



Decision Ref. No.

(Please enter)

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DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-in Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: HCC1709475 –Provision of a Treework Service	
Staff Contact: Patrick Stiles	Executive Member: Derrick Ashley Ralph Sangster
Tel: 01707292391	Portfolio: Executive Member for Environment Highways

1. Decision

Following a tender process for the Provision of Treework Service and an evaluation of the submissions a decision has been taken to award to:

Glendale Grounds Maintenance Ltd
John O'Conner (Grounds Maintenance) Ltd
Gristwood and Toms Ltd
Fletchers Trees Ltd

2. Reasons for the decision

Evaluation took into account price and quality.

3. Alternative options considered and rejected ²

4. Consultation

(a) Comments of Executive Member ^{3 4}

Cllr Derrick Ashley is 'content'. E mail received Monday 7th August 2017
Cllr Ralph Sangster replied that he was 'Happy with the Proposal'. E mail received Monday 7th August 2017.

(b) Comments of other consultees ⁵

5. Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.

DECISION RECORD

Signed: 

Title: Head of Herts Full Stop Date: 8th August 2017

6. Copies of agreed document to:

- All consultees
- Chairman, and Vice-Chairmen of the Overview and Scrutiny Committee
- hard & electronic copy (for public inspection both at County Hall and on Hertsdirect) Democratic Services Manager - Room 213 County Hall.

¹ for guidance see Chief Legal Officer's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest **DO NOT PROCEED** without seeking advice from the Chief Legal Officer

⁴ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

⁵ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.