

Budget 2008/09

Corporate Finance
01992 555337
www.hertsdirect.org/budgetbook



Foreword

Welcome to the 2008/09 edition of the Hertfordshire County Council budget book, setting out the planned use of resources to achieve the council's policy objectives. It brings together core budget data and highlights key issues facing the authority in the medium term.

The 2008/09 budget has been set in the context of a number of issues over which the council has little control including:

- more people receiving our services;
- an increase in landfill tax;
- cost pressures rising significantly more than the normal rate of inflation; and
- receiving the minimum increase in grant permitted under the grant system from central government.

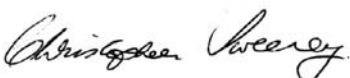
The county council has continued its efforts to deliver service more efficiently. This year we have identified £18.3 million of efficiency savings (compared with £13.6 million last year).

Our budget is influenced by the following seven challenges, which form an important part of the 2006/09 Corporate Plan, as the council aims to make Hertfordshire an even better place to live and work by:

- Helping people feel safe and secure
- Maximising opportunities for all children and young people
- Supporting the independence of the growing number of older people
- Tackling the causes and impact of congestion
- Dealing with worn out roads and pavements
- Reducing the impact of new development on the environment
- Maximising efficiency savings

The Budget Book can be found on Hertfordshire County Council's website at www.hertsdirect.org/budgetbook. Alternatively, copies of this document can be obtained by contacting Hazel Stuart on the telephone number 01992 555337, or e-mailing budget@hertsccl.gov.uk.

I hope you will find the Budget Book informative and helpful. The document is written in plain English, however the use of some accountancy terms has been unavoidable and so a glossary of terms has been included at page 91. Some of the financial information we present can be complex but we have tried to ensure that it is explained as simply as possible.



Chris Sweeney
Director of Finance, Information and Commercial Services

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Abbreviations

ACS	Adult Care Services
BVACOP	Best Value Accounting Code of Practice
CDC	Corporate & Democratic Core
CDSU	Crime & Drugs Strategy Unit
CIPFA	Chartered Institute of Public Finance & Accountancy
CLDT	Community Learning Disability Team
CRB	Criminal Records Bureau
CSF	Children, Schools & Families
DCFS	Department for Children, Schools & Families
DCLG	Department of Communities & Local Government
DEFRA	Department for Environment, Food & Rural Affairs
DfT	Department for Transport
BERR	Department for Business Enterprise & Regulatory Reform
DoH	Department of Health
DSG	Dedicated Schools Grant
EU	European Union
FM	Facilities Management
FRS	Financial Reporting Standard
HALS	Hertfordshire Archives & Local Studies
HBS	Hertfordshire Business Services
HCC	Hertfordshire County Council
HEFC	Higher Education Funding Council
HO	Home Office
HR	Human Resources
HWRC	Household Waste & Recycling Centre

IB	Intervention Board
ICT	Information & Communications Technology
IT	Information Technology
IRIS	Integrated Recording Information System
IYSS	Integrated Youth Support Service
JAR	Joint Area Review
JMI	Junior Mixed Infants
LAA	Local Area Agreement
LABGI	Local Authority Business Growth Incentive
LAC	Looked After Children
LD	Learning Disability
LEA	Local Education Authority
LGPS	Local Government Pension Scheme
LPSA	Local Public Service Agreement
LSC	Learning & Skills Council
LTP	Local Transport Plan
MIDAS	Multi-agency Information & Data Access System
NI	National Insurance
NRSWA	New Roads & Street Works Act
ONS	Office for National Statistics
PCSO	Police Community Support Officer
PFI	Private Finance Initiative
SDG	School Development Grant
SEN	Special Education Needs
SWA	Schools Workforce Advisors
TMA	Traffic Management Act
TW3	The Way We Work
TDA	Training & Development Agency
WTE	Whole Time Equivalent
YJB	Youth Justice Board

Budget Background and Process

Background

The budget is the financial statement of the council's policies and priorities and the annual plan for the provision of services to the people of Hertfordshire.

The level of funding provided by the Government has a major influence on the decision making process and the county council has to balance the demands and expectations of services and the effect of pay and price increases against the burden placed upon the council tax payer. This is one of the major issues for county councillors and officers.

Process

As in previous years, the process for setting the 2008/09 budget and capital programme was policy driven and ran in tandem with the service planning process. Budget decisions are taken in the context of the challenges expressed in the council's Corporate Plan, along with the major issues detailed in service plans. The budget process also takes into consideration the risks that could deflect services from delivering.

The framework for planning the revenue budget and capital programme was as follows:

- Summer 2007

Services developed their service outcomes (strategic compasses) and built up service profiles which included key national performance indicators and unit costing data. These illustrated where services saw themselves to be currently positioned, by marking their position on a grid of performance against cost, indicating their direction of travel and identifying where they want to be in three years time.
- 6 December 2007

The Government announced provisional Local Government Finance Settlements covering three years (2008/09, 2009/10 and 2010/11). In addition, the level of support for local authority capital investment, also covering three years, was announced alongside this.
- 7 December 2007

Policy & Resources Cabinet Panel received information on the strategic compasses, standstill revenue budget, efficiency savings and capital bids programme.
- January 2008

Service Cabinet Panels considered the strategic compasses, standstill revenue budget, efficiency savings and capital bids programme.
- 17 January 2008

Policy & Resources Cabinet Panel considered the views of the Service Cabinet Panels and made recommendations to Cabinet.

- 24 January 2008 The final Local Government Finance Settlements covering 2008/09, 2009/10 and 2010/11 were announced.
- 4 February 2008 Cabinet made revenue and capital budget proposals.
- February 2008 Service Cabinet Panels and Resources Scrutiny Committee reviewed Cabinet's revenue and capital proposals.
- 18 February 2008 Cabinet considered this feedback and the latest information relating to the budget and resources and recommended a revenue budget, capital programme and Medium Term Financial Strategy to the county council.
- 26 February 2008 The County Council approved the revenue budget, and the capital programme, and set the council tax for the financial year 2008/09.

The agreed budgets for each service are shown in the summary revenue budget on page 14.

Net Revenue Budget

The table below shows the net revenue budget for 2007/08 and analyses the movements to get to the 2008/09 net revenue budget, which has been set at £656.730 million.

County Council Net Revenue Budget 2008/09

	£m
Net Revenue Budget 2007/08	613.326
Movement:	
Removal of One-off Funding	(10.000)
Technical Adjustments	17.674
Inflation	19.306
Base Budget	640.306
Pressures for Change	27.828
Policy Changes	(0.374)
Efficiency Savings	(18.310)
Service Improvements	7.280
Net Revenue Budget 2008/09	656.730

Inflation

Inflation affects the county council the same way as it does anybody else, by increasing its costs.

An inflation rate of 2.00% for non-pay items has been allowed for in the 2008/09 budget (2.55% after adjusting for under provision in previous years). The inflation provision allowed for pay awards is an average of 2.5% for all staff. A breakdown of the £19.3 million inflation total is provided below.

Inflation type:	£m	% of Adjusted Revenue Budget
Prices (non-pay items)	12.898	2.1%
Pay Awards 2007/08	0.673	0.1%
Pay Awards 2008/09	5.735	0.9%
TOTAL INFLATION	19.306	3.1%

Revenue Budget Changes

A net increase of £9.7 million was made on the base budget of £640.3 million. This figure is made up of pressures for change of £27.8 million and service improvements of £7.3 million offset by efficiency savings of £18.3 million, funding from reserves of £6.7 million and policy changes of £0.4 million. The most significant items are outlined in the table below.

Pressures for change	£m
Service specific:	
ACS - Elderly demography	3.2
ACS - Learning disability demography	2.7
ACS - Physical disability demography	0.9
ACS - Mental health demography	0.8
ACS - Supporting people value for money exercise	0.7
ACS - Implementation of the Working Time Directive	0.3
ACS - Reduction in elderly & physically disabled staffing	(0.4)
CSF - Independent placements	3.2
CSF - Children with disabilities (direct spend)	1.8
CSF - Special Educational Needs: home to school transport	1.1
CSF - Adoption service	0.3
CSF - Residential homes	0.3
CSF - Leaving care	0.3
CSF - Integrated Children's System	0.2
CSF - PFI preparation	(0.3)
Environment - Landfill tax	3.6
Environment - Road length increases (routine maintenance)	0.2
Environment - Reassessed demographic pressures for waste growth	(1.0)
Central Items:	
Capital financing & interest on balances	3.3
Removal of Local Public Service Agreement (LPSA) funding	2.7
Increase in special provision for uncertainties	1.0
Creation of specific reserve for strategic planning issues	0.7
Office rationalisation project	(1.0)
Across all services:	
Local government pension scheme employer's contributions	1.6
Capital payback	0.8
Revenue effects of capital	0.3
Revenue effects of telecommunications	0.3
Service Improvements	£m
Service Specific:	
CSF - Joint Area Review (JAR)	1.0
Fire - Community fire safety	0.3
Central Items:	
Additional capital programme support	6.0

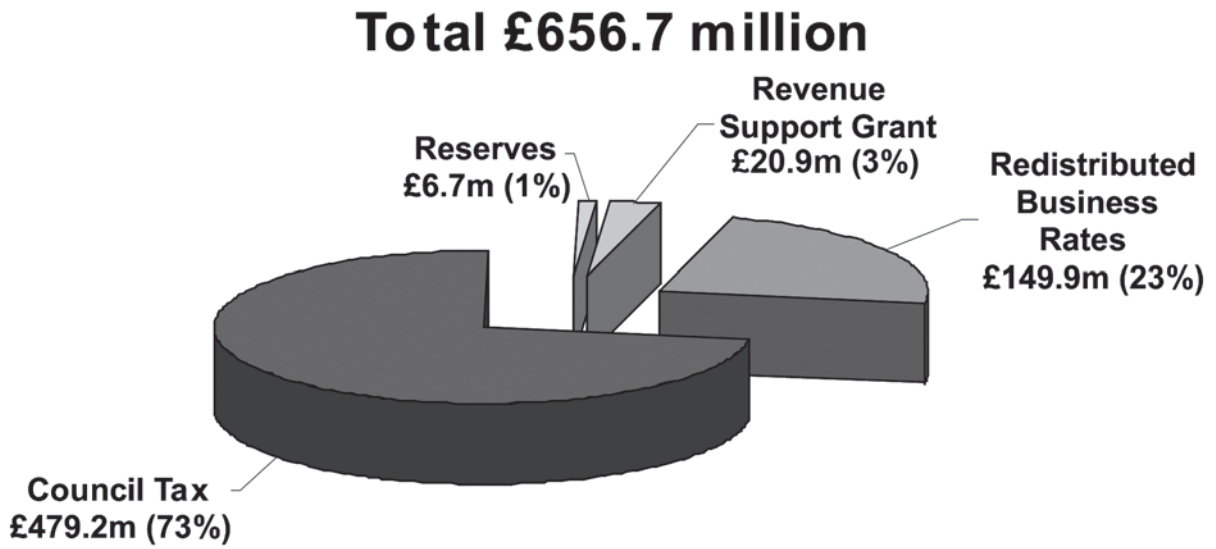
Policy Changes	£m
CSF - Necessitous clothing	(0.2)
Efficiency Savings (Including the full year effect of previous efficiencies)	£m
Savings that meet the Value for Money (previously Gershon) criteria:	
Service specific:	
ACS - Restricting increases in fees paid to care providers	(2.5)
ACS - Individual budgets for older people	(2.0)
ACS - Herts Partnership Trust savings	(1.0)
ACS - Re-tendering Goldsborough homecare contract	(0.6)
ACS - Expert purchasing of care placements for learning disability	(0.5)
ACS - Reconfiguration of external learning disability contracts	(0.5)
ACS - Reviewing in-house provision with high unit costs	(0.4)
ACS - Savings on strategic & centre units	(0.3)
ACS - Homecare re-tendering	(0.3)
ACS - Individual banded budgets for learning disability placements	(0.2)
CSF - Re-tendering of the Phoenix contract	(0.2)
Environment - Review annual financial provisions	(0.8)
Environment - Increase income from third party recoverables	(0.5)
Environment - New highways management system	(0.3)
Environment - Undertake permanent repairs to pot holes	(0.3)
Fire - Various budgets	(0.3)
Corporate Services - Senior management reorganisation	(0.2)
Across all services:	
HR, IT & Finance transformation savings	(1.5)
PC purchase savings	(0.2)
Other Savings:	
Service specific:	
ACS - Ensure all clients receive continuing care funding where appropriate	(1.0)
ACS - Increase non-residential service charges to reflect actual cost of service provided	(0.7)
CSF - Criminal Records Bureau check in schools (DSG funding)	(0.6)
CSF - Dual Use (DSG funding)	(0.5)
CSF - Mainstream home to school transport	(0.3)
Environment - Change charging policy for post-planning development control	(0.2)

Reserves

The county council estimates its balance of reserves to be as follows:

	General £m	Earmarked £m	Schools £m
Estimated revenue reserves at 1 April 2008	18.904	31.129	38.000
Appropriations to / (from) financial reserves in 2008/09 (0.765)		(3.465)	(3.000)
Estimated revenue reserves at 31 March 2009	18.139	27.664	35.000

Where the Money Comes From



Note: Funding from Central Government in the form of Formula Grant (£170.8 million) consists of Revenue Support Grant and Redistributed Business Rates.

Government Funding

Spending Reviews

In its Spending Reviews, the Government decides how much it can afford to spend, reviews its expenditure priorities and set targets for improvements, which are to be delivered from any additional funding. Each Spending Review covers a rolling three year period.

In October 2007, the Government announced the results of its latest Spending Review for the financial years 2008/09, 2009/10 and 2010/11.

Local Government Finance Settlement 2008/09 to 2010/11

Central Government provides revenue funding to local authorities through two general grants (known as Formula Grant and Area-Based Grant) and a number of specific grants.

The Area-Based Grant (ABG) is a new general revenue grant introduced this year. The ABG is made up of grants previously paid to local authorities as specific grants.

This year also saw the announcement of the first three-year local government finance settlement covering 2008/09 to 2010/11.

Hertfordshire County Council's Finance Settlement 2008/09 to 2010/11

Each year, the Government guarantees a minimum increase in Formula Grant for all authorities. An authority which receives the minimum grant increase is known as a floor authority. Hertfordshire continues to be a floor authority throughout the three-year settlement period.

The Government's floor mechanism provides some assistance to authorities, like Hertfordshire, which have lost out significantly from methodology changes to the grant system.

Following a review during the summer of 2007, the Government made a number of changes to the grant distribution system this year. The most significant change for Hertfordshire was the tapering of the grant floor which reduces from 2.0% in 2008/09 to 1.5% in 2010/11.

Formula Grant has been set at £170.8 million in 2008/09, with provisional figures for 2009/10 of £173.5 million and £176.0 million for 2010/11.

Further information on the grant system can be found in Appendix 3 of this document.

Council Tax

Band D Council Tax 2008/09

The Band D council tax for the county council was set at £1,081.12. This represents an increase of 4.5% (or £46.99 for a Band D household).

The level at which council tax is set depends on a number of factors including:

- the amount of grant received from central government;
- county council spending pressures;
- the level of efficiency savings achieved by the county council;
- the level of fees and charges recovered from clients using services provided by the county council; and
- the use of reserves.

During 2007/08 the district council's collected more money in council tax than they expected and the county council's share of this surplus on the collection fund is £2.7 million.

Calculation of Band D Council Tax 2008/09

Tax base	440,697.42
	£m
Budget Requirement 2008/09	649.965
Less:	
Revenue Support Grant	(20.874)
Redistributed Business Rates	(149.951)
Surplus on Collection Fund	(2.693)
Met by council tax payers	476.447
Band D Council Tax 2008/09	£1,081.12

Council Tax Bands

Each residential dwelling is billed for council tax, whether it is a house, bungalow, flat, maisonette, mobile home or house boat, and whether it is owned or rented. Each property is allocated to one of eight bands according to its market value on 1 April 1991. Properties in band D will pay the basic charge and properties in other bands will be charged proportionately.

The tax bands and the county council's element of the council tax for the financial year 2008/09 are set out in the table below.

