

Care for older people Support for schools
Support for carers Fire and rescue Fost
Support for people with disabilities Libr
Admissions to schools Road maintenance
Protecting adults and children at risk Tr
consumer protection Household waste
Support for schools, pupils and parents
Fire and rescue Fostering and adoption
people with disabilities Libraries Admi
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Budget

2007/08



Foreword

Welcome to the 2007/08 edition of the Hertfordshire County Council budget book, setting out the planned use of resources to achieve the council's policy objectives. It brings together core budget data and highlights key issues facing the authority in the medium term.

The 2007/08 budget has been set in the context of a number of issues over which the council has little control including:

- the increasing number of people using our services;
- an increase in landfill tax;
- cost pressures rising significantly more than the normal rate of inflation; and
- receiving the minimum increase in grant permitted under the grant system from central government.

The county council has also continued the search for better ways of delivering services more efficiently. This year we have identified efficiency savings of £13.6 million and have made service reductions of £2.8 million.

Our budget is focused on the following seven key challenges, which form an important part of the 2006/09 Corporate Plan, as the council aims to make Hertfordshire an even better place to live and work by:

- Helping people feel safe and secure
- Maximising opportunities for all children and young people
- Supporting the independence of the growing number of older people
- Tackling the causes and impact of congestion
- Dealing with worn out roads and pavements
- Reducing the impact of new development on the environment
- Maximising efficiency savings

This budget book is written in plain English, however the use of some accountancy terms has been unavoidable and so a glossary of terms has been included at page 85. Some of the financial information we present can be complex but we have tried to ensure that it is explained as simply as possible. With this mind, we would like to receive your suggestions and/or comments on the book by contacting us as follows:

- by letter to the Financial Strategy & Service Accountancy Group, Room 321a, County Hall, Pegs Lane, Hertford, Herts SG13 8DQ;
- by telephone on 01992 555337; by fax on 01992 555309; or
- by email: budget@hertscc.gov.uk

This publication can be found on Hertfordshire County Council's website at www.hertsdirect.org/budgetbook. Alternatively, copies of this budget book can be obtained by contacting Hazel Stuart on the telephone number above.



Chris Sweeney
Finance Director

Contents

Foreword by Finance Director	1
Abbreviations	4
Budget Process and Outcome	
Budget Background and Process	5
Net Revenue Budget	6
Inflation	6
Revenue Budget Changes	7
Reserves	8
Where The Money Comes From	9
Government Funding	10
Council Tax	12
Summary Revenue Budget	14
Summary of Average Staff Numbers (WTE)	15
Capital Programme	16
Service Budgets	
Adult Care Services	17
Children, Schools & Families	23
Community Safety	31
Environment	37
Corporate Services	43
Appendices & Glossary	
Appendix 1 County Council Resolutions	51
Appendix 2 Pressures, Policy Changes & Service Reductions and Savings by Service	55
Appendix 3 Formula Grant	67
Appendix 4 Summary Revenue Budget - Excl. Capital Charges & Pension Adjustments	69
Appendix 5 Best Value Budget Analysis	71
Appendix 6 Summary of Specific Grants	73
Appendix 7 Capital Programme 2007/08 - 2009/10	77
Appendix 8 List of Major Capital Schemes 2007/08 - 2009/10	79
Appendix 9 Capital Programme: Annual Provisions	87
Glossary of Terms	91

Abbreviations

ACS	Adult Care Services	ISO	International Standards Organisation
BSU	Business Support Unit	IWP	Intergrated Works Programme
BVACOP	Best Value Accounting Code of Practice	JMP	Joint Membership Panel
CAMHS	Child & Adolescent Mental Health Services	JNC	Joint Negotiating Committee
CDC	Corporate & Democratic Core	LAA	Local Area Agreement
CDSU	Crime & Drugs Strategy Unit	LABGI	Local Authority Business Growth Incentive
CIPFA	Chartered Institute of Public Finance & Accountancy	LGPS	Local Government Pension Scheme
CMS	Countryside Management Service	LHA	Libraries, Heritage & Arts
CSCI	Commission for Social Care Inspection	LPSA	Local Public Service Agreement
CSF	Children, Schools & Families	LSC	Learning & Skills Council
CSI	Commercial Services & Information	LSP	Local Strategic Partnership
DCLG	Department of Communities & Local Government	LTP	Local Transport Plan
DDA	Disability Discrimination Act	PCSO	Police Community Support Officer
DEFRA	Department for Environment, Food & Rural Affairs	PFI	Private Finance Initiative
DfES	Department for Education & Skills	RPI	Retail Price Index
DfT	Department for Transport	SEN	Special Educational Needs
DoH	Department of Health	SHARP	Simplifying Hertfordshire's Accounting & Resource Processes
DSG	Dedicated Schools Grant	SLA	Service Level Agreement
EMG	Environment Management Group	SLS	Schools Library Service
EU	European Union	SWA	Schools Workforce Advisors
FRS	Financial Reporting Standard	TDA	Training & Development Agency
FSS	Formula Spending Share	WTE	Whole Time Equivalent
HALS	Hertfordshire Archives & Local Studies	YOTs	Youth Offending Teams
HBRC	Herts Biological Records Centre		
HBS	Hertfordshire Business Services		
HEFC	Higher Education Funding Council		
HO	Home Office		
HPT	Hertfordshire Partnership Trust		
HR	Human Resources		
IB	Intervention Board		
ICT	Information & Communications Technology		
IRIS	Integrated Recording Information System		
IRMP	Integrated Risk Management Plan		

Budget Background and Process

Background

The budget is the financial statement of the council's policies and priorities and the annual plan for the provision of services to the people of Hertfordshire.

The level of funding provided by the Government has a major influence on the decision making process and the county council has to balance the demands and expectations of services and the effect of pay and price increases against the burden placed upon the council tax payer. This is one of the major issues for county councillors and officers.

Process

The process for setting the 2007/08 budget was policy driven, reflecting the authority's priorities as described in its Corporate Plan and the *Medium Term Financial Strategy*, as well as the consideration of risks that could deflect services from delivering their objectives.

This year, following the successful adoption of seven 'Challenges' and the Corporate Plan, services further developed their service outcomes and, during the summer, and as last year, worked up 'Strategic Compasses' based on these.

The Strategic Compasses included key national performance indicators and unit costing data, and illustrated where services saw themselves to be currently positioned, by marking their position on a grid of performance against cost, and indicating their direction of travel.

Services also identified, on their Strategic Compasses, where they want to be in three years time and presented the results to Executive Members in the autumn to help them determine a budget strategy aligned with the agreed service outcomes and priorities. This service planning process then ran in tandem with the budget process which started in early summer with service reviews of the revenue base budget, including cost pressures for change and identification of efficiency savings, and the capital programme including existing schemes and proposals for new schemes.

The level of central Government funding for revenue expenditure is crucial in setting the authority's budget and the provisional Local Government Finance Settlement for 2007/08 was notified to the council on 28 November 2006. Whilst the level of support for local authority capital investment was announced in December 2006. The financing of the authority's capital programme is shown in Appendix 7, pages 77 and 78.

During December 2006 and January 2007 Scrutiny Committees considered the standstill revenue budget. Cabinet met on 5 February 2007 to set out its revenue budget and capital programme proposals, in light of feedback from Scrutiny Committees on the standstill budget and the final Local Government Finance Settlement. The proposals were considered by Service Scrutiny Committees on 7 and 8 February and Resources Scrutiny Committee on 14 February 2007. Cabinet met again on 19 February to consider feedback from Scrutiny Committees and latest information relating to the budget and resources to recommend a budget and Medium Term Financial Strategy to the county council.

The county council met on 27 February 2007 and approved the budget and council tax for the financial year 2007/08. The agreed budgets for each service are shown in the summary revenue budget on page 14.

Net Revenue Budget

The table below shows the net revenue budget for 2006/07 and analyses the movements to get to the 2007/08 net revenue budget, which has been set at £613.326 million. This includes £10 million of expenditure funded from general reserves.

County Council Net Revenue Budget 2007/08

	£m
Net Revenue Budget 2006/07 (supported by £9.0 million from general reserves)	584.659
Movements:	
Removal of One-off Funding	(10.000)
Technical Adjustments	(1.930)
Inflation	19.052
Base Budget	591.781
Pressures for Change	38.441
Grant Funding	(0.500)
Policy Changes & Service Reductions	(2.796)
Efficiency Savings	(13.600)
Net Revenue Budget 2007/08 (supported by £10 million from general reserves)	613.326

Inflation

Inflation affects the county council the same way as it does anybody else, by increasing its costs.

An inflation rate of 2.05% for non-pay items has been allowed for in the 2007/08 budget (2.35% after adjusting for under provision in previous years). The inflation provision allowed for pay awards is an average of 2.5% for all staff. A breakdown of the £19.1 million inflation total is provided below.

Inflation type	£m	% of Adjusted Revenue Budget 2006/07
Prices (non pay items)	13.295	2.3
Pay Awards 2006/07	0.156	0.0
Pay Awards 2007/08	5.601	1.0
Total Inflation	19.052	3.3

Revenue Budget Changes

A net increase of £11.5 million was made on the base budget of £591.8 million. This figure is made up of pressures for change of £38.4 million offset by grant funding of £0.5 million, policy changes & service reductions of £2.8 million, efficiency savings of £13.6 million and funding from reserves of £10 million.

Pressures for change	£m
Service specific:	
ACS - Elderly demography	5.2
ACS - Learning disability demography	2.7
ACS - Mental health demography	0.8
ACS - Physical disability demography	0.8
ACS - Reduction in grant funding used to offset pressures	0.7
ACS - Reduction in Supporting People grant	0.5
ACS - Introduction of fairer charging	(0.4)
CSF - Social care team capacity	2.0
CSF - Direct payments	0.7
CSF - PFI preparation	0.3
CSF - Changes to fostering allowances	0.2
CSF - Higher education (Care leavers)	0.2
CSF (LHA) - Additional opening hours in libraries	0.4
CSF (LHA) - Shortfall on fees & charges	0.2
Environment - Landfill tax	1.2
Environment - Domestic waste volumes	0.4
Environment - Road length increases (routine maintenance)	0.2
Fire - Ongoing effects of national pay award	0.2
Resources - Elections (postal votes on demand)	0.2
Central Items:	
Additional capital programme support	10.0
Increase in special provision for uncertainties	3.7
Office Rationalisation Project	3.0
Environment Agency Levy - Thames Region	0.3
Across all services:	
Capital payback	1.5
Local Government Pension Scheme employer's contributions	1.5
Revenue effects of capital	0.7
Revenue effects of telecommunications	0.2
Business rates	(0.3)
Policy Changes & Service Reductions	
ACS - Increased benefit take-up	(0.3)
CSF - Youth Service realignment	(0.3)
CSF - Consortia travel arrangements	(0.2)
CSF(LHA) - Materials fund	(0.2)
Environment - JMP design & preparation budgets	(0.8)
Environment - Traffic management	(0.5)
Environment - Reduce consultation on IWP works	(0.4)

Efficiency Savings (including the full year effect of previous efficiencies)	£m
Savings that meet the Gershon criteria:	
Service specific:	
ACS - Action to restrict fee increases	(2.9)
ACS - Supporting People	(0.5)
ACS - Herts Partnership Trust savings	(0.4)
ACS - Expert purchasing of care placements for learning disability	(0.3)
ACS - Strategic & Centre Units	(0.3)
ACS - Better procurement & individual budgets for physical disability	(0.2)
ACS - Individual banded budgets for learning disability placements	(0.2)
CSF - Looked after children (Out County)	(0.6)
CSF - Review of respite provision at Wilbury Road	(0.6)
CSF - Local area learner & adolescent efficiencies	(0.4)
CSF - Home to school transport	(0.3)
CSF - Standards & school effectiveness	(0.3)
CSF - Commissioning, performance & resources	(0.2)
CSF - Leaving care contracts	(0.2)
CSF - School standards & effectiveness	(0.2)
CSF - Sure Start	(0.2)
Environment - Hertfordshire Highways	(0.5)
Environment - Rationalise street light testing	(0.3)
Environment - Dial-A-Ride	(0.2)
Environment - Textiles recycling income	(0.2)
Resources - Commercial Services	(0.2)
Across all services:	
HR, IT & Finance transformation savings	(1.6)
Other Savings:	
Service specific:	
CDSU - Reduction in the contribution to the funding of PCSO's	(0.4)
Fire - IRMP/Collective agreement	(0.3)
CSF - Family centres	(0.2)

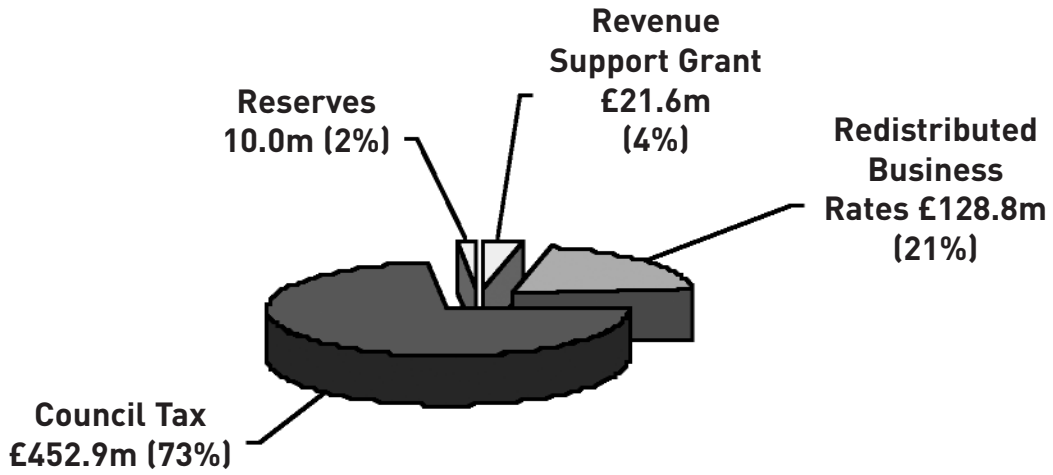
Reserves

The table below shows the estimated level of reserves for 2007/08.

	General £m	Earmarked £m	Schools £m
Estimated revenue reserves at 1 April 2007	29.600	15.878	40.000
Appropriations to / from financial reserves in 2007-08	(10.000)	1.351	(5.000)
Estimated revenue reserves at 31 March 2008	19.600	17.229	35.000

Where the Money Comes from

Total £613.3 million



Note: Funding from Central Government in the form of Formula Grant (£150.4 million) consists of Revenue Support Grant and Redistributed Business Rates.

Government Funding

Spending Reviews

In its Spending Reviews, the Government decides how much it can afford to spend, reviews its expenditure priorities and sets targets for improvements, which are to be delivered from any additional funding. Each Spending Review covers a rolling three year period.

The Government is expected to report on the next Spending Review period covering the three financial years 2008/09, 2009/10 and 2010/11 during the autumn of 2007.

Local Government Finance Settlement 2007/08

Central Government provides revenue funding to local authorities through general grant, known as Formula Grant, and specific grants.

The annual Local Government Finance Settlement is concerned with the distribution of Formula Grant, made up of Revenue Support Grant and Re-distributed Business Rates. Specific grants are not part of the finance settlement but are usually announced around the same time.

2007/08 was the second year of a two year settlement. There was no change to the grant figures for 2007/08 announced in February 2006. It is expected that when the Government announce the next settlement later this year it will be for three years.

Formula Grant Distribution System

The grant system known as 'the four block model' is used to distribute Formula Grant.

Each authority's Formula Grant allocation consists of four sub-blocks:

- a 'relative needs' allocation
- a negative amount based on 'relative resources'
- a 'central allocation'
- a 'floor damping block'

Further information on the grant system can be found in Appendix 3 of this document.

Hertfordshire County Council's Finance Settlement 2007/08

Each year, the Government guarantees a minimum increase in Formula Grant for all authorities. An authority which receives the minimum grant increase is known as a floor authority. Hertfordshire continues to be a floor authority in 2007/08.

The Government's floor mechanism provides some assistance to authorities, like Hertfordshire, which have lost out significantly from the introduction of the four-block model grant system.

In 2007/08 the Formula Grant has been set at £150.4 million, an increase of 2.7%, or £4.0million, when compared with 2006/07 on a like-for-like basis (after taking account of changes in function and funding).

