

**Officer Decision Record – Executive Decision****If Key Decision: Decision Ref. No.**

N/A

*If not a Key Decision write n/a above***OFFICER DECISION RECORD <sup>1</sup>**

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

<b>Subject:</b> HCC2113222 -Icknield Infant & Nursery School, Letchworth - Roofing Works	
<b>Type of Decision: Executive/</b>	<b>Key Decision (Executive Functions only):</b>  Yes
<b>Officer Contact:</b> Jackie Aldridge  <b>Tel:</b> 01992 588138	<b>Executive Member</b> Cllr Bob Deering  <b>Portfolio (Executive Functions only):</b>

1. **Decision**  
Award the contract for work at Icknield Infant & Nursery School, Letchworth – Roofing Works for £496,006.00 to Ashe Roofing Limited
2. **Reasons for the decision**  
Following a tender process where Property invited supplier to tender via the Works Framework for works at Icknield Infant & Nursery School, at Letchworth a decision has been made based on Price 60% & Quality 40%, value for money and ability to deliver the programme within the required timescales
3. **Alternative options considered and rejected**

**April 2020**



<b>Significance of Proposed Action</b>	<b>Controversial</b>	<b>Relevant Councillor(s) to be Consulted</b>
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member and, where appropriate, Local Councillor  <b>Non-Executive Functions:</b> Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	<b>Executive Functions:</b> Inform Lead Executive Member and Local Councillor  <b>Non-Executive Functions:</b> Inform Local Councillor
Local	Yes	<b>Executive Functions:</b> Consult Lead Executive Member and Local Councillor  <b>Non-Executive Functions:</b> Consult Local Councillor
General or County-wide	No	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s)  <b>Non-Executive Functions:</b> Consult relevant Committee Chairman
General or County-wide	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) and the Leader of the Council  <b>Non-Executive Functions:</b> Consult relevant Committee Chairman/Leaders all Political Groups

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**April 2020**