

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

N/A

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Hardware maintenance contract framework procurement

Type of Decision: Non-Executive

Executive Member: Bob Deering

Officer Contact: Jeff Evans

Tel: 01992 555780 (Internal: 25780)

1. Decision

- 1.1 That the Director of Improvement and Technology has determined that Annex A to this Decision Record should not be disclosed to the public as it contains exempt information as defined by Section 100 of the Local Government Act 1972, Schedule 12A, the public interest in maintaining the exemption outweighing the public interest in disclosing that information.
- 1.2 Subject to 1.1 above to procure from CDW the IT servers, printers and plotters maintenance, by contract via the Crown Commercial Services (CCS) NHS SPS19/AB/WAB/9411 framework to commence from 19th December 2022 until 18th December 2023.

2. Reasons for the decision

Currently the IT servers, printers and plotters maintenance contracts are held by Serco and the Serco contract is ending on 31st March 2023. The IT servers, printers and plotters maintenance are still needed, therefore HCC is procuring a new direct contract for the maintenance from 1st April 2023.

It was decided to procure the IT servers, printers and plotters maintenance contracts through the CCS NHS SPS19/AB/WAB/9411 framework, in order to ensure compliance and provide value for money.

3. Alternative options considered and rejected

Novating the IT server, printer and plotter maintenance contract from Serco to HCC, was not an option as it formed part of a larger group contract that Serco

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held with their other contracts. Therefore, it could not be disclosed to HCC as part of withdrawing from the SMS Serco contract.

4. **Consultation**

Was any Councillor consulted? Yes *Bob Deering*

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

No

6. **I am proceeding with the proposed decision.**

Signed:*Scott Crudgington*

Title:Director of Resources

Date: 10-Mar-2023

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	Executive Functions: Inform Lead Executive Member and Local Councillor Non-Executive Functions: Inform Local Councillor
Local	Yes	Executive Functions: Consult Lead Executive Member and Local Councillor Non-Executive Functions: Consult Local Councillor

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General or County-wide	No	Executive Functions: Consult relevant Lead Executive Member (s) Non-Executive Functions: Consult relevant Committee Chairman
General or County-wide	Yes	Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups