

## DECISION RECORD <sup>1</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

**Subject:**

HCC1709856 Batch 36 – Package 3 – Aycliffe Drive Primary School, Roundwood Primary School, Hurst Drive Primary School, How Wood Primary School

Staff Contact: Trevor Mose

Executive Member: David Williams

Tel: 01992 556282

Portfolio: Resources

**1. Decision**

Following a tender process where Property invited suppliers to tender via the Property Works Framework for Batch 36 Package 3 – Aycliffe Drive Primary School, Roundwood Primary School, Hurst Drive Primary School, and How Wood Primary School – Roofing Works

Following the evaluation a decision was taken to award to

**2. Reasons for the decision**

Value for money and able to deliver the programme within the required timescales.

**3. Alternative options considered and rejected <sup>2</sup>**

**4. Consultation**

(a) Comments of Executive Member <sup>3 4</sup>  
No comments to add

(b) Comments of other consultees <sup>5</sup>

**5. Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.**

Signed: .. Trevor Mose

Title: Interim Assistant Director Property

Date: ...31/10/17.....

**6. Copies of agreed document to:**

- All consultees
- Chairman, and Vice-Chairmen of the Overview and Scrutiny Committee
- hard & electronic copy (for public inspection both at County Hall and on Hertsdirect) Democratic Services Manager - Room 213 County Hall.

## DECISION RECORD

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<sup>1</sup> for guidance see Chief Legal Officer's note "Taking Decisions"

<sup>2</sup> details of any alternative options considered and rejected by the officer at the time the decision was made

<sup>3</sup> record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Chief Legal Officer

<sup>4</sup> If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

<sup>5</sup> If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.