EXECUTIVE DECISION RECORD


Subject:
HCC1911586
Greenfields Primary School, Watford – Window & Doors Replacement

Officer Contact: Claire Saban
Tel: 01992 556799

Executive Member: Cllr Ralph Sangster
Portfolio: Resources

1. Decision
Awards the contract for work at Greenfields Primary School, Watford – Window & Doors Replacement Works for £319,965.00 to Clivnars Limited

2. Reasons for the decision
Following a tender process where Property invited Clivnars Limited to tender via Direct Award under the Property Framework under the Lot Window Walling, Curtain Walling & Cladding for works at Greenfields Primary School at Watford a decision has been made based on 100%, Price value for money and ability to deliver the programme within the required timescales.

Notes that the unsuccessful bidders were: None

3. Alternative options considered and rejected

4. Consultation
Was any Member consulted? Yes

If yes:
(a) Comments of Executive Member
No comment
(b) Comments of other consultees

5. Any conflict of interest declared by a member who has been consulted in relation to the decision

Decision Record 190501
6. Following consultation with the Executive Member, I am proceeding with the proposed decision.

Signed: [Signature]

Title: [Title]

Date: 14.10.19

Copies of record to:
- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.

1 for guidance see Chief Legal Officer’s note “Taking Decisions” and Annex 3 to the Constitution
2 details of any alternative options considered and rejected by the officer at the time the decision was made
3 Before an Officer takes any decision under delegated powers s/he must consider whether to involve Members. The table below sets out when members should be informed or consulted

<table>
<thead>
<tr>
<th>Significance of Proposed Action</th>
<th>Controversial</th>
<th>Relevant Member(s) to be Consulted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technical/Professional/Routine</td>
<td>No</td>
<td>No need to inform or consult councillors</td>
</tr>
<tr>
<td>Technical/Professional/Routine</td>
<td>Yes</td>
<td>Consult relevant Lead Executive Member and where appropriate, Local Councillor</td>
</tr>
<tr>
<td>Local</td>
<td>No</td>
<td>Inform Lead Executive Member and Local Member</td>
</tr>
<tr>
<td>Local</td>
<td>Yes</td>
<td>Consult Lead Executive Member and Local Councillor</td>
</tr>
<tr>
<td>General or County-wide</td>
<td>No</td>
<td>Consult relevant Lead Executive Member(s)</td>
</tr>
<tr>
<td>General or County-wide</td>
<td>Yes</td>
<td>Consult relevant Lead Executive Member(s) and Leader of the Council</td>
</tr>
</tbody>
</table>

4 record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Chief Legal Officer
5 The following Officer Decision Records and supporting documents need to be sent to the Democratic Services:
   - Key Decisions
   - Decisions made by officers pursuant to delegations from Cabinet
   - All decisions which affect third parties or involve services to people other than the County Council (but not individual social care/education decisions)
   - Any other decisions except decisions of a trivial or insignificant nature or which are part of general administration and cannot be regarded as closely related to a particular executive function