Council Tax Bands & Amounts

Band	Property Value at April 1991	Proportion of Band D Council Tax	£
A	£40,000 or less	6/9ths	720.75
B	£40,001 - £52,000	7/9ths	840.87
C	£52,001 - £68,000	8/9ths	961.00
D	£68,001 - £88,000		1,081.12
E	£88,001 - £120,000	11/9ths	1,321.37
F	£120,001 - £160,000	13/9ths	1,561.62
G	£160,001 - £320,000	15/9ths	1,801.87
H	£320,001 or greater	18/9ths	2,162.24

Council Tax Limitation - Capping

The Government has a reserve power to tell councils to set a lower budget requirement if it considers the budget requirement and council tax have increased excessively. No guidance is given prior to councils setting their budget requirements as to what level of council tax increase is acceptable. However, as part of the Local Government Finance Settlement announcement, the Government said that they expected the average council tax increase in England to be substantially below 5 per cent.

At the end of March the Government announced it would exercise its reserve capping powers in 2008/09 in which eight authorities have been 'designated' for budget capping. Seven are police authorities and one is a unitary authority.

Summary Revenue Budget 2008/09 - Where the Money Goes

	2007/08 Original Budget £'000	2007/08 Revised Budget £'000	2008/09 Original Budget £'000
Adult Care	234,590	234,523	255,272
Children, Schools & Families:			
Education (Schools)	-	-	-
Education (Non-schools)	68,847	67,553	72,085
Children's Services	90,724	92,986	101,672
Libraries, Culture & Learning	21,239	21,024	22,418
Total Children, Schools & Families	180,810	181,563	196,175
Community Safety:			
Fire & Rescue	42,690	42,420	42,496
Trading Standards	2,913	2,910	2,995
Crime & Drugs Strategy Unit	2,402	2,408	2,261
Coroners Service	1,089	1,089	1,038
Registration Service	1,054	1,018	1,001
Emergency Planning	729	730	669
Total Community Safety	50,877	50,575	50,460
Environment	112,251	111,800	119,567
Corporate Services	7,324	10,978	6,728
Central Items:			
Contingency / Special Provision	10,142	9,307	11,135
Lee Valley Regional Park / Flood Defence Levies	2,102	2,102	2,212
Capital Financing & Interest on Balances	28,730	28,730	32,035
Additional Capital Programme Support	10,000	9,274	6,000
Office Rationalisation Project	3,648	1,622	619
LPSA / LABGI	(3,200)	(3,200)	(500)
Non-distributed Costs	1,144	1,144	997
Appropriation to a specific reserve	-	-	655
Movement in General Fund Balances	(41,317)	(41,317)	(39,528)
Pensions Interest Cost & Expected Return on Assets	16,225	16,225	14,903
NET REVENUE BUDGET	613,326	613,326	656,730
Funded from Reserves	(10,000)	(10,000)	(6,765)
BUDGET REQUIREMENT	603,326	603,326	649,965

See notes on next page.

Notes:

1. Education (Schools) - school spending is financed through a specific grant known as the Dedicated Schools Grant. This means the reporting of school spending no longer forms part of the Budget Requirement calculation.
2. The service budget figures include capital charges and the FRS17 pension adjustment. The figures are shown in Appendix 4 (page 71) excluding these adjustments.

Summary of Average Staff Numbers (WTE)

	2007/08 Original Estimate	2007/08 Revised Estimate	2008/09 Original Estimate
Adult Care	1,997	1,997	1,878
Children, Schools & Families:			
Education (Schools)	14,338	14,338	15,149
Education (Non-schools)	1,225	1,167	1,169
Children's Services	1,024	1,025	1,068
Libraries, Culture & Learning	504	510	506
Total Children, Schools & Families	17,091	17,040	17,892
Community Safety:			
Fire & Rescue	907	907	909
Trading Standards	52	49	49
Crime & Drugs Strategy Unit	15	15	14
Coroners Service	15	15	15
Registration Service	50	52	52
Emergency Planning	17	16	16
Total Community Safety	1,056	1,054	1,055
Environment	700	690	690
Corporate Services	1,024	957	957
TOTAL	21,868	21,738	22,472

Note:

Transformation of the authority's Human Resources, Information Technology and Finance support services has resulted in the transfer of staff from a number of departments to Corporate Services. Revisions to the estimated number of staff transferring is reflected in the downward movement between the 2007/08 original and revised estimates for Corporate Services.

Capital Programme

The capital programme is the county council's spending plan for investment in land, building projects and major information technology developments.

The capital programme includes expenditure on both major capital schemes and minor capital works, such as repairs and refurbishment schemes (annual provisions).

This year the county council approved a capital programme of £156.218 million of which £59.242 million is financed by central Government in the form of revenue and capital grants. The balance of £96.976 million is financed by the county council through capital receipts, revenue budget, capital reserves and contributions from third parties.

The programme is planned over a three-year period but only the first year (2008/09) carries the spending approval of the county council. The size of the programme for the second and third years will eventually depend on the availability of resources, which have yet to be finalised.

The way in which the government allocates formula grant means that the grant increase does not provide floor authorities, like Hertfordshire, with any additional cash to support the revenue cost of new capital projects at the levels suggested by the Government's supported borrowing allocation programme.

Further details of the capital programme and how it is funded are given in Appendices 8 to 10 (pages 79 to 89).

County Council Capital Programme 2008/09 to 2010/11

	2008/09 £'000	2009/10 £'000	2010/11 £'000
Adult Care Services	4,394	2,952	952
CSF Education (Schools)	76,276	62,856	57,031
CSF Libraries, Culture & Learning	2,008	768	620
Community Safety - Fire & Rescue	3,305	455	455
Community Safety - Other	142	46	46
Corporate Services	14,102	8,524	7,999
Environment	53,491	45,349	43,831
Projected capital spend required to release receipts	2,500	7,000	6,000
TOTAL CAPITAL PROGRAMME	156,218	127,950	116,934

Adult Care

The total budget for adult care is £255,272,000

The vast majority of elderly and disabled people and people with mental health problems want to live independently. They and/or their families or carers turn to social care services for support when frailty, disability or ill health mean that independence may be lost, or they feel there is a risk of harm.

Adult Care Services works closely with health services, district councils, and the private and voluntary sector, using its resources to arrange, develop and provide care and support in the community for older people and adults who have learning disabilities, sensory loss or physical disabilities. The council also funds adult mental health services provided by Hertfordshire Partnership NHS Foundation Trust, with a transferred budget of £17.8 million.

Adult Care Services is under tremendous pressure and is faced with rising demand, increasing needs, high expectations and tight budgets and works hard to ensure all services offer value for money as well as high quality.

Adult Care Services will focus on personalisation, service users will be told how much money they have been allocated for their care needs. We will then support them to make choices about how this should be spent, including receiving a direct payment if that is what they want. We will also focus on enablement, helping people to regain confidence and independence following illness or an accident.

Approximately 1 in 23 people generally, and 1 in 6 people aged 65 or more, ask for our help each year. As well as providing direct support we also provide information, advice and support to people and their carers who are struggling to cope with everyday life and we fund services in the voluntary sector so that people in need are not totally dependent on us. In addition to our day services, we also provide an emergency social care service operating outside office hours for children and adults at risk.

Some services (mental health, learning disability, child and adolescent mental health, drug and alcohol services) are jointly commissioned and these budgets are hosted by the county council. This budget is formed with contributions from all partners (Primary Care Trusts and ourselves) for each of the care groups covering health and social care and relating to the whole county. Decision-making in relation to these budgets takes place at the Joint Commissioning Partnership Board. Membership of this board comprises four county councillors, four primary care trust representatives and a number of co-opted members and observers from the voluntary sector.

Key Issues for 2008/09

- We will focus on personalisation, telling service users how much money has been allocated to meet their needs, giving choice about the services they receive and how they are delivered, including direct payments if that is what they want.
- The care services we arrange or provide will be geared towards enabling people to manage as far as possible without extra help and towards their rehabilitation. We are working with home care agencies to tailor new services that will focus on rehabilitation and enabling, that are flexible and able to meet the requirements of the individual and specialist services for people who are mentally infirm.
- We will provide information and advice through a wide range of channels and funding.
- Where appropriate we will pass requests for help to community support services and preventative services, which are accessible without the need for a formal assessment. This year we will be providing £9.7 million to the voluntary sector to provide local services on our behalf.
- Assessments of need will be centred on the individual and their personal circumstances. The information, care and support offered will be tailored to meet individual needs and recognise personal preferences.
- We are continuing to modernise our day services in line with the national agenda (Valuing People: rights, independence, choice, inclusion) which broadly aims to ensure that people with learning disabilities lead full and rewarding lives.
- We will continue to create additional accommodation for people with learning disabilities to meet rising demand. The type of accommodation and support will vary depending on the needs of those concerned.
- We will implement our new strategy to increase both capacity and choice of accommodation for frail older people. We will work with district councils, primary care trusts and housing associations to create more extra care sheltered housing and work with care home organisations to increase specialist services including dementia care.
- Our commissioning teams will work closely with operational colleagues to ensure that a full range of service solutions are in place locally including services to meet the needs of minority ethnic groups.
- We will continue to develop support and services for carers so that they can continue in their role and respond to the requirements of the Carers Act (which came into force in April 2005) by providing carers with an assessment of their needs. We will also support carers with an emergency carers scheme.
- We are working with health colleagues on prevention and easy access to services, streamlining assessment and the overall package of services.

Direct Services £265,627,000

These resources are used to arrange and provide care and support such as home care, day services, and supported living either directly through our in-house services or through contracts with the independent sector. Resources are also used to give information and advice, assess needs and arrange help. We encourage adults who need extra care and support to consider direct payments so that they can arrange their own care if that is what they want.

Services for older people £116,534,000

The number of older people aged 65+ in the county is set to rise by 8% between 2003-2011 whilst the number aged 75+ is set to increase by 13% between 2003-2011 and those aged 85+ by 35% between 2003-2011. Older people are much more likely than any other group to need social care support. One in every 9 people in the county aged 65+ receives some support arranged by Adult Care Services (we arrange 42,000 home care hours in a week). In future more older people will be living alone and less support may be available from family carers. Together with the increasing numbers of older people and longer life expectancy this has significant resource implications for social care and health services in Hertfordshire.

Services in this budget include assessment and care management, day services for 2,000 people, home care services for 10,000 people and residential or nursing care for 5,400 people. The budget also provides equipment to older people who need help with daily living skills and provides occupational therapy assessment and support to people who need major housing adaptations.

We continue to work with district councils and Primary Care Trusts and the private and voluntary sector to develop alternatives to residential and nursing care.

People with a Physical Disability and Sensory Loss £26,009,000

We aim to enable adults assessed as needing social care support to live as safe, full and as normal a life as possible, preferably in their own home. We are also supporting various Welfare to Work initiatives to improve support for disabled people in the workplace.

Services for this group of people include; assessment and care management, funding of 280 residential placements and day care for 340 adults with a physical disability. In addition, our Sensory Services team provides support to over 1,800 people and our Work Solutions team supports around 650 people in a year in securing and remaining in work.

People with a Learning Disability £75,690,000

Hertfordshire has one of the highest rates of incidence of people with a learning disability in local authority supported residential care. The life expectancy of people with learning disabilities is increasing and there is an increased survival rate to adulthood of children with severe and complex needs.

There are about 6,700 people with learning disabilities in the county and 2,800 adults with learning disabilities are known to care services. We provide accommodation

for 1,020 people and day care for 1,592 people. The average net cost of providing a year's residential care for a person with moderate learning disabilities is £49,440. We aim to enable people with learning disabilities to access mainstream services and lead as independent lives as possible. However for some people with severe and complex needs highly intensive 24 hour care must be provided, with access to specialist assessment and therapeutic services.

Direct Payments

We are increasing the number of people who are able to arrange to purchase their own care directly with providers. The numbers involved have grown from 175 in April 2004 to 779 at the end of March 2008.

Supporting Users and their Carers

There are an estimated 117,000 carers in Hertfordshire of whom 27,000 (2.58% of the total population) are caring for more than 20 hours a week. Of these, research indicates 10,000 plus will cease to be carers and 10,000 will take on new caring roles each year.

To promote carers' own health and well being and support them to continue in their caring role we use the Carers Grant to increase the flexibility and range of breaks that are available and improve carers' access to financial advice.

Gypsy Services £108,000 (contribution)

This central unit manages the county council's gypsy sites and, where appropriate, deals with unauthorised encampments of gypsies and travellers.

Support Services £25,759,000

These resources are used to:

- Develop and implement countywide strategies and policies
- Support centrally managed functions
- Support countywide services

The support services integrate the department's responsibilities for purchasing and providing services, assessing people's needs and managing care packages. For example:

- Providing policy advice
- Measuring overall community need and allocation of resources
- Ensuring services operate in accordance with legislation
- Setting standards, monitoring performance and investigating complaints
- Financial management and support
- Planning and commissioning new or changing services
- Planning, commissioning and reviewing Supported Housing
- Developing and managing purchasing and contracting arrangements
- Staff development and training
- Supporting and developing information systems and technology

Summary Service Revenue Budget

	2007/08 Original Budget £'000	2007/08 Revised Budget £'000	2008/09 Original Budget £'000
DIRECT SERVICES			
Older People:			
Care management & assessment	14,353	14,432	15,219
Purchased services	124,401	124,453	129,205
Services provided in-house	4,517	4,517	4,762
Sub-total (Gross Expenditure)	143,271	143,402	149,186
Income: Older People	(29,954)	(29,954)	(32,652)
Net expenditure: Older People	113,317	113,448	116,534
People with a Physical Disability:			
Care management & assessment	2,951	2,951	2,921
Purchased services	25,542	25,542	26,363
Services provided in-house	3,642	3,642	3,497
Sub-total (Gross Expenditure)	32,135	32,135	32,781
Income: People with a Physical Disability	(4,553)	(4,553)	(6,772)
Net expenditure: People with a Physical Disability	27,582	27,582	26,009
People with a Learning Disability:			
Care management & assessment	4,220	4,220	4,084
Purchased services	80,967	80,967	84,602
Services provided in-house	30,259	30,259	31,366
Sub-total (Gross expenditure)	115,446	115,446	120,052
Income: People with a Learning Disability	(45,369)	(45,369)	(44,362)
Net expenditure: People with a Learning Disability	70,077	70,077	75,690
Mental Health Services:			
Gross Expenditure	32,207	32,207	27,052
Income: Mental Health Services	(6,012)	(6,012)	(1,231)
Net expenditure: Mental Health Services	26,195	26,195	25,821
Gypsy Services:			
Gross Expenditure	767	767	786
Income: Gypsy Services	(858)	(858)	(894)
Net Expenditure: Gypsy Services	(91)	(91)	(108)
Supporting People:			
Gross Expenditure	21,649	21,649	21,681
Income: Supporting People	-	-	-
Net expenditure: Supporting People	21,649	21,649	21,681

	2007/08 Original Budget £'000	2007/08 Revised Budget £'000	2008/09 Original Budget £'000
DIRECT SERVICES: GROSS EXPENDITURE	345,475	345,606	351,538
DIRECT SERVICES: INCOME	(86,746)	(86,746)	(85,911)
DIRECT SERVICES: NET EXPENDITURE	258,729	258,860	265,627
SUPPORT SERVICES			
Strategic centre & support services	12,588	12,390	14,057
Recharges from central departments	9,007	9,007	11,702
TOTAL SUPPORT SERVICES	21,595	21,397	25,759
TOTAL DIRECT & SUPPORT SERVICES	280,324	280,257	291,386
Special & specific grants	(47,926)	(47,926)	(37,717)
Subtotal	232,398	232,331	253,669
Corporate & Democratic Core Recharges	(503)	(503)	(256)
Capital Charges	2,138	2,138	2,108
Pension charge under FRS17	557	557	(249)
TOTAL ADULT CARE	234,590	234,523	255,272

Average Staff Numbers (WTE)

	2007/08 Original Estimate	2007/08 Revised Estimate	2008/09 Original Estimate
Care management & assessment	631	631	567
In-house services	1,123	1,123	1,078
Strategic centre & support services	243	243	233
SERVICE TOTAL	1,997	1,997	1,878

Children, Schools & Families

CSF has the lead responsibility to improve opportunities and outcomes for all children and young people as defined in the Children Act 2004.