Council Tax Limitation - Capping

The Government has a reserve power to tell councils to set a lower budget requirement if it considers the budget requirement and council tax have increased excessively. No guidance is given prior to councils setting their budget requirements as to what level of council tax increase is acceptable. However, as part of the Local Government Finance Settlement announcement, the Government said that they expected the average council tax increase in England in 2007/08 to be less than 5 per cent.

At the end of March the Government announced it would not exercise its reserve capping powers in 2007/08.

Current Funding Issues

Lyons Inquiry - In March 2007, Sir Michael Lyons published his final report to Ministers on the future role, function and funding of local government. Funding reform focused on council tax, local income tax, charging and trading, business taxation and grants and national taxation.

Council Tax

The band D council tax for the county council was set at £1,034.13. This represents an increase of 5% (or £49.18 for a Band D household).

The level at which council tax is set depends on a number of factors including:

- the amount of grant received from central government;
- county council spending pressures;
- the level of efficiency savings achieved by the county council;
- the level of fees and charges recovered from clients using services provided by the county council; and
- the use of reserves.

During 2006/07 the district council's collected more money in council tax than they expected and the county council's share of this surplus on the collection fund is £3.1 million.

Calculation of Band D Council Tax 2007/08

Tax base	434,942.27
	£m
Budget Requirement 2007/08	603.326
Less:	
Revenue Support Grant	(21.618)
Redistributed Business Rates	(128.818)
Surplus on Collection Fund	(3.103)
Met by council taxpayers	449.787
Band D Council Tax 2007/08	1,034.13

Each residential dwelling is billed for council tax, whether it is a house, bungalow, flat, maisonette, mobile home or house boat, and whether it is owned or rented. Each property is allocated to one of eight bands according to its market value on 1 April 1991. Properties in band D will pay the basic charge and properties in other bands will be charged proportionately.

The tax bands and the county council's element of the council tax for the financial year 2007/08 are set out in the table below.

Council Tax Bands & Amounts

Band	Property Value at April 1991	Proportion of Band D Council Tax	£
A	£40,000 or less	6/9ths	689.42
B	£40,001 - £52,000	7/9ths	804.32
C	£52,001 - £68,000	8/9ths	919.23
D	£68,001 - £88,000		1,034.13
E	£88,001 - £120,000	11/9ths	1,263.94
F	£120,001 - £160,000	13/9ths	1,493.74
G	£160,001 - £320,000	15/9ths	1,723.55
H	£320,001 or greater	18/9ths	2,068.26

Summary Revenue Budget 2007/08 - Where the Money Goes

	2006/07 Original Budget £'000	2006/07 Revised Budget £'000	2007/08 Original Budget £'000
Adult Care Services	218,993	220,632	234,590
Children, Schools & Families:			
Education (Schools)	-	-	-
Education (Non-schools)	69,059	68,680	68,847
Children's Services	85,287	86,866	90,724
Libraries, Heritage & Arts	20,669	20,555	21,239
Total Children, Schools & Families	175,015	176,101	180,810
Community Safety:			
Fire & Rescue	40,919	40,971	42,690
Trading Standards	2,569	2,559	2,913
Crime & Drugs Strategy Unit	2,692	2,692	2,402
Coroners Service	966	966	1,089
Registration Service	808	908	1,054
Emergency Planning	665	665	729
Total Community Safety	48,619	48,761	50,877
Environment	117,836	117,127	112,251
Corporate Services	10,107	10,249	7,324
Central Items:			
Contingency / Special Provision	5,942	1,264	10,142
Precepts	1,789	1,789	2,102
Capital Financing & Interest on Balances	28,745	28,745	28,730
Additional Capital Programme Support	9,000	6,600	10,000
Office Rationalisation Project	940	610	3,648
LPSA / LABGI / Bellwin	(2,700)	(3,337)	(3,200)
Non-distributed Costs	7,508	7,508	1,144
Movement on General Fund Balance	(60,411)	(60,723)	(41,317)
Pensions Interest Cost & Expected Return on Assets	23,276	23,276	16,225
Contribution to (from) Reserves	-	10,000	-
NET REVENUE BUDGET	584,659	588,602	613,326
Funded from Reserves	(9,000)	(9,000)	(10,000)
BUDGET REQUIREMENT	575,659	579,602	603,326

See notes on next page

Notes:

1. Education (Schools) - from 1 April 2006, school spending is no longer financed through general grant but through a specific grant known as the Dedicated Schools Grant. This means the reporting of school spending no longer forms part of the Budget Requirement calculation.
2. The service budget figures include capital charges and the FRS17 pension adjustment. The figures are shown in Appendix 4 (page 69) excluding these adjustments.

Summary of Average Staff Numbers (WTE)

	2006/07 Original Estimate	2006/07 Revised Estimate	2007/08 Original Estimate
Adult Care Services	2,044	2,044	1,997
Children, Schools & Families:			
Education (Schools)	13,884	14,231	14,338
Education (Non-schools)	1,283	1,308	1,225
Children's Services	1,053	1,069	1,024
Libraries, Heritage & Arts	503	488	504
Total Children, Schools & Families	16,723	17,096	17,091
Community Safety:			
Fire & Rescue	932	932	907
Trading Standards	55	52	52
Crime & Drugs Strategy Unit	14	15	15
Coroners Service	13	15	15
Registration Service	41	50	50
Emergency Planning	18	17	17
Total Community Safety	1,073	1,081	1,056
Environment	700	700	700
Corporate Services	689	664	1,024
TOTAL	21,229	21,585	21,868

Note:

Transformation of the Human Resources, Information Technology and Finance support services within the authority has resulted in the transfer of staff from a number of departments to Corporate Services. The centralisation of these staff is in line with the budget transfers incorporated in the 2007/08 Original Budget.

Capital Programme

The capital programme is the county council's spending plan for investment in land, building projects and major information technology developments.

The capital programme includes expenditure on both major capital schemes and minor capital works, such as repairs and refurbishment schemes (annual provisions).

This year the county council approved a capital programme of £163.855 million of which £77.950 million is financed by central Government in the form of revenue and capital grants. The balance of £85.905 million is financed by the county council through capital receipts, revenue budget, capital reserves and contributions from third parties.

The programme is planned over a three-year period but only the first year (2007/08) carries the spending approval of the county council. The size of the programme for the second and third years will eventually depend on the availability of resources, which have yet to be finalised.

The Government's change to the system of allocating formula grant to local authorities in 2006/07 has meant that the grant increase no longer provides floor authorities like Hertfordshire with sufficient funding to cover the new departmental or 'supported borrowing' allocations, for schools and local transport programmes for example, issued by central Government.

Further details of the capital programme and how it is funded are given in Appendices 7 to 9.

County Council Capital Programme 2007/08 to 2009/10

	2007/08 £'000	2008/09 £'000	2009/10 £'000
Adult Care Services	8,165	5,144	1,419
CSF - Education	60,771	28,592	16,248
CSF - Children's Services	8,648	-	-
CSF - Libraries, Heritage & Arts	1,871	2,623	598
Community Safety - Fire & Rescue	2,900	2,690	2,690
Community Safety - Other	46	46	46
Corporate Services	19,258	16,424	6,738
Environment	62,196	41,340	39,629
TOTAL CAPITAL PROGRAMME	163,855	96,859	67,368

Adult Care Services

The total budget for Adult Care Services is £234,590,000

The vast majority of elderly and disabled people and people with mental health problems want to live independently. They and/or their families turn to social care services for support when frailty, disability or ill health mean that independence may be lost, or they feel there is a risk of harm.

The Adult Care Services department works closely with health services, district councils, and the private and voluntary sector, using its resources to arrange, develop and provide care and support in the community for older people and adults who have learning disabilities, sensory loss or physical disabilities. The council also funds adult mental health services provided by Hertfordshire Partnership NHS Trust, with a transferred budget of £17.8 million.

Adult Care Services is under tremendous pressure faced with rising demand, increasing needs, high expectations and tight budgets. For example, the number of new referrals each month is now 2,190, with our emphasis now more on rehabilitation, it is often necessary to spend more on services for a short period so that an individual can start to manage more on their own.

We are continuing to look at improved services within the resources available to help people live independently and have introduced service improvements that ensure packages of care, such as home care, deliver value for money. With over 80% of the services we arrange provided by the private and voluntary sector, our close monitoring of their quality continues to be a high priority.

Approximately 1 in 28 people generally, and 1 in 8 people aged 65 or more, ask for our help each year. As well as providing direct support we also provide information, advice and support to people and their carers who are struggling to cope with everyday life and we fund services in the voluntary sector so that people in need are not totally dependent on us. In addition to our day services, we also provide an emergency social care service operating outside office hours for children and adults at risk.

Some services (mental health, learning disability, child and adolescent mental health, drug and alcohol services) are jointly commissioned and these budgets are hosted by the county council. This budget is formed with contributions from all partners (Primary Care Trusts and ourselves) for each of the care groups covering health and social care and relating to the whole county. Decision-making in relation to these budgets takes place at the Joint Commissioning Partnership Board. Membership of this board comprises four county councillors, four primary care trust representatives and a number of co-opted members and observers from the voluntary sector.

Key Issues for 2007/08

- Where possible we will offer a choice in care services and how they are delivered, including the offer of direct payments so that people can arrange to manage their own care.
- The care services we arrange or provide will be geared towards enabling people to manage as far as possible without extra help and towards their rehabilitation.
- We will provide information and advice through a wide range of channels and funding.
- Where appropriate we will pass requests for help to community support services and preventative services, which are accessible without the need for a formal assessment. This year we will be providing £9.7 million to the voluntary sector to provide local services on our behalf.
- Assessments of need will be centred on the individual and their personal circumstances. The information, care and support offered will be tailored to meet individual needs and recognise personal preferences.
- Following the introduction of online referrals, we are developing an online system for personal needs assessments.
- We are continuing to modernise our day services in line with the national agenda (Valuing People: rights, independence, choice, inclusion) which broadly aims to ensure that people with learning disabilities lead full and rewarding lives. In 2007/08 we will also continue reviewing the provision of day services for older people.
- We will continue to create additional accommodation for people with learning disabilities to meet rising demand. The type of accommodation and support will vary depending on the needs of those concerned.
- We will implement our new strategy to increase both capacity and choice of accommodations for frail older people. We will work with district councils, primary care trusts and housing associations to create more extra care sheltered housing and work with care home organisations to increase specialist services including dementia care.
- Our commissioning section will work closely with operational colleagues to ensure that a full range of service solutions are in place locally including services to meet the needs of minority ethnic groups.
- We will continue to develop support and services for carers so that they can continue in their role and respond to the requirements of the Carers Act (which came into force in April 2005) by providing carers with an assessment of their needs.
- We are working with home care agencies to tailor new services that will focus on rehabilitation and enabling, that are flexible and able to meet the requirements of the individual and specialist services for people who are mentally infirm.
- We are working with health colleagues on prevention and easy access to services, streamlining assessment and the overall package of services.

Direct Services £258,729,000

These resources are used to arrange and provide care and support such as home care, day services, and supported living either directly through our in-house services or through contracts with the independent sector. Resources are also used to give information and advice, assess needs and arrange help. We encourage adults who need extra care and support to consider taking advantage of the Direct Payments scheme so that they can arrange their own care.

Services for Older People £113,317,000

The number of older people aged 65+ in the county is set to rise by 8% between 2003-2011 whilst the number aged 75+ is set to increase by 13% between 2003-2011 and those aged 85+ by 35% between 2003-2011. Older people are much more likely than any other group to need social care support. One in every 9 people in the county aged 65+ receives either community care or other residential care arranged by Adult Care Services (we arrange 46,000 home care hours in a week). In future more older people will be living alone and less support may be available from family carers. Together with the increasing numbers of older people and longer life expectancy this has significant resource implications for social care and health services in Hertfordshire.

Services in this budget include assessment and care management, day services for 2,210 people, home care services for 10,893 people and residential or nursing care for 5,528 people with a physical disability. The budget also provides equipment to older people who need help with daily living skills and provides occupational therapy assessment and support to people who need major housing adaptations.

We continue to work with district councils and Primary Care Trusts and the private and voluntary sector to develop alternatives to residential and nursing care.

People with a Physical Disability and Sensory Loss £27,582,000

We aim to enable adults assessed as needing social care support to live as safe, full and as normal a life as possible, preferably in their own home. We are also supporting various Welfare to Work initiatives to improve support for disabled people in the workplace.

Services for this group of people include; assessment and care management, funding of 278 residential placements and day care for 408 adults with a physical disability. In addition, our Sensory Services team provides support to over 1,200 people and our Work Solutions supports around 322 people in a year in securing and remaining in work.

People with a Learning Disability £70,077,000

Hertfordshire has one of the highest rates of incidence of people with a learning disability in local authority supported residential care. The life expectancy of people with learning disabilities is increasing and there is an increased survival rate to adulthood of children with severe and complex needs.

There are about 6,700 people with learning disabilities in the county and 2,730 adults with learning disabilities are known to care services. We provide accommodation for 1,020 people and day care for 1,592 people. The average net cost of providing a year's residential care for a person with moderate learning disabilities is £48,000. We aim to enable people with learning disabilities to access mainstream services and lead as independent lives as possible. However for some people with severe and complex needs highly intensive 24 hour care must be provided, with access to specialist assessment and therapeutic services.

Direct Payments

We are increasing the number of people who are able to arrange to purchase their own care directly with providers. The numbers involved have grown from 175 in April 2004 to 482 at the end of December 2006.

Supporting Users and their Carers

There are an estimated 117,000 carers in Hertfordshire of whom 27,000 are caring for more than 20 hours a week. Of these, research indicates 10,000 plus will cease to be carers and 10,000 will take on new caring roles each year. To promote carers' own health and well being and support them to continue in their caring role we use the Carers' Grant to increase the flexibility and range of breaks that are available and improve carers' access to financial advice.

Gypsy Services £91,000 (contribution)

This central unit manages the county council's gypsy sites and, where appropriate, deals with unauthorised encampments of gypsies and travellers

Support Services £22,385,000

These resources are used to:

- Develop and implement countywide strategies and policies
- Support centrally managed functions
- Support countywide services

The support services integrate the department's responsibilities for purchasing and providing services, assessing people's needs and managing care packages. For example:

- Providing policy advice
- Measuring overall community need and allocation of resources
- Ensuring services operate in accordance with legislation
- Setting standards, monitoring performance and investigating complaints
- Financial management and support
- Planning and commissioning new or changing services
- Planning, commissioning and reviewing Supported Housing
- Developing and managing purchasing and contracting arrangements
- Staff development and training
- Supporting and developing information systems and technology

Summary Service Revenue Budget

	2006/07 Original Budget £'000	2006/07 Revised Budget £'000	2007/08 Original Budget £'000
DIRECT SERVICES			
Older People:			
Care management & assessment	13,215	13,258	14,353
Purchased services	115,524	117,095	124,401
Services provided in-house	3,527	4,704	4,517
Subtotal (Gross Expenditure)	132,266	135,057	143,271
Income: Older People	(27,729)	(26,829)	(29,954)
Net Expenditure: Older People	104,537	108,228	113,317
People with a Physical Disability:			
Care management & assessment	2,689	2,689	2,951
Purchased services	23,736	23,569	25,542
Services provided in-house	3,349	3,435	3,642
Subtotal (Gross Expenditure)	29,774	29,693	32,135
Income: People with a Physical Disability	(3,891)	(3,891)	(4,553)
Net Expenditure: People with a Physical Disability	25,883	25,802	27,582
People with a Learning Disability:			
Care management & assessment	3,777	3,777	4,220
Purchased services	76,745	76,291	80,967
Services provided in-house	27,847	27,847	30,259
Subtotal (Gross Expenditure)	108,369	107,915	115,446
Income: People with a Learning Disability	(41,831)	(41,831)	(45,369)
Net Expenditure: People with a Learning Disability	66,538	66,084	70,077
Mental Services:			
Gross Expenditure	34,080	34,043	32,207
Income: Mental Health Services	(8,744)	(8,744)	(6,012)
Net Expenditure: Mental Health Services	25,336	25,299	26,195
Gypsy Services:			
Gross Expenditure	719	719	767
Income: Gypsy Services	(812)	(812)	(858)
Net Expenditure: Gypsy Services	(93)	(93)	(91)
Supporting People:			
Gross expenditure:	21,688	21,688	21,649
Income: Supporting People	-	-	-
Net Expenditure: Supporting People	21,688	21,688	21,649
DIRECT SERVICES: GROSS EXPENDITURE	326,896	329,115	345,475
DIRECT SERVICES: INCOME	(83,007)	(82,107)	(86,746)
DIRECT SERVICES: NET EXPENDITURE	243,889	247,008	258,729

	2006/07 Original Budget £'000	2006/07 Revised Budget £'000	2007/08 Original Budget £'000
SUPPORT SERVICES			
Money Advice Unit	825	825	773
Strategic centre & support services	14,778	15,020	12,605
Recharges from central departments	2,994	2,994	9,007
Budgets held centrally	1,659	-	-
TOTAL SUPPORT SERVICES	20,256	18,839	22,385
TOTAL DIRECT & SUPPORT SERVICES			
	264,145	265,847	281,114
Special & specific grants	(48,093)	(48,156)	(48,716)
Subtotal	216,052	217,691	232,398
Corporate & Democratic Core Recharges	(470)	(470)	(503)
Capital Charges	4,532	4,532	2,138
Pension charge under FRS17	(1,121)	(1,121)	557
TOTAL ADULT CARE	218,993	220,632	234,590

Average Staffing Numbers (WTE)

	2006/07 Original Estimate	2006/07 Revised Estimate	2007/08 Original Estimate
In House Services	1,066	1,066	1,123
Areas & Localities	592	592	631
Support Services	362	362	219
Money Advice Unit	24	24	24
SERVICE TOTAL	2,044	2,044	1,997

Children, Schools & Families

CSF has the lead responsibility to improve opportunities and outcomes for all children and young people as defined in the Children Act 2004.

