

**Officer Decision Record – Executive Decision****If Key Decision: Decision Ref. No.****B n/a****OFFICER DECISION RECORD <sup>i</sup>**

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

<b>Subject:</b> HCC2012586 - Batch 57 - Cluster 4 - Roofing Works – Bishop's Stortford & Hatfield Fire Stations	
<b>Type of Decision: Executive</b>	<b>Key Decision (Executive Functions only):</b>  Yes
<b>Officer Contact:</b> Michael Cunningham	<b>Executive Member Bob Deering</b>
<b>Tel:</b> 01992 556658	<b>Portfolio Resource</b>

1. **Decision**  
That the Assistant Director for Property; has determined that Annex A to this Decision Record should not be disclosed to the public as it contains exempt information as defined by Section 100 of the Local Government Act 1972, Schedule 12A, the public interest in maintaining the exemption outweighing the public interest in disclosing that information;
- 1.2 Subject to 1.1 above, awards the contract for the provision of roofing works to Bishop's Stortford & Hatfield Fire Stations to the preferred supplier set out in Annex A and approves the signing of the contract
2. **Reasons for the decision**  
Following a tender process where Property invited suppliers to tender via Works Framework for works at Bishop's Stortford & Hatfield Fire Stations - a decision has been made based on price 60% & quality 40%
3. **Alternative options considered and rejected**

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The Council invited 4 Contractors Awarded the Framework Agreement to bid for the Call-off Contract. Three bids were received in response to this and were evaluated against the evaluation criteria. The successful tender achieved the highest score and is named in Annex A.'

4. **Consultation** (see Summary of Requirements below)

**Was any Councillor consulted?      Yes/**

**If yes:**

(a) Comments of Executive Member

AGREED

(b) Comments of other consultees

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

6. **Following consultation with the Executive Member I am proceeding with the proposed decision.**

DocuSigned by:  
  
Signed: .....6A804206E8FA454.....

Title: ..... Assistant Director - Property .....

Date: 24-May-2021

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.<sup>ii</sup>

### Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	<p><b>Executive Functions:</b> Consult relevant Lead Executive Member and, where appropriate, Local Councillor</p> <p><b>Non-Executive Functions:</b> Relevant Committee Chairman and, where appropriate, Local Councillor</p>
Local	No	<p><b>Executive Functions:</b> Inform Lead Executive Member and Local Councillor</p> <p><b>Non-Executive Functions:</b> Inform Local Councillor</p>
Local	Yes	<p><b>Executive Functions:</b> Consult Lead Executive Member and Local Councillor</p> <p><b>Non-Executive Functions:</b> Consult Local Councillor</p>
General or County-wide	No	<p><b>Executive Functions:</b> Consult relevant Lead Executive Member (s)</p> <p><b>Non-Executive Functions:</b> Consult relevant Committee Chairman</p>
General or County-wide	Yes	<p><b>Executive Functions:</b> Consult relevant Lead Executive Member (s) and the Leader of the Council</p>

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		<b>Non-Executive Functions:</b> Consult relevant Committee Chairman/Leaders all Political Groups
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