



Decision Ref. No.
(Please enter)
B02117....

DECISION RECORD ¹

Subject:

Prevention of Homelessness Service (16 to 25yrs) via Children's Services, in conjunction with the 10 District/Borough Councils.

Staff Contact: Marlon Ingram/Simon Bidgood

Executive Member:

Tel: 01992 588755 – 01438 844650

Portfolio:

1. Decision

At the Core Board on 28th April 2016 permission was given to go out to tender on the Prevention of Homelessness Service.

At the Executive Member Board on 9th May 2016 Jason Beaumont presented a report, detailing the contract monitoring and possible replacement of services.

The project was then managed by the Strategic Partnership Accommodation Board.

Tender completed for the Prevention of Homelessness Service (16 – 25 years), consisting of two lots (see below).

- Successful Tenderer for Lot 1 (Hub, Advice, Information, Mediation and Assessment) was One YMCA/Herts Young Homeless (joint bid). Providers informed via award decision letters sent from Intend on 9th March 2017. Ten day standstill period ended midnight on 20th March 2017. Mobilisation period from the 1st April 2017 with it being fully operational by 1st September 2017.
- No successful bids for Lot 2 (Floating Support) Award decision and discontinuance letters for sent via Intend on 14th March 2017. This needs to be re-tendered (with another Pre-Procurement Market Engagement to be undertaken).

2. Reasons for the decision

Re-Tender Lot 2 (Floating Support) as advised by Legal and SPG. The main issues during the procurement include:

- many of the tenderers did not understand how this new service could be structured
- TUPE costs represented a significant financial cost hence not viable for many providers
- Procurement documents were not completed correctly (too many words for word count, not complete response in full, case studies not of good quality (perhaps because providers did not understand that this was a pass/fail element even though this was in the guidance documents)

This will enable the procurement documents (particularly the specification) to be amended and this Lot re-tendered. Despite attempts to help providers understand the documents and service, TUPE may still be a significant issue and a further procurement fails. Despite attempts to help providers understand the documents and service (Lot 2), TUPE may still be
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a significant issue and a further procurement fail. If this is the case, we would need to consider the circumstances carefully and consider other options (such as a Single Tender Action).

3. Alternative options considered and rejected ²

For continuity of service, a six month interim contract is being issued for Lot 2 (Floating Support) to Herts Young Homeless and Aldwyck Housing Group (who currently operate the Floating Support service). This service is being run in accordance with the new specification from Lot 2 (for 18+ Young People) which also covers two Mother and Baby Units for this period. This will use half of the yearly £250k budget (£75k for HYH who will undertake 60% and £50k for Aldwyck who will undertake the remaining 40%).

4. Consultation

(a) Comments of Executive Member ^{3 4}
Happy to proceed with Tender

(b) Comments of other consultees ⁵
Happy to proceed with Tender

5. Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.

Signed: ..

Title:

Date: 28.3.17

6. Copies of agreed document to:

- All consultees
- Chairman, and Vice-Chairmen of the Overview and Scrutiny Committee
- hard & electronic copy (for public inspection both at County Hall and on Hertsdirect) Democratic Services Manager - Room 213 County Hall.

¹ for guidance see Chief Legal Officer's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Chief Legal Officer

⁴ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

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⁵ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.