The service works closely with other statutory agencies and the 'third sector' through the Herts Children's Trust Partnership. Priorities for the service are linked to the Children and Young Peoples Plan 2006-09.

Key Issues for 2007/08

- Directing the use of the Dedicated Schools Grant; funding schools at the level of the DfES minimum funding guarantee and allocating other available resource to support continued improvement in educational attainment, and in particular reducing the gap in attainment between most young people in Hertfordshire and those who are most vulnerable.
- Promoting the capacity of schools and other universal services to ensure that children fulfil their potential.
- Improving the educational provision for under-performing and vulnerable groups through investment in alternative provision and more vocational and work-based learning.
- Supporting the development of a network of children's centres and extended schools to provide a range of integrated educational, care and health services for children and families in their local communities.
- Repositioning the library service to meet the needs of the community through investment in both opening hours and the infrastructure.
- Delivering additional capacity in Social Care Teams to support accelerated improvement in performance and practice.
- Providing investment in services for Looked after Children and those with disabilities to ensure there is appropriate provision to meet their needs. This includes the costs of the preparation for the Private Finance Initiative which will provide for the expansion and refurbishment of children's residential homes and family support services.
- Developing local targeted services to stop children failing in schools or living in an unsupportive family or community environment.

Education (Schools) £597,226,000

Funding for schools related expenditure is provided by means of a ring-fenced specific grant known as the Dedicated Schools grant. Grant announcements are made for a multi-year period to provide improved certainty for schools. The first multi-year period was for two financial years 2006/07 and 2007/08. From 2008/09 the announcements will cover three financial years.

The grant provides for a Minimum Funding Guarantee per pupil for schools. The Minimum Funding Guarantee is set at 3.7% for all schools for 2007/08.

The schools related budget covers the following service areas:

Nursery Education £3,721,000

Provides for the education of 1,300 nursery pupils in nursery schools and also grant-funded pupils in private voluntary and independent nursery schools.

Primary Education £249,182,000

Provides the education of 91,700 pupils (including pupils in nursery classes) in 406 primary schools by ensuring access to the full National Curriculum for all primary-aged children. The vast majority of the budget is controlled by school governing bodies under Local Management of Schools, including provision for non-statemented or statemented special educational needs of pupils in mainstream primary schools.

Secondary Education £246,732,000

Provides education for 80,400 pupils in 6 middle schools and 76 secondary schools by ensuring access to the full National Curriculum for all secondary school aged children. As with primary education most of the budget is controlled by school governing bodies, including provision for the special educational needs of pupils in mainstream secondary schools. The sixth form element of schools delegated budgets is grant funded by the Learning & Skills Council.

Special Education £30,735,000

Provides education for 2,200 pupils in 25 special schools. Also provides for pupils receiving education in independent schools or in schools maintained by other local authorities as well as for pupils who experience learning difficulties for which suitable provision cannot be made in a "mainstream" educational setting.

Education (Non-schools) £68,847,000

This area of the budget supports the county council's statutory responsibilities as an education authority. It includes support for admission arrangements and access to the 528 Hertfordshire schools including asset management, planning and provision of school places and home to school transport. Funding is provided for work with individual pupils through the Education Welfare Service who cannot or will not attend to ensure that they receive the education that they need to equip them as successful adults.

The county council provides a range of specialist services including Educational Psychology, designed to support schools and parents in meeting the learning needs of all pupils, and the core assessment and co-ordination responsibilities for children who have special educational needs.

The cost of the authority's statutory role in monitoring, challenging and supporting schools and meeting the educational needs of pupils is met through this area of the budget.

The Youth Service supports young people's transition to adulthood by providing alternative learning opportunities that encourages them to reach their full potential and become active citizens within their communities.

The Music Service is one of the largest and best in the country, having won the major award from the National Music Council on four separate occasions. It provides a comprehensive range of activities throughout the school term and holidays, enabling all young people in the county to have opportunities to fulfil their potential in and through music and the arts.

Children's Services £90,724,000

A range of social care and preventative services are provided to children in need, including looked after children and children in need of protection. This includes referral, assessment and case work through the social work teams in the local areas.

As lead agency in the Hertfordshire Local Safeguarding Children Board, the county council co-ordinates the work of all agencies and services for children to ensure that children are safe from harm and their welfare promoted. The numbers of children on the child protection register per 10,000 of population for under 18 year olds was 17.4 in 2005/06, remaining unchanged from 2004/05 and at a similar level to statistical neighbours.

Through a range of family support and community based services the county council offers support to young children and families with emotional, social or physical needs. The 8 family support centres, which were restructured during 2005/06, are front line in supporting early intervention and preventative strategy.

Adult and Community Learning offers opportunities for 'non-traditional' learners to access a county wide programme, including family learning and skills for life. This provision is key to increasing participation in adult learning.

The Youth Justice Service's prime purpose is the reduction of crime and offending by children and young people. This service works in multi-agency teams, including social workers, probation staff, education and health workers, to cut youth crime and prevent young people who have been before the courts from re-offending.

The council manages a range of services for children who are looked after, that are placed in the care of the Authority. In January 2007, there were 977 Looked After Children, with an average of 20 children coming into care each month. 40.9 children per 1,000 in Hertfordshire were looked after by the county in 2005/06 (the national figure was 60.9 per 1000). The services provided include adoption, fostering and the out of county placement service. The authority also manages residential care for children and young people through nine residential homes, five for adolescents, one for younger children aged 5-11 and a number of homes for disabled children.

The Leaving Care Service supports children and young people in their transition from being in care to leaving care, independence and adulthood. There are about 500 care leavers supported in their transition. From April 2007 this service, re-launched as the Independent Support Service, will be directly provided by CSF. One of their priorities will be to address the needs of disabled care leavers.

Libraries, Heritage & Arts £21,239,000

The council provides 49 libraries, 13 mobile vehicles with more than 600 stops across the county covering every settlement, including outreach services to more than 400 centres e.g. sheltered accommodation and one prison library. In 2005/06 staff answered nearly 1.7 million enquiries and issued over 7 million books, videos and DVDs, and music recordings. Just over 5.3 million visits were made to use libraries for study, reading newspapers and journals, attending reading groups or baby rhyme times, IT taster sessions etc. 467 free access public computer terminals were available for using the Internet, the on-line catalogue, CD-ROM databases or Microsoft Office applications.

The Schools Library Service (SLS) provides a traded service to schools; 60% of primary schools and 42% of secondary schools bought into the service in 2006/07. Throughout the year SLS provided 58,674 books to 254 Primary Schools through 417 mobile library visits. A further 113,405 books were provided to schools in project and fiction packs. In addition 594 hours of advisory time were provided in schools.

Hertfordshire Archives and Local Studies is the specialist centre for Hertfordshire's past and its people. Its aim is to collect, preserve and promote original documents and printed material covering every aspect of life in the county, including the environment, businesses, institutions and societies. There are over 3 million documents dating from 1060 to the present day, on five miles of shelving. Collections include maps and plans from the 16th century; local newspapers from 1816; estate papers and manorial records; school and hospital records; wills and inventories (1415-1858); court and local government records; letters, diaries and personal papers; books, pamphlets and periodicals; photographs, prints and drawings; electoral registers and trade directories; and electronic resources including the Stingemore Photographic Index which provides access to 7,483 unique images. Open days, courses, school visits, talks, events and exhibitions bring these fascinating resources to life, for the information and enjoyment of all Hertfordshire residents.

Summary Service Revenue Budget

	2006/07 Original Budget £'000	2006/07 Revised Budget £'000	2007/08 Original Budget £'000
Delegated Schools Budgets			
Nursery Delegated	3,609	3,609	3,721
Primary Delegated	244,110	244,110	249,182
Secondary Delegated	232,014	232,014	246,732
Special Delegated	29,118	29,118	30,735
Subtotal	508,851	508,851	530,370
Schools (Other)			
Special Educational Needs (SEN)	20,821	20,821	29,840
Education Other than at School	21,608	20,903	22,037
School Meals/Milk	130	130	140
Other Central Expenditure	4,951	4,951	5,728
Capital Expenditure Funded by Revenue (CERA)	9,672	9,672	9,111
Subtotal	57,182	56,477	66,856
TOTAL (before Dedicated Schools Grant)	566,033	565,328	597,226
Dedicated Schools Grant	(566,033)	(565,328)	(597,226)
Capital Charges		See Note	
Pension Charge under FRS17		See Note	
TOTAL EDUCATION (SCHOOLS)	-	-	-

Note:

Due to the funding arrangements for Schools it is necessary to show the schools net budget figure as nil as it is wholly funded by Dedicated Schools Grant. However, the notional adjustments for capital charges and FRS17 pension charge still need to be calculated and are included here for information:

- Capital charges: 2006/07 £72,685,000, 2007/08 £24,111,000
- Pension charge under FRS17: 2006/07 -£2,029,000, 2007/08 +£1,197,000

Summary Service Revenue Budget

	2006/07 Original Budget £'000	2006/07 Revised Budget £'000	2007/08 Original Budget £'000
Transport of Pupils	22,494	22,488	22,742
Special Education Provision	6,517	6,706	7,034
Youth Service	7,586	7,627	6,159
Adult & Community Learning	1,947	1,947	1,697
Student Support	1,125	1,120	1,045
School Improvement	6,256	6,077	6,366
School Access	6,352	5,824	6,744
Statutory & Regulatory Duties and other Support	13,121	12,498	12,650
Music Service, Visual & Performing Arts, Outdoor Education	1,759	1,751	1,583
Specific Government Grants	2,888	2,888	2,811
Subtotal	70,045	68,926	68,831
Corporate & Democratic Core Recharges	(336)	(336)	(350)
Capital Charges	490	490	162
Pension Charge under FRS17	(1,140)	(400)	204
TOTAL EDUCATION (NON-SCHOOLS)	69,059	68,680	68,847

	2006/07 Original Budget £'000	2006/07 Revised Budget £'000	2007/08 Original Budget £'000
Strategic Management	197	194	185
Commissioning & Social Work	24,175	26,706	30,798
Residential Care	16,426	17,408	15,086
Foster Care & Lodgings	18,975	18,926	19,475
Other Looked After Children's Services	3,370	3,160	3,538
Family Support Services	9,186	8,481	8,518
Youth Offending Team	2,107	2,069	2,218
Adoption & Residence Orders	5,362	5,445	4,932
Leaving Care Services	530	403	866
Other Children & Families Services	4,161	3,704	4,289
Subtotal	84,489	86,496	89,905
Capital Charges	1,195	1,195	397
Pension Charge under FRS17	(397)	(825)	422
TOTAL CHILDREN'S SERVICES	85,287	86,866	90,724

Summary Service Revenue Budget

	2006/07 Original Budget £'000	2006/07 Revised Budget £'000	2007/08 Original Budget £'000
Libraries	17,631	17,516	18,889
Schools Library Service	221	221	175
Hertfordshire Archives and Local Studies	1,148	1,125	1,210
Culture	115	153	241
Support Services	25	11	(14)
Subtotal	19,140	19,026	20,501
Corporate & Democratic Core Recharges	(17)	(17)	(38)
Capital Charges	1,798	1,798	629
Pension Charge under FRS17	(252)	(252)	147
TOTAL LIBRARIES, HERITAGE & ARTS	20,669	20,555	21,239

Average Staffing Numbers (WTE)

	2006/07 Original Estimate	2006/07 Revised Estimate	2007/08 Original Estimate
Education: Schools	13,884	14,231	14,338
Education: Non-Schools	1,283	1,308	1,225
Children's Services	1,053	1,069	1,024
Libraries, Heritage & Arts	503	488	504
TOTAL CHILDREN, SCHOOLS & FAMILIES	16,723	17,096	17,091

Community Safety

The Community Safety portfolio consists of a range of services which support and protect the people of Hertfordshire.

Services within this portfolio include:

- Fire & Rescue
- Crime & Drugs Strategy Unit
- Trading Standards
- Coroners Service
- Registration Service
- Emergency Planning

A description of the services provided by each of the above and the key issues facing them for 2007/08 can be found on the following pages.

Fire & Rescue £42,690,000

Operating from 30 fire stations situated throughout Hertfordshire, the Fire and Rescue Service is dedicated to saving life and property from fires and other emergencies – be they road traffic collisions, chemical spillages, railway and aircraft mishaps, through to domestic flooding and trapped livestock.

The service headquarters is based at Hertford whilst the Command and Control Centre is at the service's Longfield site in Stevenage. The latter location also serves as the Training and Development Centre, including a facility for instructing commercial clients in a wide range of firefighting, first aid and other skills. As of March 2007, the Fire and Rescue Service consisted of 555 wholetime personnel, 234 retained personnel, 33 fire control staff and 139 non-uniformed support staff.

The service's key responsibilities are to prevent fires occurring and to respond if they or other emergencies occur in order to minimise their impact on life and property. Fire safety officers and operational crews work with local communities to ensure that people are aware of the risks of fire and take appropriate action to minimise those risks in homes. This work includes hosting displays, attending public events and exhibitions, schools and other organisations.

They also seek to ensure that all homes in Hertfordshire are fitted with effective means of detecting fire and giving early warning to occupants. Fire Service personnel also inspect commercial and public buildings to ensure they comply with the requirements of various pieces of fire safety legislation.

Key Issues for 2007/08

- Reducing fires and related deaths, injuries, property and environmental damage in Hertfordshire through proactive fire safety activities.
- Reducing other emergencies through proactive safety measures.
- Ensuring that the service is fully equipped and staff trained to the relevant standards.
- Responding to emergencies in an effective and efficient manner when they occur.
- A service committed to engaging with the community and reflecting the community in its workforce, through the delivery of its Community Safety Plan.
- Working in partnership with other agencies and fire authorities to provide efficient and cost effective solutions.
- Continued development of our risk management approach to community safety to ensure the best use of resources.
- Developing processes and systems in working towards the electronic delivery of services where appropriate.

Trading Standards £2,913,000

Trading Standards aim to safeguard the interests of consumers and legitimate businesses by delivering a high quality cost effective consumer protection service, within Hertfordshire, to the public.

They investigate unfair and illegal business practices, contributing to the crime reduction agenda within the county. They enforce fair trading laws and advise manufacturers, importers, retailers and service providers on how to comply with the law by working with them to ensure they trade fairly. They inspect goods at all stages of production and distribution in factories, warehouses, shops and markets to make sure they meet legal standards. Samples of food and other products are purchased from a range of outlets and taken for analysis and safety testing.

Key Issues for 2007/08

- Contributing to the county council challenge 'Helping people feel safe and secure'.
- Looking to provide a 'Good Trader Scheme' within Hertfordshire, promoting good businesses and business practices to consumers.
- Taking action to prevent traders from operating in the informal economy.

