

## DECISION RECORD <sup>1</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution)

**Subject: Extension of lead provider contracts for provision of care at home service**

Staff Contact: Tim Parlow

Executive Member: Colette Wyatt-Lowe

Tel: 01438 845928 (comnet 55928)

Portfolio: Adult Care & Health

1. **Decision**

Extension of contracts to 31<sup>st</sup> March 2020 for Support at Home Lead Providers services countywide. Contracts for four providers to be extended in line with Clause B1 of the contract terms and conditions as outlined below

Abbots Care – Broxbourne, Welwyn Hatfield, Watford

Alina – Stevenage

Care By Us – Dacorum, Dacorum Rural, East Herts, East and North Herts Rural

Goldsborough Home Care – Hertsmere, North Herts, St Albans, Three Rivers

2. **Reasons for the decision**

The original contract was awarded to the most economically advantageous tenders based on quality and price following the scoring criteria published as part of the OJEU tender process, the contracts allow for an extension period of 2 years.

3. **Alternative options considered and rejected <sup>2</sup>**

Re-tendering for new contracts to begin 1<sup>st</sup> April 2018.

4. **Consultation**

(a) **Comments of Executive Member <sup>3 4</sup>**

The Exec Member for Adult Care and Health has been consulted with, having shared the relevant Adult Care Services' management board report with her.

(b) **Comments of other consultees <sup>5</sup>**

5. **Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.**

Signed: 

Title: Assistant Director, Adult Care Commissioning      Date: 18 January 2018

6. **Copies of agreed document to:**

- All consultees

## DECISION RECORD

- Chairman, and Vice-Chairmen of the Overview and Scrutiny Committee
- hard & electronic copy (for public inspection both at County Hall and on Hertsdirect) Democratic Services Manager - Room 213 County Hall.

<sup>1</sup> for guidance see Chief Legal Officer's note "Taking Decisions"

<sup>2</sup> details of any alternative options considered and rejected by the officer at the time the decision was made

<sup>3</sup> record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest **DO NOT PROCEED** without seeking advice from the Chief Legal Officer

<sup>4</sup> If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

<sup>5</sup> If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.