EXECUTIVE DECISION RECORD


Subject:
HCC2011963 Parkside Community Primary School, Borehamwood

<table>
<thead>
<tr>
<th>Officer Contact: Claire Saban</th>
<th>Executive Member: Cllr Ralph Sangster</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tel: 01992 556799</td>
<td>Portfolio: Resources</td>
</tr>
</tbody>
</table>

1. **Decision**
   Award the contract for work at Parkside Community Primary School, Borehamwood – Roofing Works for £340,922.00 to Ashe Roofing Limited

2. **Reasons for the decision**
   Following a tender process where Property invited suppliers to tender via the Property Framework under the Lot Roofing for works at Parkside Community Primary School at Borehamwood a decision has been made based on Quality 40% and Price 60%, value for money and ability to deliver the programme within the required timescales.

3. **Alternative options considered and rejected**

4. **Consultation**
   Was any Member consulted? Yes/
   If yes:
   (a) Comments of Executive Member
       None
   (b) Comments of other consultees

5. **Any conflict of interest declared by a member who has been consulted in relation to the decision**

6. **Following consultation with the Executive Member, I am proceeding with the proposed decision.**
Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.  

1 for guidance see Chief Legal Officer’s note “Taking Decisions” and Annex 3 to the Constitution
2 details of any alternative options considered and rejected by the officer at the time the decision was made
3 Before an Officer takes any decision under delegated powers s/he must consider whether to involve Members. The table below sets out when members should be informed or consulted

<table>
<thead>
<tr>
<th>Significance of Proposed Action</th>
<th>Controversial</th>
<th>Relevant Member(s) to be Consulted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technical/Professional/Routine</td>
<td>No</td>
<td>No need to inform or consult councillors</td>
</tr>
<tr>
<td>Technical/Professional/Routine</td>
<td>Yes</td>
<td>Consult relevant Lead Executive Member and, where appropriate, Local Councillor</td>
</tr>
<tr>
<td>Local</td>
<td>No</td>
<td>Inform Lead Executive Member and Local Member</td>
</tr>
<tr>
<td>Local</td>
<td>Yes</td>
<td>Consult Lead Executive Member and Local Councillor</td>
</tr>
<tr>
<td>General or County-wide</td>
<td>No</td>
<td>Consult relevant Lead Executive Member(s)</td>
</tr>
<tr>
<td>General or County-wide</td>
<td>Yes</td>
<td>Consult relevant Lead Executive Member(s) and Leader of the Council</td>
</tr>
</tbody>
</table>

4 record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Chief Legal Officer
5 The following Officer Decision Records and supporting documents need to be sent to the Democratic Services:

- Key Decisions
- Decisions made by officers pursuant to delegations from Cabinet
- All decisions which affect third parties or involve services to people other than the County Council (but not individual social care/education decisions)
- Any other decisions except decisions of a trivial or insignificant nature or which are part of general administration and cannot be regarded as closely related to a particular executive function