The service works closely with other statutory agencies and the 'third sector' through the Herts Children's Trust Partnership (HCTP). Priorities for the service are linked to the Children and Young Peoples Plan (CYPP) 2006-09.

In 2007/08 there was a major inspection of services provided for vulnerable children and young people across Hertfordshire, including those provided by the county council and all partner organisations. The inspection found that 'outcomes for children and young people in Hertfordshire are generally adequate and improving' but that 'the arrangements to ensure that all children and young people are safe are inadequate'. Significant investment was made in 2007/08 to accelerate the pace of improvement in addressing the key issues arising from the Joint Area Review (JAR). The budget for 2008/09 provides continuing investment in order to sustain the rate of improvement.

Key Issues for 2008/09

- Directing the use of the Dedicated Schools Grant; funding schools at the level of the DCFS minimum funding guarantee and allocating other available resource to build capacity in schools to support targeted services for children and young people. This is aimed at reducing the gap between the outcomes for most young people in Hertfordshire and those who are most vulnerable.
- Providing significant investment in the capital infrastructure for CSF including the reinstatement of 41 school related capital schemes totalling £17.198 million.
- Promoting the capacity of schools and other universal services to ensure that children fulfil their potential.
- Improving the educational provision for under-performing and vulnerable groups through investment in alternative provision and more vocational and work-based learning.
- Supporting the development of a network of children's centres and extended schools to provide a range of integrated educational, care and health services for children and families in their local communities.
- Continuing to reposition the library service to meet the needs of the community through investment in the infrastructure.

- Providing significant investment (£1.0 million), in the context of the JAR, to increase the range of available local placements for children, ensuring the quality and consistency of services across social care for children and young people, and improving provision of support to victims of crime.
- Addressing continuing demand in services for Looked After Children and those with disabilities to ensure there is appropriate provision to meet their needs.
- Addressing key legislative requirements: support for children leaving care, the implementation of the working time directive in children's homes and continued investment in the electronic system (Integrated Children's System) to improve practice and case recording for children's care.
- Improving the way in which partners work together to improve outcomes for children and young people through the development and embedding of integrated practice.

Education (Schools) £621,456,000

Funding for schools related expenditure is provided by means of a ring-fenced specific grant known as the Dedicated Schools grant. Grant announcements are made for a multi-year period to provide improved certainty for schools. The current funding settlement covers the three year period 2008-09 to 2010-11.

The grant provides for a Minimum Funding Guarantee (MFG) per pupil for schools. The MFG is set at 2.1% for all schools for all three years of the current funding settlement.

The schools related budget covers the following service areas.

Nursery Education £3,813,000

Provides for the education of 1,300 nursery pupils in nursery schools and also grant-funded pupils in private voluntary and independent nursery schools.

Primary Education £258,554,000

Provides the education of 91,900 pupils (including pupils in nursery classes) in 401 primary schools by ensuring access to the full National Curriculum for all primary-aged children. The vast majority of the budget is controlled by school governing bodies under Local Management of Schools, including provision for non-statemented or statemented special educational needs of pupils in mainstream primary schools.

Secondary Education £251,169,000

Provides education for 80,200 pupils in 6 middle schools and 76 secondary schools by ensuring access to the full National Curriculum for all secondary aged children. As with primary education most of the budget is controlled by school governing bodies, including provision for the special educational needs of pupils in mainstream secondary schools. The sixth form element of schools delegated budgets is grant funded by the Learning & Skills Council.

Special Education £31,832,000

Provides education for 2,200 pupils in 25 special schools. Also provides for pupils receiving education in independent schools or in schools maintained by other local authorities as well as for pupils who experience learning difficulties for which suitable provision cannot be made in a “mainstream” educational setting.

Education (Non-Schools) £72,085,000

This area of the budget supports the county council’s statutory responsibilities as an education authority. It includes support for admission arrangements and access to the 523 Hertfordshire schools including asset management, planning and provision of school places and home to schools transport. Funding is provided for work with individual pupils through the Education Welfare service who cannot or will not attend to ensure that they receive the education that they need to equip them as successful adults.

The county council provides a range of specialist services including Educational Psychology, designed to support schools and parents in meeting the learning needs of all pupils, and the core assessment and co-ordination responsibilities for children who have special educational needs.

The cost of the authority’s statutory role in monitoring, challenging and supporting schools and meeting the educational needs of pupils is met through this area of the budget.

Adult and Community Learning offers opportunities for ‘non-traditional’ learners to access a county wide programme, including family learning and skills for life. This provision is key to increasing participation in adult learning.

The Youth Service became part of the new Integrated Youth Support Service (IYSS) on 1 April 2008. IYSS is focussed clearly on providing universal, yet differentiated, support that recognises that needs change as young people progress through their teenage years. The service has four key strands of activity:

- Targeted Youth Support
- Positive Activities (Things to Do and Places to Go)
- Information, Advice and Guidance
- Volunteering and Making a Positive Contribution

The Music Service is one of the largest and best in the Country, having won the major award from the National Music Council on four separate occasions. It provides a comprehensive range of activities throughout the school term and holidays, enabling all young people in the county to have opportunities to fulfil their potential in and through music and the arts.

Children's Services £101,672,000

A range of social care and preventative services are provided to children in need, including looked after children and children in need of protection. This includes referral, assessment and case work through the social work teams in the local areas.

As lead agency in the Hertfordshire Local Safeguarding Children Board, the county council co-ordinates the work of all agencies and services for children to ensure that children are safe from harm and their welfare promoted. The numbers of children on the child protection register per 10,000 of population for under 18 year olds was 15.9 in 2006/07, below previous levels and that of statistical neighbours.

Through a range of family support and community based services the county council offers support to young children and families with emotional, social or physical needs. The 8 family support centres, are front line in supporting early intervention and preventative strategy.

The Youth Justice Service's prime purpose is the reduction of crime and offending by children and young people. This service works in multi-agency teams, including social workers, probation staff, education workers and health, to cut youth crime and prevent young people who have been before the courts from re-offending.

The council manages a range of services for children who are looked after, that are placed in the care of the Authority. In January 2008, there were 964 Looked After Children, with an average of 22 children coming into care each month. 40.4 Hertfordshire children per 1,000 were looked after by the county in 2006/07 (the national figure was 54.3 per 1,000). The services provided include adoption, fostering and the out of county placement service. The authority also manages residential care for children and young people through 9 residential homes, 5 for adolescents, 1 for younger children aged 5-11 and 3 for disabled children.

The Independent Support Service supports children and young people in their transition from being in care to leaving care, independence and adulthood. There are about 500 care leavers supported in their transition.

Libraries, Culture and Learning £22,418,000

Libraries provide a service covering every settlement in the county through a network of 47 libraries; 10 mobile vehicles (approx. 350 stops); 3 community service vehicles delivering a service to more than 400 residential centres; and 1 prison library. In 2006/07 libraries issued 7.1 million books, videos and DVDs, and music recordings. Just over 5.1 million visits were made to use libraries for study, reading newspapers and journals, attending reading groups or baby rhyme times, IT taster sessions etc. 479 free access public computer terminals were available for using the Internet, the on-line catalogue, CD_ROM databases or Microsoft Office applications.

The Schools Library Service (SLS) provides a traded service to schools; 51% of primary schools and 37% of secondary schools bought into the service in 2007/08. Throughout the year SLS provided 47,355 books to 241 Primary Schools through 371 mobile library visits. A further 119,070 books were provided to schools in project and fiction packs. In addition 817 hours of advisory time were provided in schools.

Hertfordshire Archives and Local Studies is the specialist centre for Hertfordshire's past and its people. It aims to collect, preserve and promote original documents and printed material covering every aspect of life in the county, including the environment, businesses, institutions and societies. There are over 3,000,000 documents dating from 1060 to the present day, on five miles of shelving. Collections include maps and plans from the 16th century; local newspapers from 1816; estate papers and manorial records; school and hospital records; wills and inventories. Electronic resources include the Stingemore Photographic Collection of 7,483 images, and Hertfordshire Names Online, enabling users worldwide to browse indexes to names and places. Open days, courses, school visits, talks, events and exhibitions bring these fascinating resources to life, unlocking and opening Hertfordshire's archival heritage to all citizens in a way that engages and empowers them to use the archives for personal, community, social and economic benefit.

Summary Service Revenue Budget

	2007/08 Original Budget £'000	2007/08 Revised Budget £'000	2008/09 Original Budget £'000
Education (Schools)			
Delegated Schools Budget			
Nursery	3,721	3,721	3,813
Primary	249,182	249,182	258,554
Secondary	246,732	246,732	251,169
Special	30,735	30,735	31,832
Subtotal	530,370	530,370	545,368
Schools (Other)			
Special Educational Needs (SEN)	29,840	29,840	32,916
Education Other than at School	22,037	23,037	27,638
School Meals/Milk	140	140	61
Other Central Expenditure	5,728	6,424	6,217
Capital Expenditure Charged to Revenue Account	9,111	9,111	9,256
Subtotal	66,856	68,552	76,088
TOTAL (before Dedicated Schools Grant)	597,226	598,922	621,456
Dedicated Schools Grant	(597,226)	(598,922)	(621,456)
Capital Charges		See Note	
Pension Charge under FRS17		See Note	
TOTAL EDUCATION (SCHOOLS)	-	-	-

Note:

Due to the funding arrangements for Schools it is necessary to show the schools net budget figure as nil, as it is wholly funded by Dedicated Schools Grant. However, the notional adjustments for capital charges and FRS17 pension charge still need to be calculated and are included here for information:

- Capital Charges: 2007/08 £24,111,000, 2008/09 £32,808,000
- Pension Charge under FRS17: 2007/08 + £1,197,000, 2008/09 - £673,000

Summary Service Revenue Budget

<u>Education (Non-Schools)</u>	2007/08 Original Budget £'000	2007/08 Revised Budget £'000	2008/09 Original Budget £'000
Transport of Pupils	22,742	22,742	24,280
Special Education Provision	7,034	7,030	7,319
Integrated Youth Support Service	6,159	6,079	5,946
Adult & Community Learning	1,697	1,697	1,316
Student Support	1,045	903	825
School Improvement	6,366	6,182	6,691
School Access	6,744	6,571	6,478
Statutory & Regulatory Duties and other Support	12,650	11,939	14,111
Music Service, Visual & Performing Arts, Outdoor Education	1,583	1,583	1,572
Specific Government Grants	2,811	2,811	3,771
Subtotal	68,831	67,537	72,309
Corporate & Democratic Core Recharges	(350)	(350)	(330)
Capital Charges	162	162	221
Pension Charge under FRS17	204	204	(115)
TOTAL EDUCATION (NON-SCHOOL)	68,847	67,553	72,085

<u>Children's Services</u>	2007/08 Original Budget £'000	2007/08 Revised Budget £'000	2008/09 Original Budget £'000
Strategic Management	185	185	188
Commissioning & Social Work	30,798	31,016	30,925
Residential Care	15,086	15,780	17,194
Foster Care & Lodgings	19,475	19,555	19,714
Leaving Care Services	866	956	1,290
Disabled Children's Service - LAC	-	-	2,914
Other Looked After Children's Services	3,538	4,424	6,385
Family Support Services	8,518	10,589	11,086
Disabled Children's Services - Non-LAC	-	-	1,740
Youth Offending Team	2,218	2,218	2,287
Adoption & Residence Orders	4,932	3,155	3,193
Other Children & Families Services	4,289	4,289	3,554
Asylum Seekers	-	-	287
Preventative Services	-	-	887
Subtotal	89,905	92,167	101,644
Capital Charges	397	397	265
Pension Charge under FRS17	422	422	(237)
TOTAL CHILDREN'S SERVICES	90,724	92,986	101,672

Summary Service Revenue Budget

	2007/08 Original Budget £'000	2007/08 Revised Budget £'000	2008/09 Original Budget £'000
<u>Libraries, Culture & Learning</u>			
Libraries	18,889	18,819	20,033
Schools Library Service	175	176	124
Hertfordshire Archives and Local Studies	1,210	1,091	1,167
Culture	241	241	247
Support Services	(14)	(41)	13
Subtotal	20,501	20,286	21,584
Corporate & Democratic Core Recharges	(38)	(38)	(49)
Capital Charges	629	629	949
Pension Charge under FRS17	147	147	(66)
TOTAL LIBRARIES, CULTURE & LEARNING	21,239	21,024	22,418

Average Staff Numbers (WTE)

	2007/08 Original Estimate	2007/08 Revised Estimate	2008/09 Original Estimate
Education (Schools)	14,338	14,338	15,149
Education (Non-schools)	1,225	1,167	1,169
Children's Services	1,024	1,025	1,068
Libraries, Culture & Learning	504	510	506
TOTAL CHILDREN, SCHOOLS & FAMILIES	17,091	17,040	17,892

Community Safety

The Community Safety portfolio consists of a range of services which support and protect the people of Hertfordshire. Services within this portfolio include:

- Fire & Rescue
- Trading Standards
- Crime & Drugs Strategy Unit
- Coroners Service
- Registration Service
- Emergency Planning

A description of the services provided by each of the above and the key issues facing them for 2008/09 can be found on the following pages.

Fire & Rescue £42,496,000

Operating from 30 fire stations situated throughout Hertfordshire, the Fire and Rescue Service is dedicated to saving life and property from fires and other emergencies – be they road traffic collisions, chemical spillages, railway and aircraft mishaps through to domestic flooding and trapped livestock.

The service headquarters is based at Hertford whilst the Command and Control Centre is at the service's Longfield site in Stevenage. The latter location also serves as the Training and Development Centre, including a facility for instructing commercial clients in a wide range of fire fighting, first aid and other skills. As of March 2008, the Fire and Rescue Service consisted of 554 whole-time personnel, 252 retained personnel, 28 fire control staff and 139 non-uniformed support staff.

The service's key responsibilities are to prevent fires occurring and to respond if they or other emergencies occur in order to minimise their impact on life and property. Fire Safety Officers and operational crews work with local communities to ensure that people are aware of the risks of fire and take appropriate action to minimise those risks in homes. This work includes hosting displays, attending public events and exhibitions, schools and other organisations.

They also seek to ensure that all homes in Hertfordshire are fitted with effective means of detecting fire and giving early warning to occupants. Fire Service personnel also inspect commercial and public buildings to ensure they comply with the requirements of various pieces of fire safety legislation.

Key Issues for 2008/09

- Reducing fires and related deaths, injuries, property and environmental damage in Hertfordshire through proactive fire safety activities.
- Reducing other emergencies through proactive safety measures.
- Ensuring that the service is fully equipped and staff trained to the relevant standards.
- Responding to emergencies in an effective and efficient manner when they occur.
- A service committed to engaging with the community and reflecting the community in its workforce, through the delivery of its Community Safety Plan.
- Working in partnership with other agencies and fire authorities to provide efficient and cost effective solutions.
- Continued development of our risk management approach to community safety to ensure the best use of resources.
- Developing processes and systems in working towards the electronic delivery of services where appropriate.

Trading Standards £2,995,000

Trading Standards aim to safeguard the interests of consumers and legitimate businesses by delivering a high quality, cost effective consumer protection service within Hertfordshire.

They investigate unfair and illegal business practice and contribute to the cross cutting agendas of 'Safer and Stronger Communities', 'Healthy Communities and Older People', 'Children and Young People' and 'Economic Development and Enterprise' within the county. They enforce fair trading laws and advise manufacturers, importers, retailers and service providers on how to comply with the law by working with them to ensure they trade fairly. They inspect goods at all stages of production and distribution in factories, warehouses, shops and markets to make sure they meet legal standards. Samples of food and other products are purchased from a range of outlets and taken for analysis and safety testing.

Key Issues for 2008/09

- Taking action to prevent people being the victims of commercial crime in their own home.
- Taking action to disrupt traders from operating in the informal economy.
- Taking action to prevent harm to children and nuisance caused by young people from access to restricted goods.

