

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution)

Subject: Support at Home Extension of Spot Provider Contracts

Staff Contact: Kirsty Hough

Executive Member: Colette Wyatt-Lowe

Tel: 01438 843371 (comnet 53371)

Portfolio: Adult Care & Health

1. **Decision**
Extension of contracts for Support at Home Spot Provider services across Hertfordshire.
2. **Reasons for the decision**
Contracts are currently due to expire 2 July 2018. Within the terms of the contracts we are able to extend these until 31 March 2019.
3. **Alternative options considered and rejected ²**
A new Framework for these services has been tendered in East Herts & Watford. It was anticipated that this would then be progressed across the remainder of the county. Due to low levels of applications for the tender and concerns over risk to provision the decision has been made to abort the tender, review further and retender.
4. **Consultation**
 - (a) Comments of Executive Member ^{3 4}
 - (b) Comments of other consultees ⁵
5. **Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.**

Signed:

Title: Assistant Director, Adult Care Commissioning Date: 15.6.18

6. Copies of agreed document to:

- All consultees
- Chairman, and Vice-Chairmen of the Overview and Scrutiny Committee
- hard & electronic copy (for public inspection both at County Hall and on Hertsdirect) Democratic Services Manager - Room 213 County Hall.

¹ for guidance see Chief Legal Officer's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

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³ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Chief Legal Officer

⁴ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

⁵ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.