Crime & Drugs Strategy Unit £2,402,000

The Crime & Drugs Strategy Unit is responsible for the council's statutory responsibility to reduce crime and disorder and the effects of drug and alcohol misuse. The unit works closely with the ten district councils, Hertfordshire Constabulary and a range of other agencies, implementing a variety of projects to deliver key objectives, some of which are detailed below.

Hertfordshire residents say that crime and substance misuse levels, the fear of crime and concerns around the level of anti-social behaviour should be high priorities for the council.

Key Issues for 2007/08

- Working closely with Stevenage Borough Council's Chief Executive to deliver the projects agreed in the Safer and Stronger Communities block of the Local Area Agreement (LAA).
- Working closely with Hertfordshire Constabulary to ensure effective deployment of Police Community Support Officers (PCSO's) to support LAA objectives.
- Working with the ten Crime & Disorder Reduction Partnerships (CDRPs) to ensure that projects are delivered effectively and that relevant county council services are co-ordinated to support the work of partner agencies.
- Work with partner agencies to seek to prevent and address problems arising from drug misuse.
- Implementing the Alcohol Harm Minimisation Strategy aimed at reducing alcohol misuse. There will be particular emphasis on young people and the effects alcohol misuse can have on increasing crime and disorder.
- Work with the constabulary and other partners to introduce the Safer Neighbourhoods initiative, creating local teams to liaise with communities to improve the feelings of safety at a local level.

Coroners Service £1,089,000

The Hertfordshire Coroner Service provides an administrative and investigatory service to Her Majesty's Coroner for the district of Hertfordshire. The service investigates sudden or unexpected deaths. Approximately 3,200 referrals are received each year, of which about 400 proceed to Inquest. The service is also responsible for investigating Treasure finds as per the Treasures Act 1996.

Key Issues for 2007/08

- Draft Coroners Reform Bill.
- The adjourned Potters Bar derailment inquest may proceed in 2007/08.
- Review of the mortuary provision across Hertfordshire.

Registration Service £1,054,000

This is a front line customer service. During the period April 2005 to March 2006 10,995 births and 7,972 deaths were registered. In the same period 8,139 notices of marriage were taken with 3,203 marriages occurring in the county. A total of 16,162 copy certificates were issued. 2,016 citizenship ceremonies took place.

Key Issues for 2007/08

- Development of a web based system for all Registrations.
- The introduction of new governance arrangements.
- The introduction of a computerised booking system.

Emergency Planning £729,000

The Emergency Planning service exists to promote and develop effective emergency response arrangements both within the authority and throughout the county. It supports county council departments in the preparation of their own emergency plans and the Local Resilience Forum, working with partner organisations to identify hazards, co-ordinate inter-agency planning, training and exercising as well as supporting the authority in the actual delivery of an emergency response. It also leads in the development and implementation of business continuity arrangements across the organisation, and in the promotion of business continuity amongst the county's business community.

Key Issues for 2007/08

- Embedding the revisions to the county council's business continuity plans to reflect new ways of working and organisational restructuring, so that the authority remains able to deliver resilient public services in the face of a wide range of possible disruptions.
- Enhancing arrangements to help Hertfordshire residents and businesses to be more prepared for an emergency, and to develop arrangements with partner agencies to help better support people who have been affected.
- Continuing to support the county council and Local Resilience Forum in meeting the legislative requirements of the Civil Contingencies Act 2004.
- Further development of the county council's and Hertfordshire Resilience's arrangements to respond to an outbreak of pandemic influenza.

Summary Service Revenue Budget

	2006/07 Original Budget £'000	2006/07 Revised Budget £'000	2007/08 Original Budget £'000
Fire & Rescue	35,699	35,751	36,317
Corporate & Democratic Core Recharges	(73)	(73)	(76)
Capital Charges	2,213	2,213	1,237
Pension charge under FRS17	3,080	3,080	5,212
TOTAL FIRE & RESCUE	40,919	40,971	42,690
Trading Standards	2,588	2,578	2,866
Corporate & Democratic Core Recharges	-	-	(4)
Capital Charges	29	29	25
Pension Charge under FRS17	(48)	(48)	26
TOTAL TRADING STANDARDS	2,569	2,559	2,913
Crime & Drugs Strategy Unit	2,700	2,700	2,397
Corporate & Democratic Core Recharges	-	-	-
Capital Charges	-	-	-
Pension Charge under FRS17	(8)	(8)	5
TOTAL CRIME & DRUGS STRATEGY UNIT	2,692	2,692	2,402
Coroners Service	976	976	1,080
Corporate & Democratic Core Recharges	-	-	-
Capital Charges	-	-	2
Pension Charge under FRS17	(10)	(10)	7
TOTAL CORONERS SERVICE	966	966	1,089
Registration Service	768	868	1,014
Corporate & Democratic Core Recharges	3	3	-
Capital Charges	67	67	23
Pension Charge under FRS17	(30)	(30)	17
TOTAL REGISTRATION SERVICE	808	908	1,054
Emergency Planning	672	672	719
Corporate & Democratic Core Recharges	(6)	(6)	-
Capital Charges	10	10	2
Pension Charge under FRS17	(11)	(11)	8
TOTAL EMERGENCY PLANNING	665	665	729

Average Staff Numbers (WTE)

	2006/07 Original Estimate	2006/07 Revised Estimate	2007/08 Original Estimate
Fire & Rescue	932	932	907
Trading Standards	55	52	52
Crime & Drugs Strategy Unit	14	15	15
Coroners	13	15	15
Registration	41	50	50
Emergency Planning	18	17	17
TOTAL COMMUNITY SAFETY	1,073	1,081	1,056

Environment

The total budget for Environment is £112,251,000

The Environment department is responsible for a wide range of services which affect many aspects of life in Hertfordshire, including roads and rights of way, public transport, strategic planning, waste planning and disposal and conserving and enhancing the natural and built environment

Key Issues for 2007/08

- Ensuring that Hertfordshire Highways continues to improve and deliver the service standards expected of it.
- Continuing to address the road maintenance backlog through an enhanced maintenance programme.
- Implementing an extensive and ambitious integrated works programme to maintain roads and pavements, improve safety and help reduce congestion.
- Encouraging more people to use public transport through the county's Bus Strategy.
- Responding to major planning applications.
- Continuing work to develop a minerals and waste development framework.
- Ensuring Hertfordshire's voice is heard in the planning system.
- Responding to the implications of the final regional plan for the East of England and contributing to the spatial strategy review.
- Working with district councils to raise the standards of design and sustainability of all new development in the county.
- Leading work on the Local Area Agreement and developing a new countywide community strategy.
- Developing a strategy to deal with the causes and effects of climate change.
- Ensuring duties and responsibilities under the Countryside and Rights of Way Act are successfully implemented.
- Working with all district councils to review and implement Hertfordshire's Waste Strategy.
- Continuing the operation of the Hertfordshire Safety Camera Partnership and managing the funding and programme changes in 2007/08.
- Procuring a replacement for HERMIS, our advanced computerised management system, enabling us to improve our highways service.

The Role of the Environment Department

The purpose of the Environment department is to work with local people to create a better living, working and travelling environment and improve the quality of life in Hertfordshire, now and in the future.

We do this by planning for transport, new housing and mineral extraction, by looking after the road network and public rights of way, by disposing of household waste and by conserving and enhancing the countryside. We are also responsible for promoting passenger transport, town centre enhancements, cycling schemes, safety measures for roads, road safety education and long-term transport plans for towns.

Within our limited financial resources and by working in partnership with other organisations, we aim to maintain and, where possible, improve the environment and infrastructure of Hertfordshire.

With around 4,850 km of roads, 5,200 public rights of way, 13 sand and gravel quarries, traffic 50% above national average, 116,000 street lights, 580,000 tonnes of household waste a year, 4.5 million journeys every day and thousands more new homes needed, our work touches on everyone's life.

Maintenance £38,776,000

Structural Maintenance £7,393,000

The need for cost effective solutions which extend the life of roads, bridges etc. is regularly and objectively assessed using data collection and analysis techniques developed uniquely by Hertfordshire. This area of work covers a range of activities from major longer term repairs to measures taken to slow the rate of deterioration on elements of the highway subject to progressive wear and reaction to potentially dangerous circumstances.

Routine Maintenance £21,014,000

Routine maintenance encompasses work of a cyclic nature required to maintain highway items in a serviceable condition, such as grass cutting, emptying gullies and sign cleaning. Assessment of the need for routine maintenance gives priority to safety such as pothole repair, and surfacing. The environmental maintenance standards adopted are broadly in line with the Local Authorities Code of Good Practice.

Winter Maintenance £2,796,000

Expenditure on winter maintenance is vital to maintaining the safety and freedom of movement of the county's busier highways during the most inhospitable time of year. Most of the budget is spent on precautionary salting but provision is also made for the emergency clearance of snow and ice.

Road Lighting £7,573,000

This covers all aspects of road lighting including regular maintenance and energy costs. Work to improve the condition of the street lighting stock will continue as well as encouraging better relationships with our energy supplier to speed up repairs of supply related faults.

Safety £5,852,000

Traffic Management and Safety £3,768,000

The prime aim of safety engineering measures is to reduce road accident casualties. This means addressing the issues of safety, ease of movement and environmental concerns of all road users - motorists, pedestrians, cyclists and those affected by or living alongside roads. Measures include new pedestrian crossings, new cycle tracks, traffic control systems, improved signing and road markings as well as measures to reduce speed through rural villages.

Road Safety Education and Training £1,136,000

The department aims to raise the traffic awareness of drivers and all other road users through education, training and publicity. Programmes include the use of drama, design and provision of educational material, together with training opportunities to enable teachers to incorporate traffic awareness messages into the curriculum. Take-up of the various courses run by the unit has greatly increased over the last year.

School Crossing Patrols £948,000

The Road Safety Unit manages the school crossing patrol service within the county for all Hertfordshire schools.

Sustainable Transport Policies £18,167,000

Sustainable Transport Policies £974,000

Our aim is to implement town plans which promote other forms of transport to the car and help create a better environment in town centres and residential areas. These changes are essential to promote sustainable urban areas both in economic and environmental terms. The aim is to promote a change in attitude to car use which is reinforced by the TravelWise campaign.

Passenger Transport £11,862,000

Passenger transport has a fundamental role in implementing the council's TravelWise policies. The department arranges bus services by direct contract where services are not provided commercially. Home to school/college contracts and passes are managed on behalf of the Children, Schools and Families department and concessionary fares schemes for elderly and disabled passengers are administered for district councils. Liaison with the rail and other service operators, and the provision of bus stops, station and interchange facilities are an increasing part of the service.

We are also responsible for the running of the former Adult Care Services and Youth and Community vehicle fleets under the management of the County Transport Services Group. The rationalisation of transport provision delivers a more efficient service to the users, ensures that the county council can better monitor its adherence to its environmental policies and produces a substantial financial saving. As all the costs are the direct responsibility of other departments, County Transport Services has a net nil budget, but has an annual turnover of approximately £6 million.

Transport Planning Policy and Strategy £4,083,000

The department undertakes the monitoring of transport changes such as traffic flows and accidents and the success of policies. It reviews and develops transport policy, develops transportation plans and programmes and bids to government for grant (LTP). It also undertakes development control for major development in terms of transportation requirements.

Advance Preparation and Consultation £1,248,000

The department is committed to working closely with local communities and consults widely on all transportation schemes.

Waste Management £28,087,000

The county council has a duty to make disposal arrangements for waste from district council collections (c450,000 tonnes a year) and from its household waste sites (c130,000 tonnes a year), the total figure rising steadily each year. Most goes to landfill sites where the land-filling operation is carried out by private companies, but an increasing proportion is now recycled with estimates for the current year set at approximately 30%. Since October 1996 the county council has been obliged to pay tax on every tonne of waste it disposes through the landfill process, with the rate of Landfill Tax being set at £24 per tonne from 1st April 2007. The government has given notice that this will continue to rise annually.

Under the Environmental Protection Act 1990, the county council pays recycling credits to district councils and other bodies for waste taken out of the waste stream and recycled, as an incentive to recycling. A further incentive is supplied by the Landfill Allowance Trading Scheme system where authorities are provided with strict limits on what they can dispose of through landfill and can trade any surpluses for financial benefit if they are able to do better than just achieve them. Exceeding the target results in increased costs through a fine.

To address the growing waste problem facing the county and to help achieve the targets set for recycling, the county council is working in partnership with all the district councils in implementing a fully coordinated municipal waste strategy for Hertfordshire. In addition, work continues on the WasteAware campaign, raising awareness about the problem of waste in the county and encouraging residents to minimise their own waste. The success of these initiatives can be measured by the significant increase in the proportion of waste recycled compared to five years ago.

Strategy Planning and Information £5,774,000

Strategic planning and information are fundamental to maintain and enhance the high quality of Hertfordshire's physical and economic environment. In particular our aim is to review and maintain planning strategies such that the integration of land use with transportation and other investment strategies for settlements is secured, and to ensure that major greenfield development is kept to a minimum.

As a minerals planning authority the county council has a duty to determine planning applications for mineral extraction. It is also charged with preparing a waste local plan and has a duty to determine applications for waste management facilities.

Environmental Management £4,493,000

The department has a long history of working with other sectors, notably district and parish councils, the business community and the voluntary sector, on environmental issues. Much of the work on the ground is carried out by partners in the form of charitable trusts. Key environmental services such as the Countryside Management Service is partly funded by the county council.

The department also has responsibility for maintaining the public rights-of-way network of the county and it manages the rural estate. The department also hosts the Hertfordshire Biological Records Centre which holds over 1 million records on the fauna and flora of the county.

Summary Service Revenue Budget

	2006/07 Original Budget £'000	2006/07 Revised Budget £'000	2007/08 Original Budget £'000
Structural Maintenance	7,156	7,127	7,393
Routine Maintenance	20,428	20,789	21,014
Winter Maintenance	2,733	2,728	2,796
Road Lighting	7,250	7,210	7,573
Total Maintenance	37,567	37,854	38,776
Traffic Management and Safety	4,843	4,327	3,768
Road Safety Education and Training	1,098	1,102	1,136
School Crossing Patrols	900	841	948
Total Safety	6,841	6,270	5,852
Sustainable Transport Policies	947	907	974
Passenger Transport	11,303	11,382	11,862
Transport Planning Policy and Strategy	3,479	3,226	4,083
Advance Preparation and Consultation	1,599	1,540	1,248
Total Sustainable Transport Policies	17,328	17,055	18,167
Waste Management	26,547	25,948	28,087
Strategy Planning and Information	5,941	6,065	5,774
Environmental Management	4,442	4,518	4,493
Subtotal	98,666	97,710	101,149
Corporate & Democratic Core Recharges	(777)	(777)	(795)
Capital Charges	20,442	20,689	11,692
Pension Charge under FRS17	(495)	(495)	205
TOTAL ENVIRONMENT	117,836	117,127	112,251

Average Staffing Numbers (WTE)

	2006/07 Original Estimate	2006/07 Revised Estimate	2007/08 Original Estimate
SERVICE TOTAL	700	700	700

Corporate Services

The total budget for Corporate Services is £7,324,000

The Corporate Services department provides support for the strategic management of the council. The work of Corporate Services, and the county council as a whole, is driven by the council's ambition to make Hertfordshire an even better place to live and work with the best public services in the country. Corporate Services plays a vital role in working toward achieving the council's challenges (see page 1 for list of challenges).

In addition, the aims of the Corporate Services department are to:

- Work with the Strategic Management Board to lead and develop the strategic direction of the county council as a whole.
- Support elected Members, the corporate governance framework and Service Departments to achieve their objectives.
- Maximise the authority's resources.
- Ensure probity and propriety and provide independent scrutiny of proposals from service departments.
- Set standards and frameworks and ensure they are observed.
- Provide support services where we are the most cost-effective providers.
- Promote the authority to the outside world.
- Help the organisation learn by promoting and supporting links between activities in different services.

These aims are achieved through the work of the groups listed on the following pages.

Central Services £39,767,000

The Chief Executive's section £1,311,000

- Leads on the development of effective arrangements for performance management and improvement. This includes the Corporate Plan which sets out the council's objectives and expected performance for the coming year and reports on past performance and the balanced scorecard - the key performance tool for Hertfordshire County Council.
- Supports diversity and equality of access to all county council services and engagement and consultation with the public.
- Delivers efficient management support to the council's decision-making processes.