Crime & Drugs Strategy Unit £2,261,000

The Crime and Drugs Strategy Unit is responsible for the council's statutory duty to reduce crime and disorder and the effects of drug and alcohol misuse. The unit works closely with the ten district councils, Hertfordshire Constabulary and a range of other agencies, implementing a variety of projects to deliver the key objectives, some of which are detailed below.

Hertfordshire residents say that crime and substance misuse levels, the fear of crime and concerns around the level of anti-social behaviour should be high priorities for the council.

Key issues for 2008/09

- To work closely with Stevenage Borough Council's Chief Executive to deliver the projects agreed in the Safer and Stronger Communities Block of the Local Area Agreement (LAA).
- Working closely with Hertfordshire Constabulary to ensure effective deployment of Police Community Support Officers (PCSOs) to support LAA objectives.
- Working with the ten Crime & Disorder Reduction Partnerships (CDRPs) to ensure that projects are delivered effectively and that relevant County Council services are co-ordinated to support the work of partner agencies.
- Work with partner agencies to seek to prevent and address problems arising from drug misuse.

- Implementing the Alcohol Harm Minimisation Strategy aimed at reducing alcohol misuse. There will be particular emphasis on young people and the effects alcohol misuse can have on increasing crime and disorder.
- Work with the Constabulary and other Partners to introduce the Safer Neighbourhoods initiative, creating local teams to liaise with communities to improve the feelings of safety at a local level.

Coroners Service £1,038,000

The Hertfordshire Coroner Service provides administrative and investigatory services to Her Majesty's Coroner for the district of Hertfordshire, in accordance with the responsibilities of the relevant authority as defined in the Coroners Act 1988. The service investigates sudden or unexpected deaths. Approximately 3,200 referrals are received each year, of which about 400 cases proceed to inquest. The service is also responsible for investigating Treasure finds as per the Treasure Act 1996.

Key Issues for 2008/09

- Draft Coroners Reform Bill.
- The adjourned Potters Bar derailment inquest may proceed in 2008/09.
- Review of mortuary provision across Hertfordshire.

Registration Service £1,001,000

Hertfordshire Registration Service is responsible for registering births, deaths, marriages and civil partnerships in Hertfordshire. The service provided includes weddings, civil partnerships, civil funerals, baby naming, change of name deeds and reaffirmation of vows. During the period April 2006 to March 2007; 11,766 births and 7,809 deaths were registered, 8,314 notices of marriage were taken with 3,323 marriages occurring in the county. The service conducted 391 civil funerals in the period. Since the introduction of civil partnerships in 2005 the service has conducted 159 ceremonies. The service also provides Citizenship services delivering ceremonies for successful applicants and the Nationality Checking Service to assist prospective citizens who are applying for citizenship. 2,240 people became new citizens in the period.

Key Issues for 2008/09

- New Governance arrangements. Hertfordshire became a single Registration district on 14th April 2008.
- The introduction of a computerised booking system.
- Expansion and refurbishment of the Register Office at Hatfield to become the statutory and designated Register Office for the County.
- Full implementation of the national Registration On-line system.

Emergency Planning £669,000

The Emergency Planning service exists to promote and develop effective resilience arrangements both within the authority and throughout the county. It supports county council departments in the preparation of their own emergency plans and the Local Resilience Forum, working with partner organisations to identify hazards, co-ordinate inter-agency planning, training and exercising as well as support the authority in the actual delivery of an emergency response. It also leads in the development and implementation of business continuity arrangements across the organisation, and in the promotion of business continuity amongst the county's business community.

Key Issues for 2008/09

- Enhancing arrangements to help Hertfordshire residents and business to be more prepared for an emergency, and to develop arrangements with partner agencies to improve the recovery from any emergencies.
- Further development of the county council's and Hertfordshire Resilience's arrangements to respond to an outbreak of pandemic influenza.
- Continuing to embed the county council's and Hertfordshire Resilience's response arrangements through the revision of plans, training our own responders and participating in exercises, including a specific test of the county council's emergency operation centre.
- Review and enhance multi-agency arrangements for flooding in light of recommendations from the Pitt Review and other lessons from the summer 2007 floods.

Summary Service Revenue Budget

	2007/08 Original Budget £'000	2007/08 Revised Budget £'000	2008/09 Original Budget £'000
Fire & Rescue	36,317	36,047	36,544
Corporate & Democratic Core Recharges	(76)	(76)	(82)
Capital Charges	1,237	1,237	1,847
Pension Charge under FRS17	5,212	5,212	4,187
TOTAL FIRE & RESCUE	42,690	42,420	42,496
Trading Standards	2,866	2,863	2,970
Corporate & Democratic Core Recharges	(4)	(4)	-
Capital Charges	25	25	32
Pension Charge under FRS17	26	26	(7)
TOTAL TRADING STANDARDS	2,913	2,910	2,995
Crime & Drugs Strategy Unit	2,397	2,403	2,262
Corporate & Democratic Core Recharges	-	-	-
Capital Charges	-	-	-
Pension Charge under FRS17	5	5	(1)
TOTAL CRIME & DRUGS STRATEGY UNIT	2,402	2,408	2,261
Coroners Service	1,080	1,080	1,040
Corporate & Democratic Core Recharges	-	-	-
Capital Charges	2	2	-
Pension Charge under FRS17	7	7	(2)
TOTAL CORONERS SERVICE	1,089	1,089	1,038
Registration Service	1,014	978	968
Corporate & Democratic Core Recharges	-	-	-
Capital Charges	23	23	40
Pension Charge under FRS17	17	17	(7)
TOTAL REGISTRATION SERVICE	1,054	1,018	1,001
Emergency Planning	719	720	669
Corporate & Democratic Core Recharges	-	-	-
Capital Charges	2	2	3
Pension Charge under FRS17	8	8	(3)
TOTAL EMERGENCY PLANNING	729	730	669

Average Staff Numbers (WTE)

	2007/08 Original Estimate	2007/08 Revised Estimate	2008/09 Original Estimate
Fire & Rescue	907	907	909
Trading Standards	52	49	49
Crime & Drugs Strategy Unit	15	15	14
Coroners	15	15	15
Registration	50	52	52
Emergency Planning	17	16	16
TOTAL COMMUNITY SAFETY	1,056	1,054	1,055

Environment

The total budget for Environment is £119,567,000

The Environment department is responsible for a wide range of services which affect many aspects of life in Hertfordshire, including roads and rights of way, public transport, strategic planning, waste planning and disposal and conserving and enhancing the natural and built environment.

Key Issues for 2008/09

- Ensuring that Hertfordshire Highways continues to improve and deliver the service standards expected of it.
- Implementing an extensive and ambitious integrated works programme to maintain roads and pavements; improve safety and help reduce congestion.
- Encouraging more people to use public transport through the Intalink partnership.
- Responding to major planning applications.
- Continuing work to develop a minerals and waste development framework.
- Ensuring Hertfordshire's voice is heard in the new planning system.
- Responding to the implications of the final regional plan for the East of England and contributing to the spatial strategy review.
- Working with district councils to raise the standards of design and sustainability of all new development in the county.
- Leading for Hertfordshire Forward on a new Sustainable Community Strategy.
- Leading work on the county's Local Area Agreement to improve service delivery through partnership working.
- Publishing a strategy to deal with the causes and effects of climate change.
- Continuing to ensure duties and responsibilities under the Countryside and Rights of Way Act are successfully implemented.
- Procuring appropriate waste management infrastructure needed to reduce the amount of residual household waste sent to landfill.
- Working with all district councils to implement Hertfordshire's Joint Municipal Waste Management Strategy.
- Continuing the operation of the Hertfordshire Safety Camera Partnership.
- Implementing the MapInfo Confirm software to replace HERMIS, our advanced computerised highway management system, enabling us to improve our highways service.

The Role of the Environment Department

The purpose of the Environment department is to work with local people to create a better living, working and travelling environment and improve the quality of life in Hertfordshire, now and in the future.

We do this by planning for transport, new housing and mineral extraction, by looking after the road network and public rights of way, by disposing of household waste and by conserving and enhancing the countryside. We are also responsible for promoting passenger transport, town centre enhancements, cycling schemes, safety measures for roads, road safety education and long-term transport plans for towns.

Within our limited financial resources and by working in partnership with other organisations, we aim to maintain and, where possible, improve the environment and infrastructure of Hertfordshire.

With around 4,900 km of roads, 5,200 public rights of way, 13 sand and gravel quarries, traffic 50% above national average, 116,000 street lights, 580,000 tonnes of household waste a year, 4.5 million journeys every day and thousands more new homes needed, our work touches on everyone's life.

Maintenance £39,150,000

Structural Maintenance £8,004,000

The need for cost effective solutions which extend the life of roads, bridges etc. is regularly and objectively assessed using data collection and analysis techniques developed uniquely by Hertfordshire. This area of work covers a range of activities from major longer term repairs to measures taken to slow the rate of deterioration on elements of the highway subject to progressive wear and reaction to potentially dangerous circumstances.

Routine Maintenance £20,389,000

Routine maintenance encompasses work of a cyclic nature required to maintain highway items in a serviceable condition, such as grass cutting, emptying gullies and sign cleaning. Assessment of the need for routine maintenance gives priority to safety such as pothole repair, and surfacing. The environmental maintenance standards adopted are broadly in line with the Local Authorities Code of Good Practice.

Winter Maintenance £2,917,000

Expenditure on winter maintenance is vital to maintaining the safety and freedom of movement of the county's busier highways during the most inhospitable time of year. Most of the budget is spent on precautionary salting but provision is also made for the emergency clearance of snow and ice.

Road Lighting £7,840,000

This covers all aspects of road lighting including regular maintenance and energy costs. Work to improve the condition of the street lighting stock will continue as well as encouraging better relationships with our energy supplier to speed up repairs of supply related faults.

Sustainable Transport Policies £18,076,000**Sustainable Transport Policies £993,000**

The department's aim is to implement town plans which promote other forms of transport to the car and help create a better environment in town centres and residential areas. These changes are essential to promote sustainable urban areas both in economic and environmental terms. The aim is to promote a change in attitude to car use which is reinforced by the TravelWise campaign.

Passenger Transport £12,129,000

Passenger transport has a fundamental role in implementing the Council's TravelWise policies. The department arranges bus services by direct contract where services are not provided commercially. Home to school/college contracts and passes are managed on behalf of the Children, Schools and Families Department and concessionary fares schemes for elderly and disabled passengers are administered for district councils. Liaison with the rail and other service operators, and the provision of bus stops, station and interchange facilities are an increasing part of the service.

The service is also responsible for the running of the former Adult Care Services and Youth and Community vehicle fleets under the management of the County Transport Services Group. The rationalisation of transport provision delivers a more efficient service to the users, ensures that the county council can better monitor its adherence to its environmental policies and produces a substantial financial saving. As all the costs are the direct responsibility of other departments, County Transport Services has a net nil budget, but has an annual turnover of approximately £6.5 million.

Transport Planning Policy and Strategy £3,668,000

The department undertakes the monitoring of transport changes such as traffic flows and accidents and the success of policies. It reviews and develops transport policy, develops transportation plans and programmes and bids to government for grant (LTP). It also undertakes development control for major development in terms of transportation requirements.

Advance Preparation and Consultation £1,286,000

The department is committed to working closely with local communities and consults widely on all transportation schemes.

Traffic Management & Safety £5,978,000

The prime aim of safety engineering measures is to reduce road accident casualties. This means addressing the issues of safety, ease of movement and environmental concerns of all road users - motorists, pedestrians, cyclists and those affected by or living alongside roads. Measures include new pedestrian crossings, new cycle tracks, traffic control systems, improved signing and road markings as well as measures to reduce speed through rural villages.

Also included under this heading is Road Safety Education and Training, the purpose of which is to raise the traffic awareness of drivers and all other road users through education, training and publicity, and School Crossing Patrols.

Waste Management £32,235,000

The county council has a duty to make disposal arrangements for waste from district council collections (c 450,000 tonnes a year) and from its household waste sites (c 130,000 tonnes a year). Most goes to landfill sites where the land filling operation is carried out by private companies, but an increasing proportion is now recycled with estimates for the current year set at more than 30%. Since October 1996 the county council has been obliged to pay tax on every tonne of waste it disposes through the landfill process, with the rate of Landfill Tax being set at £32 per tonne from 1st April 2008. The government has given notice that this will continue to rise annually.

Under the Environmental Protection Act 1990, the county council pays recycling credits to district councils and other bodies for waste taken out of the waste stream and recycled, as an incentive to recycling. A further incentive is supplied by the Landfill Allowance Trading Scheme where authorities are provided with strict limits on what they can dispose of through landfill and can trade any surpluses for financial benefit if they are able to do better than just achieve them. Exceeding the limit results in increased costs through a fine.

To address the growing waste problem facing the county and to help achieve the targets set for recycling, the county council is working in partnership with all the district councils in implementing a fully coordinated municipal waste strategy for Hertfordshire. In addition, work continues on the WasteAware campaign, raising awareness about the problem of waste in the county and encouraging residents to minimise their own waste. The success of these initiatives can be measured by the significant increase in the proportion of waste recycled compared to five years ago.

Strategy Planning and Information £5,855,000

Strategic planning and information are fundamental to maintain and enhance the high quality of Hertfordshire's physical and economic environment. In particular our aim is to review and maintain planning strategies such that the integration of land use with transportation and other investment strategies for settlements is secured, and to ensure that major greenfield development is kept to a minimum.

As minerals planning authority the county council has a duty to determine planning applications for mineral extraction. It is also charged with preparing a waste local plan and has a duty to determine applications for waste management facilities.

Environmental Management £5,554,000

The department has a long history of working with other sectors, notably district and parish councils, the business community and the voluntary sector, on environmental issues. Much of the work on the ground is carried out by partners in the form of charitable trusts. Key environmental services such as the Countryside Management Service are partly funded by the county council.

The department also has responsibility for maintaining the public rights-of-way network of the county and it manages the rural estate. The department also hosts the Hertfordshire Biological Records Centre which holds over 1 million records on the fauna and flora of the county.

Summary Service Revenue Budget

	2007/08 Original Budget £'000	2007/08 Revised Budget £'000	2008/09 Original Budget £'000
Structural Maintenance	7,393	7,326	8,004
Routine Maintenance	21,014	20,967	20,389
Winter Maintenance	2,796	2,796	2,917
Road Lighting	7,573	7,566	7,840
Total Maintenance	38,776	38,655	39,150
Sustainable Transport Policies	974	958	993
Passenger Transport	11,862	11,832	12,129
Transport Planning Policy and Strategy	4,083	4,013	3,668
Advance Preparation and Consultation	1,248	1,234	1,286
Total Sustainable Transport Policies	18,167	18,037	18,076
Traffic Management and Safety	5,852	5,805	5,978
Waste Management	28,087	28,078	32,235
Strategy Planning and Information	5,774	5,669	5,855
Environmental Management	4,493	4,454	5,554
Subtotal	101,149	100,698	106,848
Corporate and Democratic Core Recharges	(795)	(795)	(815)
Capital Charges	11,692	11,692	13,660
Pension Charge under FRS17	205	205	(126)
TOTAL ENVIRONMENT	112,251	111,800	119,567

Average Staff Numbers (WTE)

	2007/08 Original Estimate	2007/08 Revised Estimate	2008/09 Original Estimate
TOTAL ENVIRONMENT	700	690	690

Corporate Services

The total budget for Corporate Services is £6,728,000

The Corporate Services department provides support for the strategic management of the council. The work of Corporate Services, and the county council as a whole, is driven by the council's ambition to make Hertfordshire an even better place to live and work with the best public services in the country. Corporate Services plays a vital role in working toward achieving the council's challenges (see page 1 for list of challenges).

In addition, the aims of the Corporate Services department are to:

- Work with the Strategic Management Board to lead and develop the strategic direction of the county council as a whole.
- Support Members, the corporate governance framework and service departments to achieve their objectives.
- Maximise the authority's resources.
- Ensure probity and propriety and provide independent scrutiny of proposals from service departments.
- Set standards and frameworks and ensure they are observed.
- Provide support services where we are the most cost-effective providers.
- Promote the authority to the outside world.
- Help the organisation learn by promoting and supporting links between activities in different services.

These aims are achieved through the work of the groups listed on the following pages.

