

Officer Decision Record – Executive Decision**If Key Decision: Decision Ref. No.****B..... n/a.....*****If not a Key Decision write n/a above*****OFFICER DECISION RECORD ⁱ**

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: HCC2213852 - Lordship Farm Primary, Kingsway Infant School, The Richard Whittington Primary School - Roofing + Cladding Works	
Type of Decision: Executive/	Key Decision (Executive Functions only): Yes
Officer Contact: Jackie Aldridge Tel: 01992 588138	Executive Member Cllr Bob Deering Portfolio (Executive Functions only):

1. **Decision**
Award the contract for work at Lordship Farm Primary School, Letchworth, Kingsway Infant School, Watford & The Richard Whittington Primary School, Bishop's Stortford – Roofing & Cladding Works for £325,841.00 to N & P Windows Limited

2. **Reasons for the decision**
Following a tender process where Property invited supplier to tender via the Works Framework for works at Lordship Farm Primary School, Letchworth, Kingsway Infant School, Watford & The Richard Whittington Primary School, Bishop's Stortford a decision has been made based on Price 60% & Quality 40%, value for money and ability to deliver the programme within the required timescales

April 2020

3. **Alternative options considered and rejected**

4. **Consultation** (see *Summary of Requirements below*)

Was any Councillor consulted? Yes

If yes:

- (a) Comments of Executive Member/
agreed
- (b) Comments of other consultees

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

6. **Following consultation with the Executive Member I am proceeding with the proposed decision.**

Signed: *Sass Pledger*
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Title: Director - Property

Date: 22-Aug-2022

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	<p>Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor</p> <p>Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor</p>
Local	No	<p>Executive Functions: Inform Lead Executive Member and Local Councillor</p> <p>Non-Executive Functions: Inform Local Councillor</p>
Local	Yes	<p>Executive Functions: Consult Lead Executive Member and Local Councillor</p> <p>Non-Executive Functions: Consult Local Councillor</p>
General or County-wide	No	<p>Executive Functions: Consult relevant Lead Executive Member (s)</p> <p>Non-Executive Functions: Consult relevant Committee Chairman</p>
General or County-wide	Yes	<p>Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council</p>

		Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups
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