

Officer Decision Record – Executive Decision**If Key Decision: Decision Ref. No.****B..... n/a.....*****If not a Key Decision write n/a above*****OFFICER DECISION RECORD ⁱ**

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: HCC2416323 The Collett School, Hemel Hempstead – Roofing & Associated Works	
Type of Decision: Executive/	Key Decision (Executive Functions only): Yes
Officer Contact: Jackie Aldridge Tel: 01992 588138	Executive Member Cllr Chris Lucas Portfolio (Executive Functions only):

- Decision**
Award the contract for work at The Collett School, Hemel Hempstead – Roofing & Associated Works for £272,324.86 to Milestone South East Limited
- Reasons for the decision**
Following a tender process where Property invited supplier to tender via the Works Framework for works at The Collett School at Hemel Hempstead a decision has been made based on Price 60% & Quality 40%, value for money and ability to deliver the programme within the required timescales
- Alternative options considered and rejected**

April 2020

4. **Consultation** (see *Summary of Requirements* below)

Was any Councillor consulted? Yes

If yes:

- (a) Comments of Executive Member/
Approved
- (b) Comments of other consultees

5. Any conflict of interest declared by a councillor who has been consulted in relation to the decision

6. **Following consultation with the Executive Member I am proceeding with the proposed decision.**

Signed: Sass Pledger

Title: Director - Property

Date: 03-Jun-2025

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

April 2020

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	Executive Functions: Inform Lead Executive Member and Local Councillor Non-Executive Functions: Inform Local Councillor
Local	Yes	Executive Functions: Consult Lead Executive Member and Local Councillor Non-Executive Functions: Consult Local Councillor
General or County-wide	No	Executive Functions: Consult relevant Lead Executive Member (s) Non-Executive Functions: Consult relevant Committee Chairman
General or County-wide	Yes	Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups

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