Central Services £41,816,000

The Chief Executive's section £1,363,000

- Leads on the development of effective arrangements for performance management and improvement. This includes the Corporate Plan which sets out the council's objectives and expected performance for the coming year and reports on past performance
- Supports diversity and equality of access to all county council services and engagement and consultation with the public.
- Delivers efficient management support to the council's decision-making processes.

Finance £8,094,000

Gives strategic advice and support to key financial processes. This includes:

- The preparation of the annual revenue and capital budgets and accounts
- Setting and monitoring financial standards
- Providing investment services, taxation services and day-to-day financial management
- Managing the pension fund, financial input to contract management, risk management and insurance
- Providing finance and accountancy support functions to all council services

Communications £1,446,000

This unit aims to increase awareness of county council services through effective communications with residents, businesses and other target audiences. It is responsible for developing and implementing the council's corporate and departmental communications strategies, delivering both strategic and day to day communications activity, including:

- Media relations
- Crisis management
- E-communications
- Marketing
- Internal communications
- Public affairs

Herts HR £7,071,000

This service provides strategic direction, advice, policy guidance and operational and transactional support to the county council and its departments, to enable the organisation to maximise one of its major assets - its staff. The principal responsibilities of Herts HR include the development of corporate people strategy and policies, workforce planning, organisational development, pay practice, employee and industrial relations, equality and diversity in employment, employee well being, recruitment and retention, talent management, learning and development.

Hertfordshire Property £3,554,000

This service is responsible for getting the best value from property assets and all of the county council's property services. Hertfordshire Property gives strategic advice and support to key land, buildings and other asset related processes and decisions. It is directly accountable for property related capital facilities management (FM), disposals, acquisitions and repair and maintenance issues.

In addition they manage, and have budget responsibility for FM and other property related costs in the operational buildings of all the services (except for Environment). The costs associated with these properties are recorded within the services direct, and form part of the overall service budget.

Hertfordshire Property staff provide professional services and consultancy in all aspects of property and accommodation services, including strategic asset management planning, facilities management, and project and programme management services. They manage all of the Property Services partnership and work contracts and are also responsible for providing the Herts Media service, largely to the schools sector.

County Secretary £2,199,000

Provides high quality legal and administrative services to enable the county council to carry out its policies and statutory obligations within the law and the council's own procedures in a cost effective manner. It also manages three front line services:

- Registration
- Coroners
- Trading Standards

For more information about these services please see the Community Safety section on pages 31 to 37.

Internal Audit £998,000

Provides audit coverage for, and advice on, all the council's internal control arrangements, including financial systems, contracts, and information technology; and investigates suspected frauds and other irregularities.

Information Systems & Information Technology £14,990,000

Provides management of Information Technology, Corporate Information Systems, and Performance Management solutions.

The portfolio consists of a range of services provided to the authority including voice and data networks, the Gateway, information systems, security and information and project management. This enables and enhances service delivery and is key to more efficient working in the future. It consists of the following areas:

- A Corporate ICT function responsible for planning and implementing the IT and telecommunications infrastructure across the authority as well as support for Information Systems. The group develops policy and guidance on the use of ICT, technical strategies and standards and acts as corporate client for IT support arrangements and the provision of telephone services.
- The Corporate Information Systems and Information Management function, which is responsible for information systems strategy and delivery, Information\Knowledge Management and e-Business activity. They are also responsible for delivery of Performance Management information and systems and information governance. The function works in partnership with other authorities and organisations in a number of areas. They manage the development of systems and their associated processes such as finance and HR/Pay.

Capacity Fund £102,000

This fund is used to support major change projects by providing practical assistance. Current projects include the further development and ongoing implementation of the SAP computer operating system and The Way We Work programme that includes reducing our office bases from 51 to 3 and the centralisation of support services. The fund is managed by the Director of People and Property.

Health and Safety and Risk Management Unit £1,186,000

This covers Health & Safety and Risk Management. The unit supports the county council departments in the provision of safe work practices and a healthy work environment for staff and users of Hertfordshire County Council's services and advises on fitness for work. The Unit also provides leadership, professional support and advice to departments in the management of their risks to ensure business opportunities are maximised and risks to service objectives appropriately managed.

Corporate Property Fees £567,000

This budget is used to meet the cost of providing professional property services for the corporate management of the estate and to support corporate property strategies.

Other Corporate Charges £246,000

This includes Corporate Services' share of the customer service centre charge and other small corporate services budgets.

Members Services £1,889,000

This budget helps county councillors to carry out their function and includes the provision of comprehensive secretarial services. Approximately 70% of the budget is for expenses and allowances to members of the county council.

Other Corporate Services £13,142,000

Civic Buildings - Property Management £7,455,000

This budget comprises the facilities management and running costs for all shared offices (County Hall, Apsley, Stevenage and Mundells), as well as certain other divisional buildings throughout the county. It is managed by Hertfordshire Property and all costs are recovered by recharges to the building occupiers.

Bank and Audit Charges £707,000

This budget relates to the payment of charges on banking transactions and external audit fees.

Hertfordshire Business Services (HBS) £178,000 (contribution)

Hertfordshire Purchasing and Supplies

HBS offers a professional purchasing, supply and contract management service to the county council. The organisation operates on a trading basis and recovers its operating costs predominantly through both pay-as-you-purchase arrangements and by negotiated Service Level Agreements. HBS acts as client manager for the school meals service and vehicle maintenance. The catalogue service has a turnover in excess of £32 million serving more than 10,000 customers. HBS is a leading member of the Central Buying Consortium consisting of 17 local authorities and negotiates both joint contracts and county council specific contracts with an annual value of approximately £100 million.

Hertfordshire Reprographics

This is the county council's in-house print unit. It provides a range of reprographic services including printing, fast print, plan print and photocopying. Its objective is to provide a cost effective, fast and confidential facility for all county council services.

Courier Service

This service provides a daily courier service between 80 county council administrative centres and district councils.

County Hall Catering

This service provides, at a subsidy of £137,000, the staff and member restaurant facilities at County Hall.

Hertfordshire Catering

With a turnover in excess of £15 million per annum, Hertfordshire Catering provides 56,000 meals a day to 412 primary schools and 42 secondary and middle schools in Hertfordshire.

Corporate Managed Properties £1,446,000

This service manages all properties that are not being used for direct services delivery by the county council, including those in the property disposal programme. This service is managed by Hertfordshire Property.

Staff Housing £165,000 (contribution)

The Staff Housing Pool is managed by Aldwyck Housing Association and provides affordable housing for county council employees.

Managed Financial Services £2,505,000

This budget provides for the costs and management of outsourced services for payroll, pensions, accounts payable and receivable, cashiers and leased cars.

Other Services £1,372,000

This includes budgets for car loans, local land charges, elections, occupational health and corporate pc support.

Summary Service Revenue Budget

	2007/08 Original Budget £'000	2007/08 Revised Budget £'000	2008/09 Original Budget £'000
Central Services:			
Chief Executive	1,311	1,433	1,363
Herts Finance	8,127	8,119	8,094
Communications	1,578	1,601	1,446
Herts HR	6,541	6,605	7,071
Hertfordshire Property	2,933	2,963	3,554
County Secretary	2,118	2,123	2,199
Internal Audit	1,022	1,025	998
Information Systems & Information Technology	14,769	15,404	14,990
Capacity Fund	106	106	102
Health & Safety & Risk Management	402	692	1,186
Corporate Property fees	684	647	567
Other corporate charges	176	312	246
Central Services Subtotal	39,767	41,030	41,816
Less: Recharges to other Services	(37,636)	(37,994)	(40,321)
Central Services Recharge to CDC	2,131	3,036	1,495
CDC (from other services)	1,803	1,803	1,539
Members Services	1,824	1,894	1,889
Total CDC	5,758	6,733	4,923
Other Corporate services:			
Civic Buildings	5,358	6,975	7,455
Bank & Audit Charges	712	695	707
Hertfordshire Business Services	52	(179)	(178)
Corporate Managed Properties	1,802	2,843	1,446
Staff Housing	(169)	(169)	(165)
Managed Financial Services	2,232	2,440	2,505
Other Services	1,254	1,315	1,372
Other Services Subtotal	11,241	13,920	13,142
Less: Recharge to Other Services	(10,506)	(10,506)	(12,466)
Total Other Corporate Services	735	3,414	676
Total CDC & Other Corporate Services	6,493	10,147	5,599
Capital Charges	550	550	1,368
Pension Charges Under FRS17	281	281	(239)
TOTAL CORPORATE SERVICES	7,324	10,978	6,728

Average Staff Numbers (WTE)

	2007/08 Original Estimate	2007/08 Revised Estimate	2008/09 Original Estimate
Central Services	780	708	708
Other Corporate Services	244	249	249
TOTAL CORPORATE SERVICES	1,024	957	957

Note:

Transformation of the authority's Human Resources, Information Technology and Finance support services has resulted in the transfer of staff from a number of departments to Corporate Services. Revisions to the estimated number of staff transferring is reflected in the downward movement between the 2007/08 original and revised estimates for Central Services.

The following Resolutions were agreed at the meeting of the County Council held at County Hall, Hertford, on Tuesday 26th February 2008

COUNTY COUNCIL RESOURCE BUDGET 2008/9 TO 2011/12

1. On behalf of the residents and council taxpayers of Hertfordshire, the County Council:

- (a) resents the government's relentless and unfair under funding of public services in the County*
- (b) rejects the government's grant allocation system which allows subjective judgement by Ministers to conclude that Hertfordshire County Council should receive £36m less grant than it does; a system which the government only partially mitigates through the 'floor' mechanism and which, should the 'floor' be removed would result in a need for a substantial increase in council tax and/or savage cuts in local services*
- (c) deplores the government's continued use of the council tax as a stealth tax on the people of Hertfordshire through its*
 - (i) grant increase of 2.0% in 2008/9; 1.75% in 2009/10 and 1.5% in 2010/11 which does not even cover true inflationary pressures;*
 - (ii) imposition of increasing burdens such as Landfill Tax – the increase of which is significantly greater than the Council's increase in Revenue Support Grant;*
 - (iii) failure to contribute adequately towards demographic pressures, particularly in the numbers and needs of the elderly and vulnerable people;*
 - (iv) failure to restore revenue support for borrowing for schools capital projects and highways works, and its effective cut to the Local Transport Plan specific grant;*

2. The Council welcomes this budget which will deliver:

- £1.0 million to accelerate performance improvements following the JAR*
- continued improvement in Hertfordshire's roads by investing £10 million in Highways Maintenance in 2008/09 in addition to the base revenue and capital programmes. £4 million to be included in the capital programme for improvement and £6 million from the new highways maintenance reserve. In total £65.2 million will be spent on highway maintenance*

- one off growth of £280,000 for Community Fire Safety in 2008/09
- £655,000 to the specific reserve to deal with issues relating to strategic planning questions, so that we can continue to fight to protect Hertfordshire's environment

3. The Council recognises the major contribution that is made to this budget by cashable efficiency savings of £18.3m (on top of £13.1m in the current year) and remains committed to a continuous process to identify further savings both in-year and in subsequent budgets.

4. That available reserves of £12.0 million be used to create a Highway Maintenance reserve.

5. That a revenue budget of £649.965 million for 2008/09, be agreed as follows:

2008/09 Proposed Revenue Budget

	Proposed 2008/09 Budget £m	Capital Charges £m	Accounting for Retirement Benefits £m	Best Value Budget after adjustments £m
Adult Care Services	253.413	2.108	(0.249)	255.272
Children, Schools & Families:				
Education – Non-schools	71.979	0.221	(0.115)	72.085
Children's Services	101.644	0.265	(0.237)	101.672
Libraries, Culture & Learning	21.535	0.949	(0.066)	22.418
Total Children, Schools & Families	195.158	1.435	(0.418)	196.175
Community Safety:				
Fire & Rescue	36.462	1.847	4.187	42.496
Trading Standards	2.970	0.032	(0.007)	2.995
Registration	0.968	0.040	(0.007)	1.001
Coroners	1.040	0.000	(0.002)	1.038
Emergency Planning	0.669	0.003	(0.003)	0.669
Crime & Drugs Strategy Unit	2.262	0.000	(0.001)	2.261
Total Community Safety	44.371	1.922	4.167	50.460
Resources (Corporate Services)	5.599	1.368	(0.239)	6.728
Environment	106.033	13.660	(0.126)	119.567
Central Items	51.501	0.997	14.903	67.401
Appropriation to Specific Reserves	0.655			0.655
Pension Reserve Appropriation			(18.038)	(18.038)
Movement on General Fund Balance		(21.490)		(21.490)
TOTAL	656.730	0.000	0.000	656.730
Use of Reserves	(6.765)			(6.765)
	649.965			649.965

This includes the following policy and additional efficiency changes in 2008/09

	£'000
CSF - Necessitous clothing	214
Libraries - Materials Fund	100
ACS - Voluntary Organisations underspending	60

6. *That having been in the forefront of promoting Police Community Support Officers (PCSOs), and while wishing to see the retention of at least 252 PCSOs in Hertfordshire, the County Council considers that other partners should now bear a more equitable proportion of the cost required to be funded locally, and therefore agrees to reduce its contribution by £500K (to £800K) in 2009/10, to reflect more closely the contributions made by similar councils.*
7. *That the proposed Schools Budget be agreed at the level of the total resource available to Hertfordshire in 2008/09, 2009/10 and 2010/11 from the Dedicated Schools Grant (this resource has initially been estimated at £621.456 million in 2008/09, £641.266 million in 2009/10 and £666.079 million in 2010/11) and that the available headroom be allocated as set out in Appendix 11 of the report to Cabinet on 4 February (Agenda Item 2 previously circulated to all members of the Council).*
8. *That provision for the cost of pay awards in respect of non schools staff be held centrally and delegated to services when the awards are settled; the provision for teachers and other schools staff being already included in the schools budget.*
9. *That a council tax increase of 4.5% to support these expenditure proposals be agreed.*
10. *That a capital programme be agreed as set out in summary below and in detail in Annex A (attached), including £10 million additional funding for highways structural maintenance in 2008/09.*

	2008/09	2009/10	2010/11
	£m	£m	£m
<i>Adult Care Services</i>	<i>4.394</i>	<i>2.952</i>	<i>0.952</i>
<i>Children, Schools & Families</i>	<i>71.784</i>	<i>54.930</i>	<i>46.579</i>
<i>Community Safety</i>	<i>3.447</i>	<i>0.501</i>	<i>0.501</i>
<i>Resources (Corporate Services)</i>	<i>14.102</i>	<i>8.524</i>	<i>7.999</i>
<i>Environment</i>	<i>53.491</i>	<i>45.349</i>	<i>43.831</i>
<i>Projected capital spend required to release receipts</i>	<i>2.500</i>	<i>7.000</i>	<i>6.000</i>
Total	149.718	119.256	105.862

Of this for 2008/09 £40.950 million to be funded from capital receipts, £40.437 million from borrowing, £42.902 million from capital grants, £18.410 million from revenue contributions (£9.840 million schools and £8.570 million non schools), £6.297 million from capital payback and £0.722 million from developers' contributions.

11. That the Band D Council Tax for the County Council in 2008/09 be £1,081.12 and that the amount of tax calculated for all bands be as follows:

<i>Band A</i>	<i>£720.75</i>
<i>Band B</i>	<i>£840.87</i>
<i>Band C</i>	<i>£961.00</i>
<i>Band D</i>	<i>£1,081.12</i>
<i>Band E</i>	<i>£1,321.37</i>
<i>Band F</i>	<i>£1,561.62</i>
<i>Band G</i>	<i>£1,801.87</i>
<i>Band H</i>	<i>£2,162.24</i>

12. That the precept amounts required from the District Councils be as follows:

<i>Broxbourne Borough Council</i>	<i>£39,658,292.51</i>
<i>Dacorum Borough Council</i>	<i>£61,457,347.52</i>
<i>East Hertfordshire District Council</i>	<i>£62,653,650.04</i>
<i>Hertsmere Borough Council</i>	<i>£44,294,567.52</i>
<i>North Hertfordshire District Council</i>	<i>£52,840,604.90</i>
<i>St Albans City & District Council</i>	<i>£65,106,127.52</i>
<i>Stevenage Borough Council</i>	<i>£30,514,612.00</i>
<i>Three Rivers District Council</i>	<i>£41,245,895.61</i>
<i>Watford Borough Council</i>	<i>£34,068,253.44</i>
<i>Welwyn Hatfield Council</i>	<i>£44,607,443.65</i>
Total	<i>£476,446,794.71</i>

13. That the Chief Executive be authorised to issue the Council Tax leaflet after consultation with the Leader of the Council.