Finance £8,127,000

Gives strategic advice and support to key financial processes. This includes:

- The preparation of the annual revenue and capital budgets and accounts.
- Setting and monitoring financial standards.
- Providing investment services, taxation services and day-to-day financial management.
- Managing the pension fund, financial input to contract management, risk management and insurance.
- Providing a range of finance and accountancy functions on behalf of departments

Communications £1,578,000

This unit ensures Hertfordshire residents are kept up to date on the provision and performance of council services. To create a strong dialogue with residents, service users and council staff, the following communication activities are used:

- Media and public relations - local and national press.
- E-communications - hertsdirect.org and intranet.
- Marketing - new and existing services, to promote awareness and usage.
- Internal communications to ensure all county council staff are kept informed.
- Communications guidance, advice and training to county council staff.

Herts HR £6,541,000

This service provides strategic direction, advice, policy guidance and operational and transactional support to the county council and its departments, to enable the organisation to maximise one of its major assets - its staff. The principal responsibilities of Herts HR include the development of corporate people strategy and policies, workforce planning, organisational development, pay practice, employee and industrial relations, equality and diversity in employment, employee well being, recruitment and retention, talent management, learning and development.

Hertfordshire Property £2,933,000

This service is responsible for getting the best value from property assets and all of the county council's property services. Hertfordshire Property gives strategic advice and support to key land, buildings and other asset related processes and decisions. It is directly accountable for property related capital facilities management, disposals, acquisitions and repair and maintenance issues. In addition Hertfordshire Property is responsible for providing the Education Workshops and Herts Media service largely to the schools sector.

Hertfordshire Property staff provide professional services and consultancy in all aspects of property and accommodation services, including strategic asset management planning, facilities management, and project and programme management services. They also manage all of the Property Services partnership and works contracts.

County Secretary £2,118,000

Provides high quality legal and administrative services to enable the county council to carry out its policies and statutory obligations within the law and the council's own procedures in a cost effective manner. It also manages three front line services:

- Registration of Births, Deaths & Marriages
- Coroners
- Trading Standards

Internal Audit £1,022,000

Provides audit coverage for, and advice on, all the council's internal control arrangements, including financial systems, contracts, and information technology; and investigates suspected frauds and other irregularities.

Commercial Services & Information Technology Unit**Commercial Services Unit £413,000****Information Technology £14,356,000**

This department provides management of Information Technology, Corporate Information Systems, the Customer Services Centre and e-government services. It also co-ordinates the council's Commercial and Procurement policies and manages Hertfordshire Business Services ('HBS') based in Welwyn Garden City which delivers a variety of goods and services to the authority and its schools as well as to external customers.

The Information Technology Portfolio consists of a range of services provided to the authority including voice and data networks, the Gateway, information systems, security and information and project management. This enables and enhances service delivery and is key to more efficient working in the future. It consists of the following areas:

The Corporate ICT function is responsible for planning and implementing the IT and telecommunications infrastructure across the authority. The group develops policy and guidance on the use of ICT, technical strategies and standards and acts as corporate client for IT support arrangements and the provision of telephone services.

The Corporate Information Systems and E-Government function is corporately responsible for information systems strategy and delivery, Information\Knowledge Management and e-Business activity. The function works in partnership with other authorities and organisations to deliver joined up e-government for Hertfordshire and manage the development of key corporate systems and their associated processes such as finance and HR/Pay.

The council's Customer Service Centre in Stevenage is open for 67 hours per week, including Saturdays, and handles more than 1 million telephone, email and postal contacts per annum, with satisfaction ratings typically over 95%. In addition, the council's interactive web presence at www.hertsdirect.org provides an extensive range of information and the ability to access the county council's services, such as applying for a school place, reporting highways faults or renewing library books.

Capacity Fund £106,000

This fund is used to support major change projects providing practical assistance. Current projects include the introduction of the SAP computer operating system and The Way We Work programme that reduces our office bases from 51 to 3. The fund is managed by the Director of People & Property.

Health & Safety and Risk Management Unit £402,000

This covers health and safety, risk management and occupational health. The unit supports the county council departments in the provision of safe work practices and a healthy work environment for staff and users of Hertfordshire County Council's services and also provides advice and leadership in the management of risk.

Corporate Property Fees £684,000

This budget is used to meet the cost of providing professional property services for the corporate management of the estate and to support corporate property strategies.

Other Corporate Charges £176,000

This includes Corporate Services share of the customer service centre charge and other small corporate services budgets.

Members Services £1,824,000

This budget helps county councillors to carry out their function and includes the provision of comprehensive secretarial services. Approximately 70% of the budget is for expenses and allowances to members of the county council.

Other Corporate Services £11,241,000

Civic Buildings - Property Management £5,358,000

This budget comprises the facilities management and running costs for all shared buildings (County Hall, Apsley, Mundells, Mount Pleasant, New Barnfield and other divisional offices etc.) throughout the county. It is managed by Hertfordshire Property and all costs are recovered by recharges to the building occupiers.

Bank and Audit Charges £712,000

This budget relates to the payment of charges on banking transactions and external audit fees.

Hertfordshire Business Services (HBS) £52,000

Hertfordshire Purchasing and Supplies

HBS offers a professional purchasing, supply and contract management service to the county council. The organisation operates on a trading basis and recovers its operating costs predominantly through both pay-as-you-purchase arrangements and by negotiated Service Level Agreements. HBS acts as client manager for the school meals service and vehicle maintenance. The catalogue service has a turnover in excess of £32 million serving more than 10,000 customers. HBS is a leading member of the Central Buying Consortium consisting of 17 local authorities and negotiates both joint contracts and county council specific contracts with an annual value of approximately £100 million.

Hertfordshire Reprographics

This is the county council's in-house print unit. It provides a range of reprographic services including printing, fast print, plan print and photocopying. Its objective is to provide a cost effective, fast and confidential facility for all county council services.

Corporate Training Centre

Provides a professionally serviced, value for money day training centre to the county council at the New Barnfield site. It is intended to move this training function to a new office location before the end of the financial year.

Courier Service

This service provides a daily courier service between 95 county council administrative centres and district councils.

County Hall Catering

This service provides, at a subsidy of £132,000, the staff and member restaurant facilities at County Hall.

Hertfordshire Catering

With a turnover in excess of £15 million per annum, Hertfordshire Catering provides 56,000 meals a day to 415 primary schools and 40 secondary and middle schools.

Corporate Managed Properties £1,802,000

This service manages all properties that are not being used for direct services delivery by the county council, including those in the property disposal programme. This service is managed by Hertfordshire Property.

Staff Housing £169,000 (Contribution)

The Staff Housing Pool is managed by Aldwyck Housing Association and provides affordable housing for county council employees.

Managed Financial Services £2,232,000

This budget provides for the costs and management of outsourced services for payroll, pensions, accounts payable and receivable, cashiers and leased cars.

Other Services £1,254,000

This includes budgets for car loans, local land charges, elections and corporate pc support.

Summary Service Revenue Budget

	2006/07 Original Budget £'000	2006/07 Revised Budget £'000	2007/08 Original Budget £'000
Central Services:			
Chief Executive	1,483	1,490	1,311
Finance	1,803	1,888	8,127
Information Technology	8,107	8,160	14,356
Communications	744	822	1,578
Herts HR	2,603	2,412	6,541
Hertfordshire Property	2,762	2,757	2,933
County Secretary	1,682	1,671	2,118
Internal Audit	1,011	1,005	1,022
Business Support Unit	387	370	-
CSI	598	482	413
Capacity Fund (Strategy & Consultancy)	173	174	106
Health & Safety and Risk Management Unit	296	296	402
Corporate Property fees	646	646	684
Other Corporate Charges	119	119	176
Central Services Subtotal	22,414	22,292	39,767
Less: Recharges to other services	(10,744)	(10,744)	(37,636)
Central Services Recharge to CDC	11,670	11,548	2,131
CDC (from other services)	1,715	1,715	1,803
Members' Services	1,753	1,811	1,824
CDC TOTAL	15,138	15,074	5,758
Other Corporate Services:			
Civic Buildings	4,273	4,023	5,358
Bank & Audit Charges	700	700	712
Hertfordshire Business Services	86	86	52
Corporate Managed Properties	1,672	2,037	1,802
Staff Housing	(133)	(133)	(169)
Managed Financial Services	2,363	2,363	2,232
Other Services	1,096	1,187	1,254
Other Services Subtotal	10,057	10,263	11,241
Less: Recharges to Other Services	(15,488)	(15,488)	(10,506)
Total Other Corporate Services	(5,431)	(5,225)	735
Total CDC & Other Corporate Services	9,707	9,849	6,493
Capital Charges	826	826	550
Pension Charges Under FRS17	(426)	(426)	281
TOTAL CORPORATE SERVICES	10,107	10,249	7,324

Average Staff Numbers (WTE)

	2006/07 Original Estimate	2006/07 Revised Estimate	2007/08 Original Estimate
Central Services:			
Chief Executive	18	15	19
Communications	13	15	25
Finance	46	49	179
Herts HR	43	42	186
Hertfordshire Property	67	64	73
County Secretary	48	47	56
Internal Audit	21	21	21
Business Support Unit	11	11	-
Capacity Fund	4	4	2
Health & Safety and Risk Management Unit	6	6	23
Members' Services	3	3	4
CSI	3	3	2
Information Technology	119	103	190
subtotal	402	383	780
Other Corporate Services:			
Hertfordshire Business Services	287	281	244
SERVICE TOTAL	689	664	1,024

Note:

The staff increase in 2007/08 is as a result of the transformation of the HR and IT sections and centralisation under Corporate Services. The increase also includes the finance staff numbers transferring in 2008/09 but recorded in Corporate Services in line with budget transfers in 2007/08 pending centralisation.

This is also evident in the increase in budgets for these services and recharges to other services in 2007/08.

7A COUNTY COUNCIL RESOURCE BUDGET 2007/08 TO 2010/11

(1) That the Council

- a) *deplores the government's continuing use of the council tax as a stealth tax on the people of Hertfordshire through its*
- i) *grant increase of 2.7%, not even covering true inflationary pressures*
 - ii) *failure to contribute adequately towards demographic pressures, particularly in the Adult Care Service*
 - iii) *failure to restore effective revenue support for borrowing for the Local Transport Plan and for schools capital projects*
 - iv) *its imposition of increasing burdens such as Landfill Tax*
- and fears that continuation of the current flawed system combined with capping will have a serious impact on essential services during the period of the Medium Term Financial Strategy*
- b) *welcomes the budget proposals for 2007/08 which will*
- i) *provide £9.5 million to fund fully the cost of the increased number of Hertfordshire residents supported by Adult Care Services*
 - ii) *provide £65.2 million for the largest ever investment in the maintenance of Hertfordshire's road and pavements*
 - iii) *deliver cashable efficiency savings of £13.6 million, more than double the Gershon cashable target of £6.6 million and which will see the County Council's element of Band D council tax increase by just 15 pence a week above RPI inflation*

(2) That a revenue budget of £603.326 million for 2007/08, be agreed as follows:

	Standstill Budget February Cabinet £m	Accounting for Capital Charges £m	Retirement Benefits £m	Best Value Budget after adjustments £m
Adult Care Services	231.895	2.138	0.557	234.590
Children, Schools & Families:				
<i>Education – Non-schools</i>	<i>68.300</i>	<i>0.162</i>	<i>0.204</i>	<i>68.666</i>
<i>Children's Services</i>	<i>90.086</i>	<i>0.397</i>	<i>0.422</i>	<i>90.905</i>
<i>Libraries, Heritage & Arts</i>	<i>20.463</i>	<i>0.629</i>	<i>0.147</i>	<i>21.239</i>
Total C S F	178.849	1.188	0.773	180.810
Community Safety:				
<i>Fire & Rescue</i>	<i>36.241</i>	<i>1.237</i>	<i>5.212</i>	<i>42.690</i>
<i>Trading Standards</i>	<i>2.862</i>	<i>0.025</i>	<i>0.026</i>	<i>2.913</i>
<i>Registration</i>	<i>1.014</i>	<i>0.023</i>	<i>0.017</i>	<i>1.054</i>
<i>Coroners</i>	<i>1.080</i>	<i>0.002</i>	<i>0.007</i>	<i>1.089</i>
<i>Emergency Planning</i>	<i>0.719</i>	<i>0.002</i>	<i>0.008</i>	<i>0.729</i>
<i>Crime & Drugs Strategy Unit</i>	<i>2.397</i>	<i>0.000</i>	<i>0.005</i>	<i>2.402</i>
Total Community Safety	44.313	1.289	5.275	50.877

	Standstill Budget February Cabinet £m	Capital Charges £m	Accounting for Retirement Benefits £m	Best Value Budget after adjustments £m
Resources (Corporate Services)	6.493	0.550	0.281	7.324
Environment	100.354	11.692	0.205	112.251
Central Items	51.422	1.144	16.225	68.791
Pension Reserve Appropriation			(23.316)	(23.316)
AMRA		(18.001)		(18.001)
TOTAL	613.326	0.000	0.000	613.326
Use of Reserves	(10.000)			(10.000)
	603.326			603.326

This includes the following policy changes/service reductions:

	2007/08 £'000
ACS – Sensory services	100
ACS – Increased benefit take up	300
CSF – Youth Service Realignment	300
CSF – Consortia travel arrangements	153
CSF – Community use of Schools	76
Libraries – Materials Fund	200
Libraries – ICT Charging	42
Env – Traffic management	500
Env – Reduce consultation on IWP works	400
Env – JMP design and preparation budgets	810
Env – JMP works budgets	-130
Env – Reduce admin costs relating to local LSPs	45
Total	<u>2,796</u>

- (3) That a capital programme be agreed as set out in summary below and in detail in Annex A, including the Local Transport Plan (LTP), the Schools Modernisation Programme and £10 million additional funding for highways structural maintenance in 2007/08 from the provision established by Cabinet in December 2006.

	2007/08 £m	2008/09 £m	2009/10 £m
Adult Care Services	8.165	5.144	1.419
Children, Schools & Families	71.290	31.215	16.846
Community Safety	2.946	2.736	2.736
Resources (Corporate Services)	19.258	16.424	6.738
Environment	62.196	41.340	39.629
Total	163.855	96.859	67.368

Of this for 2007/08, £27.915 million to be funded from capital receipts, £34.000 million from borrowing, £66.248 million from capital grants, £27.432 million from revenue contributions (£11.702 million schools and £15.730 million non schools), £4.144 million from capital payback and £4.116 million from developers' contributions.

- 4) That the Council seek support from schools, the Schools Forum and from governor and teacher associations for its pressure on the government to restore effective revenue support for Unsupported Borrowing and, should this campaign not be successful, for a change in regulations to allow the Schools Forum to agree that the revenue cost of borrowing for schools' capital projects can be met from the Dedicated Schools Grant.
- (5) That a Schools Budget be agreed at the level of the total resource available to Hertfordshire in 2007/08 from the Dedicated Schools Grant (this resource has initially been estimated at £597.226 million) and that the available headroom be allocated as set out in Appendix 5 to the report (Item 7A).
- (6) That provision for the cost of pay awards in respect of non schools staff be held centrally and delegated to services when the awards are settled. The provision for teachers and other schools staff is already included in the schools budget.
- (7) That a Council Tax increase of 5.0% to support these expenditure proposals be agreed.
- (8) That the Band D Council Tax for the County Council in 2007/08 be £1,034.13 and that the amount of tax calculated for all bands be as follows:

Band A	£689.42
Band B	£804.32
Band C	£919.23
Band D	£1,034.13
Band E	£1,263.94
Band F	£1,493.74
Band G	£1,723.55
Band H	£2,068.26

- (9) That the precept amounts required from the District Councils be as follows:

Broxbourne Borough Council	£37,607,854.11
Dacorum Borough Council	£57,955,747.59
East Hertfordshire District Council	£59,071,739.32
Hertsmere Borough Council	£42,132,524.46
North Hertfordshire District Council	£49,320,100.25
St Albans City & District Council	£61,854,417.69
Stevenage Borough Council	£28,411,377.38
Three Rivers District Council	£39,011,199.54
Watford Borough Council	£32,312,425.98
Welwyn Hatfield Borough Council	£42,109,463.36
Total	£449,786,849.68

- (10) That the Chief Executive be authorised to issue the Council Tax leaflet after consultation with the Leader of the Council.
- (11) That the Council agrees as its medium term financial strategy for the period 2007/08 to 2009/10, the framework and proposals set out in the Medium Term Financial Strategy document attached at Annex B to the anticipated order of business.

