



Decision Ref. No.
(Please enter)
B041/17

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: - Highways Client Support Term Contract – (awarded in accordance with decision B002/12) – Increase in contract value and publication of Modification Notice.

(Please use the same title as provided in the Forward Plan)

Staff Contact: Steve Johnson

Executive Member: Ralph Sangster

Tel: 01992 658126

Portfolio: Highways

1. **Decision**

To increase the contract value and publish a modification notice.

2. **Reasons for the decision**

To reflect current demands on the service;

3. **Alternative options considered and rejected ²**

Use of alternative delivery routes not considered appropriate.

4. **Consultation**

(a) **Comments of Executive Member ^{3 4}**

No comment from Executive Member

(b) **Comments of other consultees ⁵**

N/A

5. **Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.**

Signed: .

Title: Deputy Director Environment Date: 15th June 2017

6. **Copies of agreed document to:**

- All consultees
- Chairman, and Vice-Chairmen of the Overview and Scrutiny Committee

DECISION RECORD

- **hard & electronic copy (for public inspection both at County Hall and on Hertsdirect) Democratic Services Manager - Room 213 County Hall.**

¹ for guidance see Chief Legal Officer's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest **DO NOT PROCEED** without seeking advice from the Chief Legal Officer

⁴ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

⁵ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.