14. That the Council agree as its Medium Term Financial Strategy for the period 2008/09 to 2010/11, the framework and proposals set out in the Medium Term Financial Strategy document (Appendix 1 to the supplementary report to the Council).

Pressures, Service Improvements, Policy Changes and Savings by Service

Appendix 2

Adult Care

	£'000
Pressures for Change:	
Elderly	3,215
Learning disability	2,709
Physical disability	854
Mental health	828
Demography	7,606
Implementation of Working Time Directive	250
Changes in Working Time Directive	97
Legislative changes	347
Supporting People value for money and ineligible services	667
LGPS employer's contributions	396
Revenue effects of capital	287
Capital payback	86
Revenue effects of telecommunications	30
Other pressures	1,466
Total Pressures for Change	9,419
Policy Changes	
Voluntary organisations budget	(60)
Total Policy Changes	(60)
Savings:	
Re-tendering Goldsborough homecare contract	(630)
Individual budgets for older people	(500)
Expert purchasing of care placements for learning disabilities	(500)
Individual banded budgets for learning disability placements	(180)
Increase extra care	(100)
Enabling homecare	(50)
Better procurement & individual budgets for physical disability	(50)
FYE of previous efficiencies	(2,010)
Employer NI changes	(18)
Legislative Changes	(18)
Reduction in elderly & physically disabled staffing	(400)
Business rates	(9)
Other Pressures	(409)
Restricting increases in fees paid to care providers	(2,500)
Individual budgets for older people	(1,500)
Herts Partnership Trust savings	(1,000)
Reconfiguration of external LD contracts	(500)
Review in house provision with high unit costs	(350)
Savings on strategic & centre units	(300)

	£'000
Homecare re-tendering	(300)
Reduction in CLDT staffing	(60)
PC purchase savings	(42)
Value for Money savings	(6,552)
Continuing care funding	(1,000)
Increase non-residential service charges to reflect actual cost of service provided	(700)
Other efficiency savings	(1,700)
Total Savings	(10,689)
NET TOTAL: ADULT CARE	(1,330)

Children, Schools & Families

	£'000
Education (Schools)	
Pressures for Change:	
Hertsmere Jewish High School	496
Previous policy decisions	496
Independent (Out of County) placements	1,400
Private, voluntary & independent early years provision	500
Maternity pay	130
Demography	2,030
Provision for permanently excluded pupils from day 6 of exclusion (Schools)	200
Single early years funding formula	200
Fire insurance	110
Provision for permanently excluded pupils from day 6 of exclusion (Authority)	100
Co-ordination of secondary admission arrangements	66
Maternity pay - Alabaster case	43
Education provision for young offenders out of school	30
School workforce census	20
Legislative Changes	769
Personalised learning & SEN	7,752
Children and Young People (CYP) workers	880
Criminal Records Bureau checks	730
LGPS employer's contributions	552
Dual use	498
Balance remaining of unallocated headroom	357
Learning support units	250
Common Assessment Framework	200
Pockets of deprivation	46
Capital payback	3
Other pressures	11,268
Total Pressures for Change	14,563

	£'000
Savings:	
Change in pupil numbers	(1,800)
Stevenage Federation	(58)
Previous policy decisions	(1,858)
School amalgamations	(372)
FYE of previous efficiencies	(372)
Pupil support - hospital & home education	(23)
Other efficiency savings	(23)
Total Savings	(2,253)
NET TOTAL: EDUCATION (SCHOOLS)	12,310

Education (Non-schools)

Pressures for Change:

Strategic management savings	8
FYE previous efficiencies	8
SEN home to school transport	1,118
LGPS employer's contributions	388
Hertfordshire Adult & Family Learning Service	101
Revenue effects of telecommunications	85
Other pressures	1,692
Total Pressures for Change	1,700

Policy Changes

Necessitous clothing	(214)
Total Policy Changes	(214)

Savings:

Denominational transport	(126)
Previous policy decisions	(126)
Home to school transport	(120)
Learners & adolescent services - local areas	(84)
Consortia travel arrangements	(13)
FYE of previous efficiencies	(217)
Mainstream home to school transport (Howe Dell)	(8)
Demography	(8)
Employer NI changes	(20)
Legislative Changes	(20)
Business rates	(4)
Other pressures	(4)
Standards and schools effectiveness advisory services	(144)
Area specialist adolescent teams	(130)
Strategy and resources portfolio	(88)
ICT equipment	(60)
PC purchase savings	(53)
Participation team efficiencies	(46)

	£'000
Specialist advisory service	(18)
Value for Money savings	(539)
Criminal Records Bureau check in schools (DSG Funding)	(580)
Dual use (DSG Funding)	(498)
Mainstream home to school transport	(309)
Schools HR re-organisation budgets	(126)
Youth service	(100)
Gifted and talented advisory	(98)
Other efficiency savings	(1,711)
Total Savings	(2,625)
NET TOTAL: EDUCATION (NON-SCHOOLS)	(1,139)

Children's Services

Pressures for Change:

Independent placements	3,200
Children with disabilities - direct spend	1,750
Adoption service	294
Higher education sponsorship for children in care	31

Demography

Leaving care	305
Residential homes	283
Integrated Childrens System	200
Safeguarding Children	89
Changes in Working time directive	88
Access to records	28

Legislative changes

LGPS employer's contributions	166
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Other pressures

Total Pressures for Change	6,434
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Service Improvements:

Joint Area Review (JAR)	1,000
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Total Service Improvements:

1,000	1,000
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Savings:

Conciliation and advice	(47)
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Employer NI changes	(46)
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Legislative Changes

PFI preparation	(345)
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Capacity building team	(100)
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Capital payback	(27)
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Business rates	(2)
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Other pressures

Re-tendering of the Phoenix contract	(216)
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PC purchase savings	(22)
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	£'000
Central placement service	(14)
Value for Money savings	(252)
Youth offending team	(73)
Other efficiency savings	(73)
Total Savings	(892)
NET TOTAL: CHILDREN'S SERVICES	6,542

Libraries, Culture & Learning

Pressures for Change:

Employer NI changes	1
Legislative Changes	1
LGPS employer's contributions	96
Capital payback	42
Other pressures	138
Total Pressures for Change	139

Policy Changes

Materials fund	(100)
Total Policy Changes	(100)

Savings:

Schools Library Service	(69)
ICT charging	(28)
Reduction in Bibliomondo contract	(5)
FYE of previous efficiencies	(102)
Business rates	(1)
Other Pressures	(1)
Libraries management system	(65)
Recharge PC leasing	(29)
PC purchase savings	(10)
Value for Money savings	(104)
Total Savings	(207)
NET TOTAL: LIBRARIES, CULTURE & LEARNING	(168)

Community Safety

£'000

Fire & Rescue

Pressures for Change:

Changes in working time directive	2
Legislative Changes	2
LGPS employer's contributions	28
Other pressures	28

Total Pressures for Change	30
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Service Improvements:

Community fire safety	280
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Total Service Improvements:	280
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Savings:

Employer NI changes	(7)
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Legislative Changes	(7)
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Business rates	(49)
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Capital payback	(2)
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Other pressures	(51)
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Efficiency savings to various budgets	(250)
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Value for Money Savings	(250)
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Total Savings	(308)
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NET TOTAL: FIRE & RESCUE	2
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Trading Standards

Pressures for Change:

Copyright, Designs and Patents Act	82
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Home Information Pack legislation	43
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Feed Hygiene enforcement on farms	9
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Legislative Changes	134
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LGPS employer's contributions	17
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Updating IT for flexible working in line with TW3	4
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Revenue effects of telecommunications	3
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Business rates	2
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Other pressures	26
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Total Pressures for Change	160
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Savings:

Employer NI changes	(2)
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Legislative Changes	(2)
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PC purchase savings	(2)
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Value for Money Savings	(2)
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Reductions in food sampling budget	(10)
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	£'000
Reduction in safety and fair trading sampling budgets	(5)
Other efficiency savings	(15)
Total Savings	(19)
NET TOTAL: TRADING STANDARDS	141
Crime & Drugs Strategy Unit	
Pressures for Change:	
LGPS employer's contributions	6
Other pressures	6
Total Pressures for Change	6
Savings:	
PCSOs	(200)
FYE of Previous Efficiencies	(200)
Total Savings	(200)
NET TOTAL: CRIME & DRUGS STRATEGY UNIT	(194)
Coroners	
Pressures for Change:	
LGPS employer's contributions	4
Other pressures	4
Total Pressures for Change	4
Savings:	
Potters Bar rail inquest	(30)
Other pressures	(30)
Total Savings	(30)
NET TOTAL: CORONERS	(26)
Registration	
Pressures for Change:	
LGPS employer's contributions	11
Other pressures	11
Total Pressures for Change	11
Savings:	
New Change of name service	(28)
FYE of previous efficiencies	(28)
PC purchase savings	(2)
Value for Money savings	(2)
Total Savings	(30)
NET TOTAL: REGISTRATION	(19)

£'000

Emergency Planning

Pressures for Change:

LGPS employer's contributions	5
Other pressures	5

Total Pressures for Change	5
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Savings:

Administration staff costs due to better processes	(11)
Office supplies and services - increased use of TW3	(5)
PC purchase savings	(1)
Value for Money savings	(17)
Furniture	(5)
Other efficiency savings	(5)

Total Savings	(22)
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NET TOTAL: EMERGENCY PLANNING	(17)
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Environment

Pressures for Change:

Road length increases - routine maintenance	190
Demography	190
Landfill tax	3,553
Aggregates tax	60
Traffic Management Act - signal check	50
Commons Act 2006	25
Historic Environment Act 2008	25
Changes in Working Time Directive	18
Natural Environment & Rural Communities Act 2006	10

Legislative changes	3,741
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Capital payback	714
LGPS employer's contributions	166
Waste treatment procurement	100
Local Transport Plan 3	40
Revenue effects of telecommunications	2
Other pressures	1,022

Total Pressures for Change	4,953
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Savings:

Carriageway condition surveys	(134)
FYE of previous efficiencies	(134)
Reassessed demographic pressures for waste growth	(1,000)
Demography	(1,000)
Employer NI Changes	(17)
Legislative changes	(17)
Business Rates	(3)
Other Pressures	(3)

	£'000
Review annual financial provisions	(750)
Increase income from third party recoverables	(500)
New Highways management system	(250)
Undertake permanent repairs to pot holes	(250)
SMT reorganisation following IWP review	(100)
Net increased surplus from speed awareness courses	(100)
Reducing admin support by reorganisation of resources	(69)
General reductions in overheads through increased efficiencies	(50)
Review and reconfigure consultancy (HERMIS development)	(45)
New franchise for the provision of the Abbey Line Sunday service	(38)
Integrate management / landscape	(18)
Doing things differently: LAA performance monitoring	(15)
PC purchase savings	(14)
Doing things differently: Herts Forward Support	(5)
TravelWise combined with other campaigns	(5)
Value for Money savings	(2,209)
Change charging policy for post-planning development control	(200)
Restructuring strategic partnerships unit	(105)
Increase income from NRSWA / TMA	(100)
Increase income - rural estates	(40)
Charge for pre-application advice (Dev. Cont)	(10)
Increase income	(10)
Charge for pre-application advice (waste/minerals)	(5)
Other efficiency savings	(470)
Total Savings	(3,833)
NET TOTAL: ENVIRONMENT	1,120

Corporate Services

	£'000
Pressures for Change:	
Changes in working time directive	20
Legislative changes	20
LGPS employer's contributions	275
Revenue effect of telecommunications	148
Business rates	118
Citizens Panel	20
Other pressures	561
Total Pressures for Change	581
Savings:	
HR, IT & Finance transformation savings	(1,542)
FYE of previous efficiencies	(1,542)
Employer NI changes	(36)
Legislative Changes	(36)
Capital payback	(51)
Other pressures	(51)

	£'000
Senior management reorganisation	(156)
PC purchase savings	(28)
Value for Money savings	(184)
Total Savings	(1,813)
NET TOTAL: CORPORATE SERVICES	(1,232)
Central Items	
Pressures for Change:	
Removal of LPSA funding	2,700
Interest on balances	1,919
Capital financing	1,086
Increase in special provision for uncertainties	1,000
Creation of specific reserve for strategic planning issues	655
Office rationalisation project	354
Capital programme (Schools)	300
Environment Agency - Thames region	83
Environment Agency - Anglian region	2
Adjustment to contingency	1
Other pressures	8,100
Total Pressures for Change	8,100
Service Improvements:	
Additional capital programme support	6,000
Total Service Improvements	6,000
Savings:	
Office rationalisation project - additional funding requirement	(1,356)
Other pressures	(1,356)
Total Savings	(1,356)
NET TOTAL: CENTRAL ITEMS	12,744

Summary of Pressures, Service Improvements, Policy Changes and Savings by Service

	Pressures £'000	Service Improvements £'000	Policy Changes £'000	Savings £'000	Net Total £'000
Adult Care Services	9,419	-	(60)	(10,689)	(1,330)
Children, Schools & Families	22,836	1,000	(314)	(5,977)	17,545
Community Safety	216	280	-	(609)	(113)
Environment	4,953	-	-	(3,833)	1,120
Corporate Services	581	-	-	(1,813)	(1,232)
Central Items	8,100	6,000	-	(1,356)	12,744
TOTAL	46,105	7,280	(374)	(24,277)	28,734

Overview

The amount of Formula Grant which an authority receives is calculated using the four blocks detailed below.

Block 1: Relative Needs - based on a series of formulae which take into account an authority's relative circumstances by using information such as population and social structure.

Block 2: Relative Resources - this is a negative figure and relates to the authority's ability to raise money locally through council tax, by reference to its taxbase.

Block 3: Central Allocation - allocated on a per head (resident population) basis.

Block 4: Floor Damping Block - if the calculations from the above three blocks do not provide sufficient funding to meet the guaranteed minimum increase in grant, the authority receives additional funding from this block.

Breakdown of 2008/09 Formula Grant and 2009/10 and 2010/11 Provisional Formula Grant

The Formula Grant for 2008/09 has been set at £170.8 million, an increase of 2.0 per cent after taking account of changes in function and funding.

	2008/09 £m	2009/10 £m	2010/11 £m
Relative Needs	159.097565	164.646460	169.706695
Relative Resource	(166.487543)	(171.095800)	(175.478839)
Central Allocation	141.525311	147.695973	153.675251
Floor Damping	36.689504	32.240194	28.061789
Total	170.824837	173.486827	175.964896

Main Changes in Formula Grant

Following the government's review of the grant distribution system the grant floors are tapered over the three year settlement period in order that the underlying formula changes feed through into actual grant settlements.

The floors are now set at 2.00%, 1.75% and 1.50% in years 2008/09, 2009/10 and 2010/11 respectively.

Other changes which have impacted on the level of Formula Grant in 2008/09 include:

1. Changes in function and funding, which include:

- A transfer of Access and Systems Capacity, Delayed Discharges, Children's Services, and Waste Performance and Efficiency from specific grant into formula grant.

- A transfer of the function of assessing the level of student awards to the Student Loans Company, with a phased transfer of funding.

2. Data changes - due to the fixed level of funding nationally, data changes at both a local and national level affect individual local authority Formula Grant allocation. The population projections for 2008, 2009 and 2010 are based on 2004 ONS data.

