



Decision Ref. No.
(Please enter)
B059/17

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: DISPOSAL OF 24A & 24B New Road, Ware

Staff Contact: Robert Ambler
Robert.Ambler@hertfrdshire.gov.uk
Tel 01992 588836

Executive Member: David Willams
Portfolio: Resources Property and the Economy

1. **Decision** - That 24a and 24b New Road, Ware be declared surplus to the requirements of the County Council and disposed of.
2. **Reasons for the decision** - The County Council has no service-related requirements for these two properties. It is therefore recommended that they be declared surplus and disposed of.
3. **Alternative options considered and rejected** ² - The County Council could retain the two properties although it has no service related or other use for them.
4. **Consultation**
 - (a) Comments of Executive Member ^{3 4} - The Executive Member supports this proposal.
 - (b) Comments of other consultees ⁵ - None
5. **Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.**

Signed:

Title: ASSISTANT DIRECTOR-PROPERTY

Date: 19-1-18

6. Copies of agreed document to:

- All consultees
- Chairman, and Vice-Chairmen of the Overview and Scrutiny Committee
- hard & electronic copy (for public inspection both at County Hall and on Hertsdirect) Democratic Services Manager - Room 213 County Hall.

DECISION RECORD

¹ for guidance see Chief Legal Officer's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Chief Legal Officer

⁴ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

⁵ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.