

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

N/A

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Orbus contract novation

Type of Decision: Non-Executive

Executive Member: Bob Deering

Officer Contact: Anna Morrison

Tel: 01992 588282 (Internal: 28282)

1. Decision

- 1.1 That the Director of Improvement and Technology has determined that Annex A to this Decision Record should not be disclosed to the public as it contains exempt information as defined by Section 100 of the Local Government Act 1972, Schedule 12A, the public interest in maintaining the exemption outweighing the public interest in disclosing that information.
- 1.2 Subject to 1.1 above to novate from Orbus the iServer365 SaaS provision, contract to commence from 31st March 2023 until 30th March 2027.

2. Reasons for the decision

The Orbus iServer365 SaaS provision contract will still be required after the Serco contract is terminated so it's important that the contract is Novated over to HCC, in order to continue with the service. The SaaS solution provides a repository process and architecture documentation, as well as a landscape of HCC's software and hardware. This allows us to create maps of our as-is and to-be processes, high level designs of key architecture and links our IT software and hardware through those diagrams; to allow us sight of our IT landscape. It provides a single source of truth of our IT and applications landscape and has been part of HCC's IT and application management toolkit for the past 5 years.

3. Alternative options considered and rejected

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Procuring a new contract was considered and rejected due to the fact that the term of the existing contract (ending 30/03/27), was longer than the end of the Serco contract (31/03/23). The current Orbus contract was renewed for five years on 31st March 2022, with a clause to Novate from Serco to HCC with the foresight it would still be required after the Serco contract was terminated.

4. **Consultation**

Was any Councillor consulted? Yes *Bob Deering*

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

No

6. **Following consultation with the Executive Member I am proceeding with the proposed decision.**

Signed: *Scott Crudgington*

Title: Director of Resources

Date: 14-Feb-2023

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	Executive Functions: Inform Lead Executive Member and Local Councillor Non-Executive Functions: Inform Local Councillor
Local	Yes	Executive Functions: Consult Lead Executive Member and Local Councillor Non-Executive Functions: Consult Local Councillor
General or County-wide	No	Executive Functions: Consult relevant Lead Executive Member (s) Non-Executive Functions: Consult relevant Committee Chairman
General or County-wide	Yes	Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups

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