements for Health & Safety	Chris P Wood James Ottery
To manage Hertfordshire Business Services	Glenn Facey
Approve business cases under the Local Government (Best Value Authorities) (Power to Trade) Order [etc] (1)	Steven Pilsworth [after consulting with Monitoring Officer and s151 Officer]
Consent to the establishment of local authority and schools companies (1)	Steven Pilsworth [after consulting with Monitoring Officer and s151 Officer]
Agree to the Council becoming a member of a company (1)	Steven Pilsworth [after consulting with Monitoring Officer and s151 Officer]
Appoint directors to companies of which the Council is a member (1)	<i>No delegation</i>
Exercise the rights and responsibilities of the Council as 'supervising authority' for schools companies or appoint another officer of the council to do so (1)	Chris P Wood
Exercise the rights of the Council as member of a company or appoint another officer of the council to do so (1)	Steven Pilsworth [after consulting with Monitoring Officer and s151 Officer]
FROM HR POLICIES	
Power to instigate disciplinary action, including the power of suspension, the conduct of disciplinary, performance and health and attendance hearings and appeal hearings, and administering disciplinary sanctions including suspension and / or dismissal	All ADs + HR officers + Heads of Service (for functions in their remit)
FROM CONTRACT REGULATIONS	
Link to Contract Regulations	
Contract Authorised Officers	All ADs (for the functions within their remit)

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Contracting Officers (and within Property M5 level posts)	All PMC level posts (for the functions within their remit)
Contract Managers	All PMC and M3/M4/M5 management posts (for the functions within their remit)
To maintain a Register of Contracts	All ADs (for the functions within their remit),
FROM LGPS	
Decisions on Employer Discretions	Sally Hopper, Emily Austin
Decisions on Administering Authority Discretions	Steven Pilsworth, Scott Walker Patrick Towey Matt Nendick
To authorise admission to the LGPS and/or guarantor arrangements (this sub-delegation only relates to decisions on behalf of the Pension Fund to accept an organisation as an admitted body and to agree to the Pension Fund accepting a guarantee in respect of that organisation')	Steven Pilsworth Scott Walker Patrick Towey
Customer Services, Communications, Policy & Libraries	
Public libraries, museums, archives and records; and culture (including sport and recreation) provided that there is excluded from this allocation the decision on the withdrawal or modification of public facilities	Taryn Pearson-Rose Michele Murphy (Libraries) Julie Gregson (Heritage)
Arranging the clerking of school admission appeals	Michael Francis
Communications	Taryn Pearson-Rose Andrew Hadfield - Ames
Managing support for members of the Council including locality budgets	Taryn Pearson-Rose Alex James
Strategic policy and partnerships	Taryn Pearson-Rose Alex James

Key: ADs (for the purpose of these delegations)	
Steven Pilsworth	Finance
Anna Morrison	Improvement & Technology
Sally Hopper	HR Services
Sass Pledger	Property
Quentin Baker	Legal, Democratic & Statutory Services
Chris P Wood	Assurance
Taryn Pearson-Rose	Customer Services & Libraries

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Heads of Service for the purpose of these delegations (HR)	
Gavin Milnthorpe, Mary Cormack, Francis Rice, Simon Banks, Steve Charteris	Legal, Democratic and Statutory Services
Colin O'Reilly, Patrick Stiles, Glenn Facey, Simon Smith	HBS (Hertfordshire Business Services)
Mike Evans, Fiona Clark, Emily White, Michael Ramshaw, Michael Cunningham	Property
Martin Aust, Dave Mansfield, Wendy Carr	Improvement & Technology
Jackie Albery, Scott Walker, Patrick Towey, Rachael Adler, Paul Drake	Finance
Richard Hall, Paul Chamberlain, Caroline Butler	HR
Alex James, Andrew Hadfield-Ames, Michele Murphy, Michael Francis; Julie Gregson	Customer Services, Communications & Libraries
Nick Jennings, Darren Williams	Assurance Services

Note (1)

Prior to exercising any of these delegations marked (1) consultation must take place with the Executive Member and where the proposed company relates to a particular service or function consultation must also take place with the relevant Chief Officer and Executive Member

Signed:

Date: 26th June 2020

Scott Crudgington, Director of Resources