Summary Revenue Budget - Excluding Capital Charges & Pension Adjustments

Appendix 4

	2007/08 Original Budget £'000	2007/08 Revised Budget £'000	2008/09 Original Budget £'000
Adult Care	231,895	231,828	253,413
Children, Schools & Families:			
Education (Schools)	-	-	-
Education (Non-schools)	68,481	67,187	71,979
Children's Services	89,905	92,167	101,644
Libraries, Culture & Learning	20,463	20,248	21,535
Community Safety:			
Fire & Rescue	36,241	35,971	36,462
Trading Standards	2,862	2,859	2,970
Crime & Drugs Strategy Unit	2,397	2,403	2,262
Coroners Service	1,080	1,080	1,040
Registration Service	1,014	978	968
Emergency Planning	719	720	669
Environment	100,354	99,903	106,033
Corporate Services	6,493	10,147	5,599
Central Items:			
Contingency / Special Provision	10,142	9,307	11,135
Lee Valley Regional Park / Flood Defence Levies	2,102	2,102	2,212
Capital Financing & Interest on Balances	28,730	28,730	32,035
Additional Capital Programme Support	10,000	9,274	6,000
Office Rationalisation Project	3,648	1,622	619
LPSA / LABGI	(3,200)	(3,200)	(500)
Appropriation to a Specific Reserve	-	-	655
NET REVENUE BUDGET	613,326	613,326	656,730
Funded from Reserves	(10,000)	(10,000)	(6,765)
BUDGET REQUIREMENT	603,326	603,326	649,965

Best Value Budget Analysis

Appendix 5

In order to reflect the Best Value initiative the financial accounting requirements for local authorities have been amended with the intention of making the calculation of the local cost of services comparable across all authorities. This includes capital charges and overheads.

The figures shown in the summary revenue budget on page 14 reflect the county council's portfolio/departmental structure. However, this appendix presents the information using service analysis required by BVACOP.

	2007/08 Original Budget £,000	2008/09 Original Budget £,000
Central Services	13,575	10,475
Court Services	1,089	1,038
Cultural, Environmental & Planning Services	60,061	69,296
Children's & Education Service	749,127	787,392
Fire	42,435	42,496
Highways, Roads & Transport Services	85,549	83,945
Housing Services	(156)	(158)
Adult Social Care	234,480	255,268
Subtotal	1,186,160	1,249,752
Dedicated Schools Grant	(597,226)	(621,456)
Net Cost of Services	588,934	628,296
Net (surplus)/deficit on Trading Services	62	(148)
Movement on General Fund Balances	(41,317)	(39,528)
Flood Defence Precepts	782	867
Lee Valley Regional Park	1,320	1,345
Interest & Investment Income	(7,389)	(5,470)
Pension Interest Cost & Expected Return on Assets	16,225	14,903
Contingency	10,142	11,135
Net Operating Expenditure	568,759	611,400
Appropriations:		
Financing of Capital Expenditure	44,567	45,330
Contribution to/(from) Reserves	(10,000)	(6,765)
Budget for Council Tax Purposes	603,326	649,965

Specific Grants

Appendix 6

Grant	Source	2007/08 Original Estimate £'000	2007/08 Revised Estimate £'000	2008/09 Estimate £'000
Adult Care Services				
Supporting People - Social Services	DCLG	21,001	21,001	21,001
Social Care Reform	DoH	-	-	1,414
AIDS support	DoH	222	222	279
Preserved Rights	DoH	4,384	4,384	Note 1
Carers	DoH	2,585	2,585	Note 1
Mental Health	DoH	2,205	2,205	Note 1
Child & Adolescent Mental Health Services	DoH	1,255	1,255	Note 1
Supporting People - Administration	DCLG	715	715	Note 1
Mental Capacity Act	DoH	246	246	Note 1
Access & Systems Capacity	DoH	10,695	10,695	Note 2
Delayed Discharges	DoH	1,924	1,924	Note 2
National Training Strategy	DoH	1,174	1,174	-
Preventative Technology	DoH	963	963	-
Human Resources Development Strategy	DoH	544	544	-
Commission for Social Care Inspection Reimbursement Grant	DoH	13	13	-
Adult Care Services Total		47,926	47,926	22,694
Children, Schools & Families				
Dedicated Schools Grant (DSG)	DCSF	597,226	598,922	621,456
LSC grant for Sixth Forms	LSC	77,683	77,683	81,339
Standards Fund & National Grid for Learning	DCSF	46,370	48,647	47,837
School Standards Grant	DCSF	33,213	33,213	34,132
Sure Start & Transformation	DCSF	13,441	13,441	15,769
LSC grant for Adult Education	LSC	2,727	2,727	2,825
Youth Offending Teams Funding	YJB	-	942	1,120
Youth Opportunity	DCSF	597	597	597
Higher Level Teaching Assistants	TDA	319	319	468
HEFC Payments	DCSF	548	548	400
Sharing IS Index (Now Contact Point)	DCSF	355	355	328
SWA and workforce modernisation development	DCSF	292	292	303
Integrated Children's Services/ Systems IT Phase 2	DCSF	-	-	292
Milk Subsidy	TDA	276	276	283
Musical Instruments in Primary Schools	DCSF	-	-	230
Nursery Milk Subsidy	DoH	187	187	191
Support Work in Schools	TDA	-	-	127
Transforming Short Breaks	DCSF	-	-	70

Grant	Source	2007/08 Original Estimate £'000	2007/08 Revised Estimate £'000	2008/09 Estimate £'000
Carers	DoH	687	687	Note 1
Children's Fund	DCSF	622	622	Note 1
Teenage Pregnancy Local Implementation	DCSF	245	245	Note 1
Children's Services	DCSF	3,157	3,157	Note 2
National Training Strategy	DoH	553	553	-
Human Resources Development Strategy	IB	256	256	-
Parenting Early Intervention Grant	DoH	250	250	-
Mandatory Student Awards	DCSF	4	4	-
Children, Schools & Families Total		779,008	783,923	807,767
Fire & Rescue				
Fire Service New Burdens	DCLG	56	56	-
Fire & Rescue Total		56	56	-
Trading Standards				
s107A S 198A copyright, patents and design Act grant	BERR	82	82	-
Trading Standards Total		82	82	-
Crime & Drugs Strategy Unit				
Young People Substance Misuse Partnership	HO	820	820	458
LAA - Safer, Stronger Communities	DCLG	315	315	Note 1
Crime & Drug Strategy Unit Total		1,135	1,135	458
Environment				
Various	EU/DEFRA	253	253	142
Safety Camera (LTP)	DfT	2,676	2,676	Note 1
Road De-trunking	DfT	2,219	3,264	Note 1
Rural Bus Services	DfT	744	744	Note 1
LAA - Waste Performance & Efficiency	DCLG	673	827	Note 2
Travel Plan Bursary	DfT	175	175	-
Environment Total		6,740	7,939	142
Central Items				
LABGI	DCLG	500	500	500
Unallocated LPSA Grant	DCLG	3,039	2,700	-
Central Items Total		3,539	3,200	500
Total Specific Grants		838,486	844,261	831,561

Note 1: From 2008/09 these grants now form part of the Area Based Grant
(see Appendix 7)

Note 2: From 2008/09 these grants have been transferred into Revenue Support Grant

Breakdown of Area Based Grant Appendix 7

Grant	Source	2007/08 Original Estimate £'000	2007/08 Revised Estimate £'000	2008/09 Estimate £'000
Adult Care Services				
Preserved Rights	DoH		Note 1	4,207
Carers	DoH		Note 1	3,042
Adult Social Care workforce	DoH	-	-	2,276
Mental Health	DoH		Note 1	1,997
Child & Adolescent Mental Health Services	DoH		Note 1	1,437
Supporting People - Administration	DCLG		Note 1	680
LD Development fund	DoH	-	-	626
Mental Capacity Act	DoH		Note 1	397
Local Involvement Networks	DoH	-	-	361
Adult Care Services Total		-	-	15,023
Children, Schools & Families				
Connexions	DCSF	-	-	8,576
Standards Fund	DCSF	-	-	5,487
Prevention Grant (formerly Children's Fund)	DCSF		Note 1	1,614
Carers grant	DoH		Note 1	803
Care Matters White Paper	DCSF	-	-	556
Children's Social Care Workforce	DCSF	-	-	282
Teenage Pregnancy Local Implementation	DCSF		Note 1	245
Positive Activities for Young People	DCSF	-	-	191
Child Death Review Processes	DCSF	-	-	111
Children, Schools & Families Total		-	-	17,865
Environment				
Safety Camera (LTP)	DfT		Note 1	2,136
Road De-trunking	DfT		Note 1	3,346
Rural Bus Services	DfT		Note 1	762
School Travel Advisers	DCSF	-	-	181
Sustainable Travel to School - General Duty	DCSF	-	-	96
Environment Total		-	-	6,521
Corporate				
Safer Stronger Communities (MIDAS)	DCLG	-	-	118
Corporate Total		-	-	118

Grant	Source	2007/08 Original Estimate £'000	2007/08 Revised Estimate £'000	2008/09 Estimate £'000
CDSU				
Safer, Stronger Communities	DCLG		Note 1	323
Young People Substance Misuse Partnership	HO	-	-	358
CDSU Total		-	-	681
Total Area Based Grants		-	-	40,208

Note 1: In 2008/09 a number of previously ring-fenced grants (specific grants) have been transferred into a new general grant known as Area Based Grant. The 2007/08 figures for these grants have been included in Appendix 6.

Capital Programme 2008/09 - 2010/11

Appendix 8

	Total Scheme Cost £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000
PART A: MAJOR SCHEMES				
Adult Care Services	9,817	3,442	2,000	-
Education	174,802	60,099	46,679	40,854
Libraries, Culture & Learning	3,121	1,388	148	-
Community Safety - Fire & Rescue	6,050	2,850	-	-
Community Safety - Other	96	96	-	-
Corporate Services	46,503	6,704	1,126	601
Environment	137,478	51,760	43,618	42,100
TOTAL MAJOR SCHEMES	377,867	126,339	93,571	83,555
PART B: ANNUAL PROVISIONS				
Adult Care Services		952	952	952
Education		16,177	16,177	16,177
Libraries, Culture & Learning		620	620	620
Community Safety - Fire & Rescue		455	455	455
Community Safety - Other		46	46	46
Corporate Services		7,398	7,398	7,398
Environment		1,731	1,731	1,731
TOTAL ANNUAL PROVISIONS		27,379	27,379	27,379
PART C: TOTAL CAPITAL PROGRAMME				
Adult Care Services		4,394	2,952	952
Education		76,276	62,856	57,031
Libraries, Culture & Learning		2,008	768	620
Community Safety - Fire & Rescue		3,305	455	455
Community Safety - Other		142	46	46
Corporate Services		14,102	8,524	7,999
Environment		53,491	45,349	43,831
Projected capital spend required to release receipts		2,500	7,000	6,000
TOTAL CAPITAL PROGRAMME		156,218	127,950	116,934

	2008/09 £'000	2009/10 £'000	2010/11 £'000
PART D: FINANCED BY			
Central Government:			
Capital Grants	49,402	46,985	47,051
Schools' Revenue Contribution	9,840	10,086	10,338
Total Central Government	59,242	57,071	57,389
County Council:			
Capital Receipts	40,950	30,295	24,999
Borrowing	40,437	32,513	25,493
Direct Revenue Contributions	8,570	2,634	2,700
Capital Payback Reserve	6,297	5,437	6,353
Contributions from Third Parties	722	-	-
Total County Council	96,976	70,879	59,545
TOTAL CAPITAL PROGRAMME	156,218	127,950	116,934

Note: Figures include allocations for the Primary Capital Programme: £6,500,000, £8,694,000 and £11,072,000 for 2008/09, 2009/10 and 2010/11 respectively.

List of Major Capital Schemes 2008/09 - 2010/11

Appendix 9

	Funding Source (see key on p.85)	Total Scheme Cost £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000
ADULT CARE SERVICES					
IRIS - Future Development	GP	3,100	600	500	
Learning Disability Housing & Support Strategy - High Needs Supported Living Day Centre Modernisation - phase II (Geddings, Leyden House, Jarman, Butterwick)	GP	1,500	625		
Gypsy Sites Refurbishment Barley Mow and Dyes Lane:					
HCC contribution 25%	GP new	179	179		
Government Grant 75%	CG	538	538		
TOTAL MAJOR SCHEMES FOR ADULT CARE SERVICES		9,817	3,442	2,000	-
CHILDREN, SCHOOLS AND FAMILIES - EDUCATION					
Howe Dell	GP	25	25	-	-
Hemel Hempstead - Specialist diploma - Creative Media	GP new	100	100	-	-
Building Schools for Future procurement	GP new	3,000	1,000	1,000	1,000
Key Stage 4 Learning Centres:					
Hitchin	GP	750	38	-	-
Chessbrook	GP	750	38	-	-
Broxbourne	GP	750	488	37	-
	GP top up	750	750		
Schools Access Initiative	GP	2,788	1,394	-	-
Brookmans Park	GP	175	140	-	-
Francis Bacon	GP	150	120	-	-
Simon Balle	GP	200	160	-	-
The Links Education Support Centre	GP	300	240	-	-
Primary Area Reviews:					
Hoddesdon/ Wormley	CR	3,843	2,461	75	-
Potters Bar	CR	2,340	1,210	50	-
Hemel Hempstead	CR	4,600	3,300	100	-
Hatfield	CR	2,970	330	-	-
Turnford School	GP top up	120	120		
	CG	6,207	678	-	-

	Funding Source (see key on p.85)	Total Scheme Cost £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000
Birchwood School	CG	12,472	803	-	-
Bernards Heath Infants' School	GP new	400	360	40	-
Establishing Key Stage 4 centres in St Albans	GP new	750	187	525	38
Establishing Key Stage 4 centres in Dacorum	GP new	350	200	150	-
Alma Rd - Relocation of County Music Studio	CR	550	550	-	-
Highfield - Sports Hall	GP new	1,770	1,303	197	-
	CR	1,000	1,000	-	-
Sir John Lawes - Separation of wood preparation	GP new	200	150	50	-
Food safety - School Kitchens - H&S (food hygiene) non compliance	GP new	236	236	-	-
Hemel Hempstead - Food Technology provision	GP new	730	183	511	36
Thundridge - Replacement of double mobile classroom	GP new	600	150	420	30
Ponsbourne St Mary's - New classroom	GP new	263	210	53	-
Woolenwick - Remodel of open plan classrooms	GP new	420	336	84	-
Beech Hyde - Remodel of open plan classrooms	GP new	368	294	74	-
First phase of Science:					
Chancellors	GP new	409	292	82	-
Fearnhill	GP new	402	286	80	-
Priory	GP new	416	271	83	-
Sele	GP new	397	284	79	-
Second phase of Science:					
St Albans Girls School	GP new	397	283	79	-
Sandringham	GP new	374	267	75	-
Cavendish	GP new	408	291	82	-
Chauncy	GP new	318	263	55	-
First phase of staff and admin:					
Woolgrove	GP new	320	256	64	-
Camps Hill	GP new	230	184	46	-
Stonehill	GP new	220	176	44	-
Hartsfield JMI	GP new	190	152	38	-
Mount Pleasant Lane JMI	GP new	190	152	38	-
Abbots Langley	GP new	184	147	37	-

	Funding Source (see key on p.85)	Total Scheme Cost £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000
Newberries	GP new	165	132	33	-
Hartsbourne	GP new	165	132	33	-
Eastbury Farm	GP new	185	148	37	-
Second phase of staff and admin:					
Kimpton	GP new	158	126	32	-
Morgans JMI	GP new	184	147	37	-
Wheatcroft Primary	GP new	184	147	37	-
Priors Wood	GP new	158	126	32	-
Redbourn Junior	GP new	158	126	32	-
Thorn Grove	GP new	158	126	32	-
Spellbrook Primary	GP new	123	98	25	-
Broadfield Junior School	GP new	336	168	168	-
Graveley - Replacement of mobiles	GP new	525	132	368	26
Edwinstree - Changing rooms	GP new	250	63	175	12
De Havilland - Car parking	GP new	210	53	147	11
Sir John Lawes - Replacement of mobiles	GP new	1,400	310	1,000	90
Aycliffe Drive - Replacement of nursery mobile and staff & administration block	GP new	500	125	350	25
Presdales - Sports Hall	GP new	2,570	245	2,100	225
Devolved formula capital to schools	CG	70,571	23,557	23,507	23,507
Extended schools	CG	4,331	1,700	1,700	931
ICT - Harnessing Technology	CG	11,823	4,080	3,892	3,851
Primary Capital Pilot	CG	26,266	6,500	8,694	11,072
TOTAL MAJOR SCHEMES FOR EDUCATION		174,802	60,099	46,679	40,854
CHILDREN, SCHOOLS AND FAMILIES - LIBRARIES, CULTURE AND LEARNING					
Libraries for the 21st Century:					
Hertford Library	GP top up	1,033	118		
	CR	460	10		
Oxhey Library	GP new	64		64	
	CG	1,360	1,238	84	
Sawbridgeworth Library	GP top up	204	22		
TOTAL MAJOR SCHEMES FOR LIBRARIES, CULTURE AND LEARNING		3,121	1,388	148	-

	Funding Source (see key on p.85)	Total Scheme Cost £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000
COMMUNITY SAFETY - FIRE & RESCUE					
Watford Fire Station	CR	6,050	2,850		
TOTAL MAJOR SCHEMES FOR FIRE & RESCUE		6,050	2,850	-	-

Note: Options for the replacement of Stevenage Fire Station are currently being explored. It is hoped that a fully self financing scheme may be feasible. Once the preferred option has been selected this may be brought forward for Cabinet consideration at any point during the year.