Pressures, Policy Changes & Service Reductions and Savings by Service

Appendix 2

Adult Care

£'000

Pressures for Change:

Elderly	5,215
Learning Disability	2,677
Physical Disability	832
Mental Health	808

Demography **9,532**

Introduction of national minimum standards	40
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Legislative changes **40**

Reduction in grant funding used to offset pressures	673
Reduction in Supporting People grant	465
LGPS employer's contributions	436
Revenue effects of capital	373
Capital payback	181
St Michael's House	112
Revenue effects of telecomms	83

Other pressures **2,323**

Total Pressures for Change **11,895**

Policy Changes & Service Reductions:

Increased benefit take-up	(300)
Savings on sensory services	(100)

Total Policy Changes & Service Reductions **(400)**

Savings:

Introduction of fairer charging	(360)
Maximising charging income	(23)

Previous policy decisions **(383)**

Savings on Supporting People budget	(465)
Expert purchasing of care placements for Learning Disability	(250)
Individual banded budgets for Learning Disability placements	(180)
Better procurement & individual budgets for Physical Disability	(150)
Increase extra care	(100)
Reduction in PC Support charge	(99)
Enabling Homecare	(50)
Meals on Wheels	(40)
Employer's liability insurance	(10)

FYE of previous efficiencies **(1,344)**

Savings:	£'000
Business rates	(79)
Other pressures	(79)
Action to restrict fee increase	(2,900)
HPT efficiency savings	(400)
Savings on Strategic & Centre Units	(300)
Hertfordshire Equipment Services budget	(50)
Gershon savings	(3,650)
Increase charge for staff meals	(20)
Other efficiency savings	(20)
Total Savings	(5,476)
NET TOTAL: ADULT CARE SERVICES	6,019

Children, Schools & Families

£'000

Education (Schools)

Pressures for Change:

Personalised and practical learning	7,641
Primary lump sums	2,000
SEN funding review	1,700
Pay progression funding	500
Hertsmere Jewish High School	340
School reorganisation costs	300

Previous policy decisions	12,481
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Provision for children out of school	507
Maternity	500
Speech and language bases	45
Autism	30

Demography	1,082
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LGPS employer's contributions	718
Capital payback	42
Business rates	19

Other pressures	779
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Total Pressures for Change	14,342
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Savings:	£'000
Reduction in cost of the Mimimum Funding Guarantee	(1,300)
Decrease in the schools contingency	(150)
Support for Ethnic Minority Achievement Grant	(141)
Previous policy decisions	(1,591)
School amalgamations	(204)
FYE of previous efficiencies	(204)
Changes in pupil numbers	(1,400)
Demography	(1,400)
Specialist advisory service	(20)
Commissioning, Performance and Resources efficiencies	(10)
Other efficiency savings	(30)
Total Savings	(3,225)
NET TOTAL: EDUCATION (SCHOOLS)	11,117

Education (Non-Schools)

Pressures for Change:

Home to school transport - Howe Dell	45
Demography	45
LGPS employer's contributions	400
Youth Service - JNC assimilation	146
Youth Service	130
Revenue effects of telecomms	67
Other pressures	743
Total Pressures for Change	788

Policy Changes & Service Reductions:

Youth Service realignment	(300)
Consortia travel arrangements	(153)
Community use of schools	(76)
Total Policy Changes & Service Reductions	(529)

Savings:

Denominational transport	(45)
Previous policy decisions	(45)
Home to school transport	(305)
Sure Start	(226)
Standards & School Effectiveness	(181)
Reduction in PC Support charge	(144)
Music Service	(100)
Community use of schools	(80)
Discretionary awards	(72)
Counselling in Schools	(13)
Employer's liability insurance	(12)
FYE of previous efficiencies	(1,133)

	£'000
Business rates	(24)
Other pressures	(24)
Local Area Learner & Adolescent efficiencies	(394)
Standards & School Effectiveness efficiencies	(289)
Commissioning, performance & resources efficiency gains	(228)
Minority Ethnic Curriculum support services	(90)
Strategic management savings	(80)
Advocacy project	(38)
Gershon savings	(1,119)
Health & Safety	(60)
Herts Music Service	(50)
Early intervention hearing impaired	(24)
Other efficiency savings	(134)
Total Savings	(2,455)
NET TOTAL: EDUCATION (NON-SCHOOLS)	(2,196)

Children's Services

Pressures for Change:

Recruitment & retention of qualified social workers	65
Previous policy decisions	65
Higher Education - Care leavers	211
Demography	211
Direct payments	667
Short breaks	129
Conciliation & appeals	110
Access to records	28
Legislative changes	934
Social care team capacity	2,037
PFI preparation	345
Capital Payback	298
Changes to fostering allowances	248
LGPS employer's contributions	172
Capacity building team	100
Policy & practice development	78
Information analysis	43
Other pressures	3,321
Total Pressures for Change	4,531

£'000

Savings:

Reduction in PC Support charge	(62)
Employer's Liability Insurance	(3)
FYE of previous efficiencies	(65)
Business rates	(10)
Other pressures	(10)
Review of respite provision at Wilbury Road	(600)
Looked After Children - Out County	(562)
Leaving care contracts	(179)
Strategic management savings	(31)
Gershon savings	(1,372)
Family centres	(211)
Corporate parenting	(30)
Other efficiency savings	(241)
Total Savings	(1,688)
NET TOTAL: CHILDREN'S SERVICES	2,843

Libraries, Heritage & Arts**Pressures for Change:**

Additional opening hours at Libraries	358
Previous policy decisions	358
Revenue effects of capital	217
Shortfall on fees and charges	216
LGPS employer's contributions	103
Capital payback	102
Business rates	24
Revenue effects of telecomms	5
Other pressures	667
Total Pressures for Change	1,025
Policy Changes & Service Reductions	
Materials fund	(200)
ICT charging	(42)
Total Policy Changes & Service Reductions	(242)

£'000

Savings:

Workforce remodelling in Libraries	(100)
Reduction in PC Support charge	(24)
Employer's liability insurance	(2)

FYE of previous efficiencies (126)

Reduction in Bibliomondo contract	(65)
Schools Library Service	(50)

Gershon savings (115)

Changes to Library charges	(53)
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Other efficiency savings (53)

Total Savings (294)

NET TOTAL: LIBRARIES, HERITAGE & ARTS 489

Community Safety

Fire & Rescue

Pressures for Change:

On-going effect of national pay settlement	170
Hydrants	60
Revenue effects of capital	40
LGPS employer's contributions	32

Other pressures 302

Total Pressures for Change 302

Savings:

IRMP/Collective agreement	(315)
Employer's liability insurance	(6)

FYE of previous efficiencies (321)

Capital payback	(283)
Business rates	(83)
Breathing apparatus	(33)

Other pressures (399)

Total Savings (720)

NET TOTAL (418)

Trading Standards

Pressures for Change:

LGPS employer's contributions	18
Business rates	2

Other pressures 20

Total Pressures for Change 20

£'000

Savings:

Reduction in PC Support charge	(4)
FYE of previous efficiencies	(4)
Rent reduction	(20)
Increased income for testing/sampling	(5)
Increased income for licences	(2)
Other efficiency savings	(27)

Total Savings	(31)
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NET TOTAL: TRADING STANDARDS	(11)
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Crime & Drugs Strategy Unit**Pressures for Change:**

LGPS employer's contributions	3
Other pressures	3

Total Pressures for Change	3
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Savings:

Changes to the availability of Government & Partnership funding	(350)
Other efficiency savings	(350)

Total Savings	(350)
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NET TOTAL: CRIME & DRUGS STRATEGY UNIT	(347)
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Coroners**Pressures for Change:**

Potters Bar rail inquest	30
LGPS employer's contributions	4
Other pressures	34

Total Pressures for Change	34
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Savings:

Review of processes & procedures for ISO 9001/2000	(21)
Other efficiency savings	(21)

Total Savings	(21)
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NET TOTAL: CORONERS	13
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£'000

Registration**Pressures for Change:**

LGPS employer's contributions	11
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Other pressures	11
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Total Pressures for Change	11
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Total Savings	(0)
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NET TOTAL: REGISTRATION	11
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Emergency Planning**Pressures for Change:**

LGPS employer's contributions	6
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Other pressures	6
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Total Pressures for Change	6
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Savings:

Savings on various budgets	(17)
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Other efficiency savings	(17)
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Total Savings	(17)
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NET TOTAL: EMERGENCY PLANNING	(11)
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Environment**Pressures for Change:**

Waste volumes	400
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Road length increases - routine maintenance	190
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Demography	590
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Landfill tax	1,172
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Countryside & Rights of Way Act	25
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Legislative changes	1,197
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Capital Payback	1,152
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LGPS employer's contributions	194
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Future highways contracts	140
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Waste treatment procurement	100
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Revenue effects of capital	75
----------------------------	----

Business rates	33
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Regional transport issues	25
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Revenue effects of telecomms	8
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Other pressures	1,727
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Total Pressures for Change	3,514
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	£'000
Policy Changes & Service Reductions:	
JMP design & preparation budgets	(810)
Traffic management	(500)
Reduce consultation on IWP works	(400)
Reduce admin costs relating to local LSPs	(45)
JMP works budgets	130
Total Policy Changes & Service Reductions	(1,625)
Savings:	
Employers liability insurance	(33)
Reduction in PC Support charge	(31)
FYE of previous efficiencies	(64)
Traffic Management Act	(80)
Legislative changes	(80)
Herts Highways Partner efficiency savings	(500)
Rationalise street light testing	(300)
Textiles recycling income	(200)
Dial-a-Ride savings	(195)
Streamline client support management	(120)
EMG project management	(55)
Review of overheads	(45)
Strategy, Planning & Policy - staffing review	(37)
Development Control E-planning staff efficiencies (vacant post)	(30)
Hertfordshire Highways client - staffing review	(20)
Partnership working	(15)
HBRC/CMS Co-location	(5)
Gershon savings	(1,522)
Bus fare rises above inflation	(125)
Waterdale revenue	(80)
Alternative funding for Traffic Management Act pay	(34)
Rural estate income	(20)
Grant replacement/external funding	(20)
Increase Road Safety course fees	(5)
Historic environment admin/income	(3)
Other efficiency savings	(287)
Total Savings	(1,953)
NET TOTAL: ENVIRONMENT	(64)

Corporate Services

£'000

Pressures for Change:

Elections - postal votes on demand	153
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Legislative changes	153
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LGPS employer's contributions	164
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Elections - single rather than joint elections	67
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Capital payback	42
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Revenue effects of telecomms	30
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Increase in Members joining LGPS	26
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Other pressures	329
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Total Pressures for Change	482
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Savings:

HR, IT & Finance Transformation savings	(957)
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Reduction in PC Support charge	(79)
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Employer's Liability Insurance	(2)
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FYE of previous efficiencies	(1,038)
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Business rates	(136)
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BVPI survey	(45)
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Other pressures	(181)
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Commercial services	(159)
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HR, IT & Finance Transformation savings	(150)
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Bank & audit	(16)
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Gershon savings	(325)
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Chief Executives	(42)
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Members	(36)
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County Secretary	(33)
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Corporate managed properties & staff housing	(32)
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Other services	(22)
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Internal Audit	(20)
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CSI	(12)
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BSU	(8)
-----	-----

Health & Safety and Risk Management Unit	(6)
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Strategy & Consultancy	(3)
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HR, IT & Finance Transformation savings	(3)
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Other efficiency savings	(217)
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Total Savings	(1,761)
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NET TOTAL: CORPORATE SERVICES	(1,279)
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Central Items

	£'000
Pressures for Change:	
Additional capital programme support	10,000
Previous Policy Decisions	10,000
Increase in special provision for uncertainties	3,700
Capital Financing	3,424
Office Rationalisation Project	3,038
Environment Agency - Thames Region	273
Other pressures	10,435
Total Pressures for Change	20,435
Savings:	
Operating leasing - Aerial Ladder Platform	(35)
FYE of previous efficiencies	(35)
Interest on Balances	(3,404)
Other pressures	(3,404)
Total Savings	(3,439)
NET TOTAL: CENTRAL ITEMS	16,996

Summary of Pressures, Policy Changes & Service Reductions and Savings

	Pressures	Policy Changes & Service Reductions	Savings	Net
	£'000	£'000	£'000	£'000
Adult Care Services	11,895	(400)	(5,476)	6,019
Children, Schools & Families	20,686	(771)	(7,662)	12,253
Community Safety	376	0	(1,139)	(763)
Environment	3,514	(1,625)	(1,953)	(64)
Resources (Corporate Services)	482	0	(1,761)	(1,279)
Central Items	20,435	0	(3,439)	16,996
TOTAL	57,388	(2,796)	(21,430)	33,162

Overview

The actual amount of Formula Grant which an authority receives is calculated using the four blocks detailed below.

- Block 1: **Relative Needs** - based on a series of formulae which take into account an authority's relative circumstances by using information such as population, social structure, geographical attributes and area costs.
- Block 2: **Relative Resource** - this is a negative figure and relates to the authority's ability to raise money locally through council tax, by reference to its taxbase.
- Block 3: **Central Allocation** - allocated on a per head (resident population) basis.
- Block 4: **Floor Damping Block** - if the calculations from the above three blocks do not provide sufficient funding to meet the guaranteed minimum increase in grant, the authority receives additional funding from this block.

2007/08 Breakdown of Formula Grant

The Formula Grant has been set at £150.4 million, an increase of 2.7 per cent after taking account of changes in function and funding.

	£m
Relative Needs	140.494004
Relative Resource	(142.659241)
Central Allocation	129.423555
Floor Damping	23.177959
Total	150.436277

Main Changes in Formula Grant

The main changes which have an impact on the level of formula grant in 2007/08 are:

1. Changes in function and funding include:
 - a. a further reduction in the responsibilities for the funding of fire pensions financed through formula grant;
 - b. a transfer of Preserved Rights from a specific grant into formula grant;
 - c. increased level of funding for capital schemes financed by specific grant, offset by a reduction in formula grant supported capital programmes; and
 - d. a reduction in formula grant to reflect the transfer of responsibility from local authorities to producers for the treatment and disposal costs of hazardous household waste such as televisions and computer monitors.
2. Data changes - due to the fixed level of funding nationally, data changes at both a local and national level affect individual local authority formula grant allocation. Data did not change in 2007/08 except for population and taxbase which were updated using projections.

Summary Revenue Budget - Excluding Charges Capital & Pension Adjustments

Appendix 4

	2006/07 Original Budget £'000	2006/07 Revised Budget £'000	2007/08 Original Budget £'000
Adult Care Services	215,582	217,221	231,895
Children, Schools & Families:			
Education (Schools)	-	-	-
Education (Non-schools)	69,709	68,590	68,481
Children's Services	84,489	86,496	89,905
Libraries, Heritage & Arts	19,123	19,009	20,463
Community Safety:			
Fire & Rescue	35,626	35,678	36,241
Trading Standards	2,588	2,578	2,862
Crime & Drugs Strategy Unit	2,700	2,700	2,397
Coroners Service	976	976	1,080
Registration Service	771	871	1,014
Emergency Planning	666	666	719
Environment	97,889	97,180	100,354
Corporate Services	9,707	9,849	6,493
Central Items:			
Contingency / Special Provision	5,942	1,264	10,142
Precepts	1,789	1,789	2,102
Capital Financing & Interest on Balances	28,745	28,745	28,730
Additional Capital Programme Support	9,000	6,600	10,000
Office Rationalisation Project	940	610	3,648
LPSA / LABGI / Bellwin	(2,700)	(3,337)	(3,200)
Non distributed Costs	1,117	1,117	-
Contribution to (from) reserves	-	10,000	-
NET REVENUE BUDGET	584,659	588,602	613,326
Funded from Reserves	(9,000)	(9,000)	(10,000)
BUDGET REQUIREMENT	575,659	579,602	603,326

In order to reflect the Best Value initiative the financial accounting requirements for local authorities have been amended with the intention of making the calculation of the local cost of services comparable across all authorities. This includes capital charges and overheads.

The figures shown in the summary revenue budget on page 14 reflect the county council's portfolio/departmental structure. However, this appendix presents the information using service analysis required by BVACOP.

	2006/07 Original Budget £'000	2007/08 Original Budget £'000
Central Services	18,951	13,575
Court Services	966	1,089
Cultural, Environmental & Planning Services	58,127	60,061
Education	626,986	658,405
Fire	40,671	42,435
Highways, Roads & Transport Services	90,808	85,549
Housing Services	(133)	(156)
Social Services	304,174	325,202
Subtotal	1,140,550	1,186,160
Dedicated Schools Grant	(566,033)	(597,226)
Net Cost of Services	574,517	588,934
Net (surplus)/deficit on Trading Services	(158)	62
Movement on General Fund Balances	(60,411)	(41,317)
Flood Defence Precepts	509	782
Lee Valley Regional Park	1,280	1,320
Interest & Investment Income	(3,985)	(7,389)
Amending Reports 2004/05 & 2005/06	1,117	-
Pension Interest Cost & Expected Return on Assets	23,276	16,225
Contingency	5,942	10,142
Net Operating Expenditure	542,087	568,759
Appropriations:		
Financing of Capital Expenditure	42,572	44,567
Contribution to/(from) Reserves	(9,000)	(10,000)
Budget for Council Tax Purposes	575,659	603,326

Summary of Specific Grants

Appendix 6

Grant	Source	Basis	2006/07 Original Estimate £'000	2006/07 Revised Estimate £'000	2007/08 Estimate £'000
Adult Care Services					
Supporting People - Social Services	DCLG	A	20,973	20,973	21,001
Access & Systems Capacity	DoH	A	10,992	10,992	10,695
Preserved Rights	DoH	A	4,672	4,672	4,384
Carers	DoH	A	2,657	2,657	2,585
Mental Health	DoH	B	2,345	2,267	2,205
Delayed Discharges	DoH	A	1,959	1,959	1,924
CAMHS	DoH	A	1,231	1,231	1,255
National Training Strategy	DoH	A	1,206	1,206	1,174
Preventative Technology	DoH	A	579	579	963
Young People Substance Misuse Partnership	HO	A	975	966	820
LPSA Performance Reward	DCLG	A	-	790	790
Supporting People - Administration	DCLG	A	715	715	715
Human Resources					
Development Strategy	DoH	A	559	559	544
LAA - Safer & Stronger Communities	DCLG	A	-	-	461
Mental Capacity Act	DoH	B	-	109	246
AIDS support	DoH	B	190	222	222
CSCI Reimbursement Grant	DoH	A	13	13	13
Adult Care Services Total			49,066	49,910	49,997
Children, Schools & Families					
Dedicated Schools Grant	DfES	G	566,033	565,329	597,226
LSC grant for Sixth Forms	LSC	A	71,631	72,960	77,683
Standards Fund & National Grid for Learning	DfES	C	42,728	45,131	46,370
Standards Fund - School Standards	DfES	A	23,400	22,603	33,213
Sure Start & Transformation	DfES	D	11,361	11,361	13,441
Children's Services	DfES	A	2,413	2,413	3,157
LSC grant for Adult Education	LSC	A	2,723	2,723	2,727
Carers	DoH	A	706	706	687
Children's Fund	DfES	A	-	741	622
Youth Opportunity	DfES	A	215	215	597
National Training Strategy	DoH	E	567	567	553
HEFC Payments	DfES	A	-	548	548
Sharing IS Index	DfES	A	-	149	355
Higher Level Teaching Assistants	TDA	A	-	198	319

Grant	Source	Basis	2006/07 Original Estimate £'000	2006/07 Revised Estimate £'000	2007/08 Estimate £'000
SWA and workforce modernisation development grant	DfES	A	-	292	292
Milk Subsidy	TDA	F	303	303	276
Human Resources Development Strategy	IB	E	263	263	256
Parenting Early Intervention Grant	DoH	A	-	172	250
Teenage Pregnancy Local Implementation	DfES	A	245	245	245
Nursery Milk Subsidy	DoH	A	148	148	187
Mandatory Student Awards	DfES	A	35	35	4
Government Milk Grants	DfES	F	1	1	-
Children, Schools & Families Total			722,772	727,103	779,008
Fire & Rescue					
LPSA Performance Reward	DCLG	A	-	160	350
Fire Service New Burdens	DCLG	A	53	53	56
New Dimension Crewing	DCLG	A	35	35	-
Fire & Rescue Total			88	248	406
Corporate Services					
LPSA Performance Reward	DCLG	A	-	94	310
Trading Standards					
s107A S 198A copyright, patents and design Act grant	DFTI	A	-	-	82
Environment					
Safety Camera (LTP)	DfT	A	-	-	2,676
Road De-trunking	DfT	A	2,166	2,166	2,219
Rural Bus Services	DfT	A	764	764	744
LAA - Waste Performance & Efficiency	DCLG	A	-	-	673
LPSA Performance Reward	DCLG	A	-	350	350
Various	EU/DEFRA	A	347	216	253
Travel Plan Bursery	DfT	A	170	170	175
Planning Delivery	OPDM	A	146	146	-
Environment Total			3,593	3,812	7,090

Grant	Source	Basis	2006/07 Original Estimate £'000	2006/07 Revised Estimate £'000	2007/08 Estimate £'000
Central Items					
Unallocated LPSA grant	DCLG	A	2,700	2,700	3,039
LABGI	DCLG	A	-	549	500
Central Items Total			2,700	3,249	3,539
TOTAL SPECIFIC GRANTS			778,219	784,416	840,432

Basis key:

A	100% reimbursed up to government limit
B	Qualifying expenditure
C	Between 50% & 100% of approved gross expenditure
D	Contribution Towards Delivery of Sure Start Objectives

E	Provision of support, consultancy, learning and development
F	75% of net approved expenditure
G	Based on 2005/06 schools budget adjusted for changes in pupil numbers, inflation and ministerial priorities

Capital Programme 2007/08 - 2009/10

Appendix 7

	Total Scheme Cost £'000	2007/08 £'000	2008/09 £'000	2009/10 £'000
PART A : MAJOR SCHEMES				
General Programme				
Adult Care Services	8,900	2,025	1,225	500
Education	26,546	16,654	2,964	37
Children's Services	1,600	1,010	-	-
Libraries, Heritage & Arts	1,405	768	-	-
Community Safety - Fire & Rescue	460	460	1,000	-
Corporate Services	6,805	3,520	820	-
Environment	99,664	39,938	29,938	29,938
Total General Programme Schemes	145,380	64,375	35,947	30,475
Self-Financing				
Adult Care Services	6,800	3,800	3,000	-
Education	20,737	3,310	7,301	225
Libraries, Heritage & Arts	2,530	505	2,025	-
Community Safety - Fire & Rescue	6,500	2,000	1,250	2,250
Corporate Services	35,676	9,000	8,866	-
Total Self-Financing Schemes	72,243	18,615	22,442	2,475
Externally Funded				
Adult Care Services	1,668	1,421	-	-
Education	61,589	24,821	2,341	-
Children's Services	15,893	7,638	-	-
Environment	38,437	20,570	9,714	8,003
Total Externally Funded Schemes	117,587	54,450	12,055	8,003
TOTAL MAJOR SCHEMES	335,210	137,440	70,444	40,953
PART B: ANNUAL PROVISIONS				
Adult Care Services		919	919	919
Education		15,986	15,986	15,986
Libraries, Heritage & Arts		598	598	598
Community Safety - Fire & Rescue		440	440	440
Community Safety - Other		46	46	46
Corporate Services		6,738	6,738	6,738
Environment		1,688	1,688	1,688
TOTAL ANNUAL PROVISIONS		26,415	26,415	26,415

	Total Scheme Cost £'000	2007/08 £'000	2008/09 £'000	2009/10 £'000
PART C: TOTAL CAPITAL PROGRAMME				
Adult Care Services	17,368	8,165	5,144	1,419
Education	108,872	60,771	28,592	16,248
Children's Services	17,493	8,648	-	-
Libraries, Heritage & Arts	3,935	1,871	2,623	598
Community Safety - Fire & Rescue	6,960	2,900	2,690	2,690
Community Safety - Other	-	46	46	46
Corporate Services	42,481	19,258	16,424	6,738
Environment	138,101	62,196	41,340	39,629
TOTAL CAPITAL PROGRAMME	335,210	163,855	96,859	67,368

PART D: FINANCED BY**Central Government:**

Capital Grants	66,248	16,057	12,905
Schools' Revenue Contribution	11,702	9,600	9,600
Total Central Government	77,950	25,657	22,505

County Council:

Capital Receipts	27,915	31,742	11,775
Borrowing	34,000	30,309	24,889
Direct Revenue Contributions	15,730	2,570	2,570
Capital Payback Reserve	4,144	5,656	5,629
Contributions from Third Parties	4,116	925	-
Total County Council	85,905	71,202	44,863
TOTAL CAPITAL PROGRAMME	163,855	96,859	67,368

List of Major Capital Schemes 2007/08 - 2009/10

Appendix 8

	Total Scheme Cost £'000	Total from this Source £'000	2007/08 £'000	2008/09 £'000	2009/10 £'000
Adult Care Services					
GENERAL PROGRAMME SCHEMES					
Existing Programme:					
Marsh Lane Day Resource Centre	3,500	3,500	300		
Future Development of IRIS	3,100	3,100	1,000	600	500
Learning Disability Housing & Support Strategy - High Needs Supported Living	2,200	2,200	625	625	
New Item:					
Learning Disability Housing & Support Strategy - Various	100	100	100		
TOTAL GENERAL PROGRAMME	8,900	8,900	2,025	1,225	500
SELF-FINANCING SCHEMES					
Schemes with full Cabinet Approval:					
Little Bushey Lane	2,300	2,300	2,300		
Day Centres Phase II (Geddings, Leydon House, Jarman & Butterwick)	4,500	4,500	1,500	3,000	
TOTAL SELF-FINANCING PROGRAMME	6,800	6,800	3,800	3,000	-
EXTERNALLY FUNDED SCHEMES					
Improving Older People Care Homes	1,180	1,180	1,180		
Improving Information Management	488	488	241		
TOTAL EXTERNALLY FUNDED PROGRAMME	1,668	1,668	1,421	-	-
TOTAL CAPITAL PROGRAMME:					
ADULT CARE SERVICES	17,368	17,368	7,246	4,225	500

	Total Scheme Cost £'000	Total from this Source £'000	2007/08 £'000	2008/09 £'000	2009/10 £'000
Children, Schools and Families - Education					
GENERAL PROGRAMME SCHEMES					
Existing Programme:					
Heathcote Secondary	802	321		321	
Birchwood High (see also externally funded programme)		1,422	1,422		
Care Registration Standards, Lonsdale	550	350	350		
Howe Dell (see also externally funded programme)	12,026	2,725	2,700	25	
Ashwell Primary	975	744	744		
Key Stage 4 Learning Centres:					
Hemel Hempstead	750	100	100		
Hitchin	750	550	512	38	
Chessbrook	750	550	512	38	
Turnford (see also externally funded programme)		1,039	1,039		
Watford Grammar School for Boys (see also self financing programme)		300	300		
New Items:					
Key stage 4 Learning Centre, Broxbourne	750	750	225	488	37
Primary Area Reviews: (see also self-financing programme)					
Hoddesdon/Wormley		1,307	1,307		
Potters Bar		540	540		
Hemel Hempstead		600	600		
Hatfield		1,320	1,320		
'Supported Borrowing':					
Schools Access Initiative	2,788	2,788	1,394	1,394	
Modernisation Programme 2006-08:					
Brookmans Park	175	175	35	140	
Bushey Manor	400	320	320		
Francis Bacon	150	150	30	120	
Furneaux Pelham	250	250	200		
Longmore	100	100	80		
Sandringham	130	130	104		
Sheredes	200	200	160		
Simon Balle	200	200	40	160	

	Total Scheme Cost £'000	Total from this Source £'000	2007/08 £'000	2008/09 £'000	2009/10 £'000
GENERAL PROGRAMME SCHEMES					
Modernisation Programme 2006-08:					
The Links Education Support Centre	300	300	60	240	
Refurbishment of Leventhorpe Science Lab	1,800	360	360		
Roundwood Park - replace mobiles	2,500	2,500	2,000		
Bishops Stortford Secondary preparation work	200	200	200		
TOTAL GENERAL PROGRAMME	26,546	20,291	16,654	2,964	37
SELF-FINANCING SCHEMES					
Subject to Cabinet Approval:					
Watford School of Music (see also general programme)					
HCC	2,900	2,600	1,000		
Watford Grammar School for Boys	2,244	2,244	1,000		
Stevenage Primary re-organisation (see also externally funded programme)	4,300	3,310	1,310		
Primary Area Reviews: (see also general programme)					
Hoddesdon/Wormley	3,843	2,536		2,461	75
Potters Bar	1,800	1,260		1,210	50
Hemel Hempstead	4,000	3,400		3,300	100
Hatfield	1,650	330		330	
TOTAL SELF-FINANCING PROGRAMME	20,737	15,680	3,310	7,301	225
EXTERNALLY FUNDED SCHEMES					
Schools Devolved Formula Capital	37,709	37,709	19,364		
Targeted Capital Funding: (see also general programme)					
Turnford School	6,207	4,520	678	678	
Birchwood School	12,472	5,773	2,201	803	
Other Grants:					
Primary Capital Pilot				tba	
Building Schools for the Future			tba		
Youth Capital Fund	784	784	392		
Sure Start -extended schools	3,117	3,117	1,576		

	Total Scheme Cost £'000	Total from this Source £'000	2007/08 £'000	2008/09 £'000	2009/10 £'000
Section 106 funding (Developers' Contributions):					
Howe Dell, Hatfield (see also general programme)		6,173	170		
Verulam School, new 6th Form Block (funding for St.Albans Secondary Schools	1,300	1,300	440	860	
TOTAL EXTERNALLY FUNDED PROGRAMME	61,589	59,376	24,821	2,341	-
TOTAL CAPITAL PROGRAMME: EDUCATION					
	108,872	95,347	44,785	12,606	262
Children, Schools and Families - Children's Services GENERAL PROGRAMME SCHEMES					
Existing Programme:					
Family Assessment Unit	1,600	950	950		
New Item:					
Youth Offending Service, refurbishment of Marsh Lane (see also external programme)		60	60		
TOTAL GENERAL PROGRAMME	1,600	1,010	1,010	-	-
EXTERNALLY FUNDED SCHEMES					
Department for Education and Skills Grants:					
Sure Start Grant - New Childcare Places	6,078	6,078	2,693		
Sure Start Grant - Children's Centres	9,371	9,371	4,685		
Youth Offending Service, refurbishment of Marsh Lane (see also general programme)	200	140	140		
Department of Health Grant:					
Improving Information Management grant	244	244	120		
TOTAL EXTERNALLY FUNDED PROGRAMME	15,893	15,833	7,638	-	-
TOTAL CAPITAL PROGRAMME: CHILDREN'S SERVICES					
	17,493	16,843	8,648	-	-

	Total Scheme Cost £'000	Total from this Source £'000	2007/08 £'000	2008/09 £'000	2009/10 £'000
Children, Schools and Families - Libraries, Heritage & Arts GENERAL PROGRAMME SCHEMES					
Existing Programme:					
DDA Compliance - buildings and facilities	124	50	50		
Libraries for 21st century:					
Reprovision of Hertford Library	915	352	352		
Redevelopment at Sawbridgeworth	182	182	182		
New Item:					
HALS Registry Office Block Air conditioning	184	184	184		
TOTAL GENERAL PROGRAMME	1,405	768	768	-	-
SELF-FINANCING SCHEMES					
Subject to Cabinet Approval:					
Libraries for 21st century:					
Borehamwood	500	500		500	
Redevelopment of Harpenden	2,030	2,030	505	1,525	
TOTAL SELF-FINANCING PROGRAMME	2,530	2,530	505	2,025	-
TOTAL CAPITAL PROGRAMME:					
LIBRARIES, HERITAGE AND ARTS	3,935	3,298	1,273	2,025	-
Fire & Rescue GENERAL PROGRAMME SCHEMES					
Existing Programme:					
Watford Fire Station (see also self-financing programme)		1,000		1,000	
New Item:					
Tablet PCs - Community Fire Safety	110	110	110		
Hot Fire Training Facility	200	200	200		
Firefighters Helmets	150	150	150		
TOTAL GENERAL PROGRAMME	460	1,460	460	1,000	-

