

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Whether to continue with the respite nursing beds contract including the terms for the continuation

(Please use the same title as provided in the Forward Plan)

Staff Contact: Matthew Chatfield

Executive Member: Richard Roberts

Tel: 01438 845387

Portfolio: Adult Care and Health

1. Decision

To implement a new model of nursing respite beds which ensures that when respite beds are not required they can be used to assist people leaving hospital.

2. Reasons for the decision

The existing respite bed model demonstrates low levels of occupancy. The new proposed model ensures that although the priority for the use of the respite beds will always be respite, when not being used for respite care they can be used to provide short term care for people leaving hospital.

3. Alternative options considered and rejected ²

To continue with the existing model

4. Consultation

(a) Comments of Executive Member ^{3 4}

(b) Comments of other consultees ⁵

5. Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.

Signed: .

Title:

Date: 9.5.2019

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6. Copies of agreed document to:

- All consultees
- Chairman, and Vice-Chairmen of the Overview and Scrutiny Committee
- hard & electronic copy (for public inspection both at County Hall and on Hertsdirect) Democratic Services Manager - Room 213 County Hall.

¹ for guidance see Chief Legal Officer's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Chief Legal Officer

⁴ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

⁵ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.