COMMUNITY SAFETY - REGISTRATION					
Hatfield Registration office	GP new	96	96		
TOTAL MAJOR SCHEMES FOR REGISTRATION		96	96	-	-

CORPORATE SERVICES					
The Way We Work Programme	CR	35,676	1,200	200	
Support Services Transformation	GP	4,265	820		
Whole Estate Review	GP top up	1,000	325	325	-
County Hall Upgrade Transformation	CR	3,094	3,094	-	-
Electronic Documents and Records Management System	GP new	2,303	1,100	601	601
Installation of traffic barriers	GP new	165	165	-	
TOTAL MAJOR SCHEMES FOR CORPORATE SERVICES		46,503	6,704	1,126	601

ENVIRONMENT					
Structural Maintenance - Non Principal Roads	GP	32,760	10,920	10,920	10,920
Structural Maintenance - Principal Roads	GP	13,650	4,550	4,550	4,550
Work to Secure LTP Funding	GP	330	110	110	110
Road Marking Refurbishment	GP	960	320	320	320
Street Lighting Refurbishment	GP	1,440	480	480	480
Disabled Crossing Facilities	GP	1,140	380	380	380
Rights of Way - Management of the Network	GP	960	320	320	320

	Funding Source (see key on p.85)	Total Scheme Cost £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000
Street Lighting - Emergency Column Replacement	GP	2,520	840	840	840
Next Generation Hermis	GP	360	260	100	
Bridge Parapet Upgrading	GP	1,380	460	460	460
	CG	1,830	184	746	900
Safety at Road/Rail Interfaces	GP	450	150	150	150
LTP - Maintenance - Roads & Footways	GP	20,541	6,847	6,847	6,847
LTP - Maintenance - Bridges	GP	2,580	860	860	860
	CG	2,400	210	710	1,480
LTP - Integrated Transport	GP	12,519	4,173	4,173	4,173
	CG	11,511	3,837	3,837	3,837
LTP - Baldock Bypass	CG	3,346	1,800	1,300	246
Speed Limit Compliance	S106	690	690		
Mode Share of Journeys to School	S106	32	32		
Waste Infrastructure	CG	4,804	2,027	2,029	748
Lighting Energy Pilot	GP new	60	60		
Detrunked Roads Maintenance	CG	1,775	1,775		
Road Safety	CG	1,440	475	486	479
Additional Structural maintenance	GP new	18,000	10,000	4,000	4,000
TOTAL MAJOR SCHEMES FOR ENVIRONMENT		137,478	51,760	43,618	42,100

Funding Source key:

GP	Existing General Programme
GP new	General Programme: new item
GP top up	Additional funding for schemes in the existing General Programme
CR	Capital Receipt
CG	Capital Grant
S106	Section 106 contribution

Capital Programme: Annual Provisions

Appendix 10

Any projects which exceed £50,000 in value are shown individually below.

	2008/09 £'000	2009/10 £'000	2010/11 £'000
ADULT CARE SERVICES			
Planned maintenance	562	562	562
Minor works	110	110	110
Minor adaptations	280	280	280
TOTAL ADULT CARE SERVICES	952	952	952
EDUCATION			
Minor works Improvements:			
Abel Smith - Reuse of caretakers house	100		
Bernards Heath - To Provide an extra 30 places for Sept 2008	70		
Berrygrove - Remodelling to provide an extra classroom	100		
Greenside - Parking	60		
Ludwick - Staff & administration	100		
Mandeville - To provide 30 extra places for Sept 08	80		
Sheredes Secondary - ICT provision	50		
Weston - Remodelling to provide an extra classroom	100		
Weston Way - Staff & administration	50		
Ashwell - additional funding to major project	50		
Furneux Pelham - additional funding for major project	62		
Westfield First - Provide additional places for Sept 2008	35		
Chessbrook - Renovation of caretaker's house	45		
Other Minor works	23	925	925
Minor works Improvements Total	925	925	925
Structural Repairs and Maintenance:			
Electrical:			
Presdales Secondary	70		
Mechanical:			
Sheredes Secondary	250		
Edwinstree Middle	250		
Ludwick	150		
Cuffley JMI	72		
Roofing:			
Sarratt	70		
Maple Cross	97		
Oakwood Primary	80		

	2008/09 £'000	2009/10 £'000	2010/11 £'000
Window Walling:			
Broadfield	110		
Kings Langley Secondary	500		
Sir Frederick Osbourn	250		
Boxmoor Primary	150		
Garston Manor	70		
Sheredes Secondary	250		
Woodlands	125		
Rossgate	155		
Non Schools:			
Cuffley Camp	50		
Hudnall Park	70		
Foundation:			
Queens	150		
Bushey Hall	170		
Allocated to repairs and maintenance schemes under £50,000	10,629	13,718	13,718
Structural Repairs and Maintenance Total	13,718	13,718	13,718
Mobile Classrooms	460	460	460
Health and Safety	378	378	378
Feasibility studies	24	24	24
School meals Equipment	647	647	647
Music service instrument purchase	25	25	25
TOTAL EDUCATION	16,177	16,177	16,177
LIBRARIES, CULTURE AND LEARNING			
Planned Repairs and Maintenance	155	155	155
Library Automation	196	196	196
Public PC provision	176	176	176
Libraries Security, Risk Management & Health and Safety	12	12	12
Minor Refurbishments to a number of Libraries and HALS	81	81	81
TOTAL LIBRARIES, CULTURE AND LEARNING	620	620	620
COMMUNITY SAFETY - FIRE & RESCUE			
Repairs & Maintenance	215	215	215
Equipment	92	92	92
IT Equipment	148	148	148
TOTAL COMMUNITY SAFETY - FIRE & RESCUE	455	455	455
COMMUNITY SAFETY - OTHER			
Trading Standards	26	26	26
Registration	20	20	20
TOTAL COMMUNITY SAFETY - OTHER	46	46	46

	2008/09 £'000	2009/10 £'000	2010/11 £'000
CORPORATE SERVICES			
Vehicle purchasing	3,183	3,183	3,183
PC purchasing	1,200	1,200	1,200
Land Purchase, Feasibility Studies, Rationalisation Schemes & Development Opportunities Fund, of which Smallford Pit, St Albans exceeds £50,000.	1,118	1,118	1,118
Energy Conservation	229	229	229
Civic Buildings	1,105	1,105	1,105
Civic Buildings - Health & Safety	146	146	146
ICT: Core network infrastructure, which underpins and supports the growing demands being placed on the data network to meet service needs. Technical Security capacity upgrade is the only item exceeding £50,000	417	417	417
TOTAL CORPORATE SERVICES	7,398	7,398	7,398
ENVIRONMENT			
Sustainable Transport Policies (note 1)	1,502	1,502	1,502
HWRC Improvements (note 2)	144	144	144
Environmental Management	85	85	85
TOTAL ENVIRONMENT	1,731	1,731	1,731
TOTAL ANNUAL PROVISIONS	27,379	27,379	27,379

Notes:

1. Contribution towards larger schemes that are part financed through the Local Transport Plan. Whilst individual projects are often over £50,000, funding from this budget to each scheme are not.
2. This budget is usually used to fund minor improvements of less than £50,000 each at the county council's 19 Household Waste Sites. However, it is occasionally used to contribute towards more significant developments as and when opportunities arise.

Glossary of Terms

Annual Provisions

Capital expenditure on minor capital works of a non-routine nature, such as repairs and refurbishment schemes.

Area Based Grant

General government grant allocated to local authorities according to specific policy criteria. Recipients are free to use this funding as they see fit to support the delivery of local and national priorities.

Base Budget

The 2007/08 original budget, adjusted for changes in funding and/or function (technical adjustments) and inflation. These figures are calculated before any changes are made as a result of policy decisions. Once all policy decisions have been made the budget for 2008/09 is set.

Best Value Budget

The budget adjusted to incorporate the requirements of the CIPFA Best Value Accounting Code of Practice (BVACOP), to allow greater consistency between authorities for Best Value comparisons.

Budget Requirement

The approved total net spending of a local authority to be financed from Revenue Support Grant, Re-distributed Business Rates and Council Tax. It is net of income from fees and charges, certain specific grants and reserves.

Capital Charges

Charges covering fixed assets used in the provision of the service.

Capital Expenditure

All expenditure on the acquisition, creation or enhancement of (fixed) assets should be treated as capital expenditure. Fixed assets are tangible assets that yield benefits to the local authority for more than one year. Section 40 of the Local Government and Housing Act 1989 defines expenditure for capital purposes. It broadly comprises expenditure on:

1. The acquisition of land, buildings, plant, apparatus and vehicles.
2. The construction of roads and buildings.
3. The enhancement of land, roads and buildings (where it lengthens substantially the useful life of the asset or market value or increases substantially the extent to which the asset can be used).

Capital Programme

The council's three year plan for capital expenditure on both major capital schemes and minor capital works.

Capital Receipts

Proceeds from the sale of land, buildings or other capital assets. Capital receipts are used to repay the debt outstanding on assets financed from loans, or to finance new capital expenditure. Receipts however cannot be used to finance revenue expenditure.

Collection Fund Surplus/Deficit

A surplus/deficit arising from either more or less council tax than expected being collected by the district councils.

Corporate and Democratic Core (CDC)

The costs of support to elected members (e.g. advice, reports and attendance at meetings) carried out in service departments but charged centrally in the Best Value budget.

Demography

Used in context of pressures for growth on the budget, resulting from changes in the population. For example, where the number of clients increases, but the cost of the care package per person remains the same between years.

Fees and Charges

Income raised by charging users of services for the facilities. For example, the supply of school meals and home care.

Financing Charges

Charges borne by the committee revenue accounts to meet the cost of financing the council's capital expenditure. These charges include the principal and interest elements of loans outstanding, leasing rentals and revenue contributions to capital outlay.

Floor Authority

Education and Personal Social Services authorities will receive at least a minimum formula grant increase of 2.0 per cent in 2008/09. An authority which receives the minimum grant increase is known as a floor authority. Hertfordshire is a floor authority in 2008/09.

Financial Reporting Standard 17 (FRS 17) Retirement Benefits

FRS17 is an accounting standard that requires that an organisation should account for retirement benefits when it is committed to give the, even if the actual giving will be many years into the future.

General Programme

A collective term used to describe those major capital schemes financed by government borrowing and resources generated by the authority such as proceeds from the sale of council property (general usable capital receipts) as well as revenue budget.

Gross Expenditure

Total expenditure before any income is taken into account.

Joint Area Review (JAR)

A multi-agency inspection to assess the contribution that a local authority and its local partners are making to improve outcomes for children and young people.

Net Expenditure

The result of gross expenditure reduced by income from sales, fees, charges and grants (but not Revenue Support Grant and Redistributed Business Rates).

Net Revenue Budget 2008/09

The original estimated cost of services for the financial year from April 2008 to March 2009.

Non-distributed costs

This includes the costs of other long-term unused but unrealisable assets i.e. capital charges for non-operational assets.

Original Budget 2007/08

The original estimated cost of services for the financial year from April 2007 to March 2008.

Pensions Charge under Financial Reporting Standard 17 (FRS 17)**Retirement Benefits**

This adjustment reflects the reporting requirements of FRS17. All defined pension costs, including the amount relating to discretionary awards have been taken out of revenue accounts and replaced with pension entitlement earned in the year as advised by an actuary.

Pensions Interest Cost and Expected Return on Assets

The interest cost is the expected increase during the period in the present value of the pension scheme liabilities because the benefits are one period closer to settlement. The expected return on assets is the average rate of return expected over the remaining life of the related obligation on the actual assets held by the scheme.

Precept

The levying of an amount by one local authority on another. Thus the county council levies a precept on the district council (which is the charging authority). The charging authority must include in the tax it levies a sum sufficient to meet the county council precept.

Pressures for Change

Those items required to achieve the same level of service as last year, including demography, new legislation, increments, and increased employer pension contributions.

Previous Policy Decisions

The additional costs or savings falling on the new budget that arose from decisions taken in previous budgets.

Prudential Capital Finance System

The new Prudential Capital Finance system introduced from April 2004 is underpinned by the CIPFA Prudential Code for Capital Finance in Local Authorities. The Prudential Code sets out indicators that local authorities must use, and the factors that they must take into account to demonstrate that their capital plans are affordable, prudent and sustainable.

Recharges

The transfer of costs from one account to another. Part of the cost of Central Services is recharged/transferred to the service departments that use them. For example, the cost of legal work completed by the authority's solicitors in the County Secretary's department for Children, Schools & Families will be recharged to the Children, Schools & Families' budget.

Redistributed Business Rates

People who occupy non-domestic properties (such as shops, factories, offices and warehouses) do not pay council tax on those properties. Instead they pay business rates which are based on a national rate in the pound set by the government, multiplied by the rateable value of the premises they occupy. Business rates are collected by billing authorities (district councils) on behalf of central government and then redistributed among all local authorities, police authorities and fire authorities on the basis of an amount per head of population.

Reserves

Sums set aside to meet general revenue or capital expenditure needs in the future without being earmarked for any particular service or project. Reserves offer scope for greater flexibility in financing future expenditure.

Revenue Budget

An estimate of annual income and expenditure, which sets out the financial implications of the Council's policy for the year.

Revenue Support Grant (RSG)

A grant paid by Central Government in aid of local authority services in general, as opposed to specific grants, which may only be used for a specific purpose.

Specific Grants

Government grants to local authorities for particular projects or services. These do not include Formula Grant or Capital Grants.

Statement of the Movement on the General Fund Balance

The total cost of providing services shown in the service revenue accounts differs from that used for council tax purposes (budget requirement). This statement provides the entries which explain the difference. When calculating council tax for example, capital investment is accounted for as it is financed, rather than when the fixed assets are consumed; and retirement benefits are charged as amounts become payable to pension fund and pensioners, rather than as future benefits are earned.

Strategic Compass

This is a process which assesses how well key service priorities are being met in terms of performance and cost. The aim is to achieve high performing services at a low cost over a period of time. It is also about aligning the budget with key service priorities.

Tax Base

A measure of the ability to raise council tax in the county. It is the sum of estimates made by finance offices in district councils of the number of Band D equivalent properties on which council tax is expected to be paid.

Technical Adjustments

These refer to changes relating to transfer of function, changes in funding or changes in responsibility between departments.

The Way We Work (TW3)

Hertfordshire County Council's comprehensive organisational change programme. This will deliver efficiency savings by reducing the number of county council offices from 51 sites to three main bases and by centralising core functions of the business. The council is relocating 4,500 staff over a three year period, taking the opportunity to introduce a range of new ways of working and new technology. This programme of change is helping to simplify processes, reduce bureaucracy and provide a more effective service to the residents of Hertfordshire.

Hertfordshire County Council - making Hertfordshire
an even better place to live by providing:

Care for older people

Support for schools, pupils and parents

Support for carers

Fire and rescue

Fostering and adoption

Support for people with disabilities

Libraries

Admission to schools

Road maintenance and safety

Protecting adults and children at risk

Trading standards and consumer protection

Household waste recycling centres

These are only some of our services.
Find out more at www.hertsdirect.org