	Total Scheme Cost £'000	Total from this Source £'000	2007/08 £'000	2008/09 £'000	2009/10 £'000
SELF-FINANCING SCHEMES					
Watford Fire Station (see also general programme)	6,500	5,500	2,000	1,250	2,250
TOTAL SELF-FINANCING PROGRAMME	6,500	5,500	2,000	1,250	2,250
TOTAL CAPITAL PROGRAMME: FIRE & RESCUE					
	6,960	6,960	2,460	2,250	2,250
Environment					
GENERAL PROGRAMME SCHEMES					
Existing Programme:					
Structural Maintenance - Non Principal Roads	31,950	31,950	10,650	10,650	10,650
Structural Maintenance - Principal Roads	13,320	13,320	4,440	4,440	4,440
Structural Maintenance enhanced investment	10,000	10,000	10,000		
Work to secure future Local Transport Plan funding	330	330	110	110	110
Road Marking Refurbishment	930	930	310	310	310
Street Lighting Refurbishment	1,410	1,410	470	470	470
Disabled Crossing Facilities	1,110	1,110	370	370	370
Rights of Way - Management of the Network	930	930	310	310	310
Street Lighting Emergency Column Replacement	2,460	2,460	820	820	820
Next Generation HERMIS	600	600	100	250	250
New Items:					
A602 Community Infrastructure Fund Project (see also externally funded programme)		150	150		
Bridge Parapet Upgrading	1,350	1,350	450	450	450
Safety at road/rail interfaces	450	450	150	150	150

	Total Scheme Cost £'000	Total from this Source £'000	2007/08 £'000	2008/09 £'000	2009/10 £'000
<i>Partial Funding (See also externally funded programme):</i>					
LTP Integrated Transport	14,550	14,550	4,850	4,850	4,850
LTP Maintenance	20,274	20,274	6,758	6,758	6,758
TOTAL GENERAL PROGRAMME	99,664	99,814	39,938	29,938	29,938
EXTERNALLY FUNDED SCHEMES					
<i>Full Funding:</i>					
LTP Major Scheme: Baldock Bypass	6,171	6,171	3,500	2,171	500
A10 Bridge Maintenance	3,000	3,000	3,000		
A602 Project (see also general programme)	3,265	3,115	3,115		
Bishops Stortford Green Links Project	2,147	2,147	2,107	40	
Household Waste Recycling Programme	1,345	1,345	1,345		
<i>Partial funding (see also general programme):</i>					
LTP Integrated Transport	8,994	8,994	2,998	2,998	2,998
LTP Maintenance	13,515	13,515	4,505	4,505	4,505
TOTAL EXTERNALLY FUNDED PROGRAMME	38,437	38,287	20,570	9,714	8,003
TOTAL CAPITAL PROGRAMME: ENVIRONMENT					
	138,101	138,101	60,508	39,652	37,941
Corporate Services GENERAL PROGRAMME SCHEMES					
Existing Programme					
Borehamwood Schools Reorganisation	2,190	190	190		
New Items:					
Support Services Transformation	4,265	3,800	2,980	820	
Whole Estate Review	350	350	350		
TOTAL GENERAL PROGRAMME	6,805	4,340	3,520	820	-
SELF-FINANCING SCHEMES					
The Way We Work project	35,676	35,226	9,000	8,866	
TOTAL SELF-FINANCING PROGRAMME	35,676	35,226	9,000	8,866	-
TOTAL CAPITAL PROGRAMME: CORPORATE SERVICES					
	42,481	39,566	12,520	9,686	-

Capital Programme: Annual Provisions

Appendix 9

Scheme Description and Location	2007/08 £'000	2008/09 £'000	2009/10 £'000
ADULT CARE SERVICES			
Planned maintenance	310	310	310
Minor works	309	309	309
Minor adaptations	300	300	300
TOTAL ADULT CARE SERVICES	919	919	919
CHILDREN, SCHOOLS & FAMILIES - EDUCATION			
Minor Works Improvements:			
Breakspeare - Access issues	95		
Cheshunt - Food Technology	100		
Falconer - Office refurbishment	20		
Leavesden Green - ICT provision	90		
Rickmansworth - Food Technology	100		
Roger de Clare - Access issues	75		
Summerswood - Primary support base	100		
Weston Way Nursery - Staff & Administration	100		
Wheatfields Infant - Staff & Administration	100		
YOTS garage (Stevenage) - creation of more useable accommodation	60		
Other minor works	53	893	893
Minor Works Improvements Total	893	893	893
Structural Repairs and Maintenance:			
Electrical:			
Presdales	96		
Roundwood Primary	52		
Hertswood School Lower	66		
Boxmoor House School	54		
Mechanical:			
Merry Hill	121		
Astley Cooper	61		
St Meryl	99		
Broxbourne School	125		
Camp Primary & Nursery	129		
Four Swannes	71		
St Meryls School	99		
Wilbury Junior	67		
The Hemel Hempstead School & Heath Barn	136		
Applecroft School	127		

Scheme Description and Location	2007/08 £'000	2008/09 £'000	2009/10 £'000
Roofing:			
Manderville Primary	67		
Yorke Mead Primary	82		
Roundwood Primary	87		
Brandles	92		
St Mary's Infants	87		
Adeyfield	119		
Birchwood High	164		
The Grove Infants & Nursery	134		
Tannery Drift	149		
Chancellors	67		
Harvey Road	264		
Structural:			
Holdbrook Nursery	71		
Window Walling:			
Thomas Alleyne	133		
Cavendish Secondary	203		
Four Swannes	143		
Freman College	51		
The Lea Primary	96		
Longmeadow	76		
Manland Primary	72		
Allocated to repairs and maintenance schemes under £50,000	10,021	13,481	13,481
Structural Repairs And Maintenance Total	13,481	13,481	13,481
Mobile Classrooms: maximum of 3 doubles and 3 singles	444	444	444
Health and Safety	495	495	495
Feasibility Studies	24	24	24
School Meals Equipment	624	624	624
Music service instrument purchase	25	25	25
TOTAL CHILDREN SCHOOLS & FAMILIES EDUCATION	15,986	15,986	15,986
CHILDREN, SCHOOLS & FAMILIES - LIBRARIES, HERITAGE & ARTS			
Planned Repairs and Maintenance	150	150	150
Library Automation	189	189	189
Public PC Provision	170	170	170
Libraries Security, Risk Management & Health and Safety	11	11	11
Minor refurbishments to a number of Libraries and HALS	78	78	78
TOTAL LIBRARIES, HERITAGE AND ARTS	598	598	598

Scheme Description and Location	2007/08 £'000	2008/09 £'000	2009/10 £'000
COMMUNITY SAFETY - FIRE & RESCUE			
Repairs & Maintenance	207	207	207
IT Equipment	27	27	27
Operational Equipment	23	23	23
IT Equipment for Command & Control	61	61	61
IT Upgrades	56	56	56
Essential Operational Equipment	66	66	66
TOTAL COMMUNITY SAFETY - FIRE AND RESCUE	440	440	440
COMMUNITY SAFETY - OTHER			
Trading Standards	26	26	26
General repairs & maintenance	20	20	20
TOTAL COMMUNITY SAFETY - OTHER	46	46	46
CORPORATE SERVICES			
County Hall structural repairs and maintenance	500	500	500
PC Purchasing	1,200	1,200	1,200
Vehicle purchasing	3,090	3,090	3,090
Land Purchase, Feasibility Studies, Rationalisation Schemes & Development Opportunities Fund of which Smallford Pit, St Albans is over £50,000.	1,081	1,081	1,081
Energy Conservation	221	221	221
Civic Buildings	102	102	102
Civic Buildings - Health & Safety	141	141	141
Corporate ICT Infrastructure	403	403	403
TOTAL RESOURCES	6,738	6,738	6,738
ENVIRONMENT			
Sustainable Transport Policies (note 1)	1,465	1,465	1,465
Household Waste Recycling Sites - Improvements (note 2)	140	140	140
Environmental Management	83	83	83
TOTAL ENVIRONMENT	1,688	1,688	1,688
TOTAL ANNUAL PROVISIONS	26,415	26,415	26,415

Notes:

1. Contribution towards larger schemes that are part financed through the LTP. Whilst individual projects are often over £50,000, funding from this budget to each are not.
2. This budget is usually used to fund minor improvements of less than £50,000 each at the county council's 19 Household Waste Sites. However, it is occasionally used to contribute towards more significant developments as and when opportunities arise.

Glossary of Terms

Annual Provisions

Capital expenditure on minor capital works of a non-routine nature, such as repairs and refurbishment schemes.

Base Budget

The 2006/07 original budget, adjusted for changes in funding and/or function (technical adjustments) and inflation. These figures are calculated before any changes are made as a result of policy decisions. Once all policy decisions have been made the budget for 2007/08 is set.

Best Value Budget

The budget adjusted to incorporate the requirements of the CIPFA Best Value Accounting Code of Practice (BVACOP), to allow greater consistency between authorities for Best Value comparisons.

Budget Requirement

The approved total net spending of a local authority to be financed from Revenue Support Grant, Re-distributed Business Rates and Council Tax. It is net of income from fees and charges, certain specific grants and reserves.

Capital Charges

Charges covering fixed assets used in the provision of the service.

Capital Expenditure

All expenditure on the acquisition, creation or enhancement of (fixed) assets should be treated as capital expenditure. Fixed assets are tangible assets that yield benefits to the local authority for more than one year. Section 40 of the Local Government and Housing Act 1989 defines expenditure for capital purposes. It broadly comprises expenditure on:

1. The acquisition of land, buildings, plant, apparatus and vehicles.
2. The construction of roads and buildings.
3. The enhancement of land, roads and buildings (where it lengthens substantially the useful life of the asset or market value or increases substantially the extent to which the asset can be used).

Capital Programme

The council's three year plan for capital expenditure on both major capital schemes and minor capital works.

Capital Receipts

Proceeds from the sale of land, buildings or other capital assets. Capital receipts are used to repay the debt outstanding on assets financed from loans, or to finance new capital expenditure. Receipts however cannot be used to finance revenue expenditure.

Collection Fund Surplus/Deficit

A surplus/deficit arising from either more or less council tax than expected being collected by the district councils.

Corporate and Democratic Core (CDC)

The costs of support to elected members (e.g. advice, reports and attendance at meetings) carried out in service departments but charged centrally in the Best Value budget.

Demography

Used in context of pressures for growth on the budget, resulting from changes in the population. For example, where the number of clients increases, but the cost of the care package per person remains the same between years.

Externally Funded

A collective term used to describe those major capital schemes financed principally by central government (capital grants) and contributions received from third parties such as property developers.

Fees and Charges

Income raised by charging users of services for the facilities. For example, the supply of school meals and home care.

Financing Charges

Charges borne by the committee revenue accounts to meet the cost of financing the council's capital expenditure. These charges include the principal and interest elements of loans outstanding, leasing rentals and revenue contributions to capital outlay.

Floor Authority

Education and Personal Social Services authorities will receive at least a minimum formula grant increase of 2.7 per cent in 2007/08. An authority which receives the minimum grant increase is known as a floor authority. Hertfordshire is a floor authority in 2007/08.

Financial Reporting Standard 17 (FRS 17) Retirement Benefits

FRS17 is an accounting standard that requires that an organisation should account for retirement benefits when it is committed to give them, even if the actual giving will be many years into the future.

General Programme

A collective term used to describe those major capital schemes financed by government borrowing and resources generated by the authority such as proceeds from the sale of council property (general usable capital receipts) as well as revenue budget.

Gershon Efficiency Targets

Each year central government requires local authorities to achieve 2.5 per cent efficiency savings, of which at least half should be cashable. Cashable savings arise when the same level of service activity can be delivered at a lower cost. Whilst, non-cashable savings refers to the increased levels of activity or improved quality of service without an increase in cost.

Gross Expenditure

Total expenditure before any income is taken into account.

Net Expenditure

The result of gross expenditure reduced by income from sales, fees, charges and grants (but not Revenue Support Grant and Redistributed Business Rates).

Net Revenue Budget 2007/08

The original estimated cost of services for the financial year from April 2007 to March 2008.

Non-distributed costs

This includes the costs of other long-term unused but unrealisable assets i.e. capital charges for non-operational assets.

Original Budget 2006/07

The original estimated cost of services for the financial year from April 2006 to March 2007.

Pensions Charge under Financial Reporting Standard 17 (FRS 17)**Retirement Benefits**

This adjustment reflects the reporting requirements of FRS17. All defined pension costs, including the amount relating to discretionary awards have been taken out of revenue accounts and replaced with pension entitlement earned in the year as advised by an actuary.

Pensions Interest Cost and Expected Return on Assets

The interest cost is the expected increase during the period in the present value of the pension scheme liabilities because the benefits are one period closer to settlement. The expected return on assets is the average rate of return expected over the remaining life of the related obligation on the actual assets held by the scheme.

Precept

The levying of an amount by one local authority on another. Thus the county council levies a precept on the district council (which is the charging authority). The charging authority must include in the tax it levies a sum sufficient to meet the county council precept.

Pressures for Change

Those items required to achieve the same level of service as last year, including demography, new legislation, increments, and increased employer pension contributions.

Previous Policy Decisions

The additional costs or savings falling on the new budget that arose from decisions taken in previous budgets.

Prudential Capital Finance System

The Prudential Capital Finance system introduced from April 2004 is underpinned by the CIPFA Prudential Code for Capital Finance in Local Authorities. The Prudential Code sets out indicators that local authorities must use, and the factors that they must take into account to demonstrate that their capital plans are affordable, prudent and sustainable.

Recharges

The transfer of costs from one account to another. Part of the cost of Central Services is recharged/transferred to the service departments that use them. For example, the cost of legal work completed by the authority's solicitors in the County Secretary's department for Children, Schools & Families will be recharged to the Children, Schools & Families' budget.

Redistributed Business Rates

People who occupy non-domestic properties (such as shops, factories, offices and warehouses) do not pay council tax on those properties. Instead they pay business rates which is based on a national rate in the pound set by the government, multiplied by the rateable value of the premises they occupy. Business rates are collected by billing authorities (district councils) on behalf of central government and then redistributed among all local authorities, police authorities and fire authorities on the basis of an amount per head of population.

Reserves

Sums set aside to meet general revenue or capital expenditure needs in the future without being earmarked for any particular service or project. Reserves offer scope for greater flexibility in financing future expenditure.

Revenue Budget

An estimate of annual income and expenditure which sets out the financial implications of the Council's policy for the year.

Revenue Support Grant (RSG)

A grant paid by Central Government in aid of local authority services in general, as opposed to specific grants, which may only be used for a specific purpose.

Self-Financing

A collective term used to describe those major capital schemes, which replace an existing asset with a new asset, where the new property is financed principally by proceeds from the sale of the existing ('old') asset.

Specific Grants

Government grants to local authorities for particular projects or services. These do not include Formula Grant or Capital Grants.

Statement of the Movement on the General Fund Balance

The total cost of providing services shown in the service revenue accounts differs from that used for council tax purposes (budget requirement). This statement provides the entries which explain the difference. When calculating council tax for example, capital investment is accounted for as it is financed, rather than when the fixed assets are consumed; and retirement benefits are charged as amounts become payable to pension fund and pensioners, rather than as future benefits are earned.

Strategic Compass

This is a process which assesses how well key service priorities are being met in terms of performance and cost. The aim is to achieve high performing services at a low cost over a period of time. It is also about aligning the budget with key service priorities.

Tax Base

A measure of the ability to raise council tax in the county. It is the sum of estimates made by finance offices in district councils of the number of Band D equivalent properties on which council tax is expected to be paid.

Technical Adjustments

These refer to changes relating to transfer of function, changes in funding or changes in responsibility between departments.

Total from this source (list of major capital schemes)

This refers to the amount of funding from either general programme, self-financing programme or externally funded programme.

Hertfordshire County Council - making Hertfordshire
an even better place to live by providing:

- Care for older people
- Support for schools, pupils and parents
- Support for carers
- Fire and rescue
- Fostering and adoption
- Support for people with disabilities
- Libraries
- Admission to schools
- Road maintenance and safety
- Protecting adults and children at risk
- Trading standards and consumer protection
- Household waste recycling centres

These are only some of our services.
Find out more at www.hertsdirect.org