



Decision Ref. No.

(Please enter)

B043/19

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Framework for the provision of collection and disposal of clinical waste, offensive waste and small animal remains	
Staff Contact: Matt King	Executive Member: Terry Hone
Tel: 01992 556207	Portfolio: Community Safety & Waste Management

1. Decision

- 1.1 That the Assistant Director Transport, Waste and Environmental Management; has determined and the Chief Legal Officer agrees that Annex A to this Decision Record should not be disclosed to the public as it contains exempt information as defined by Section 100 of the Local Government Act 1972, Schedule 12A, paragraph 3, the public interest in maintaining the exemption outweighing the public interest in disclosing that information;
- 1.2 Subject to 1.1 above, awards the contract for clinical waste disposal procurement to the preferred supplier set out in Annex A and approves the signing of the contract.

2. Reasons for the decision

- 2.1 The County Council has a single tender action in place due to the failure of the previous clinical waste contractor. The single tender action ends in January 2020. There is no provision for the contract to be further extended.
- 2.2 Following the evaluation of the two (2) tenders, Bidder A secured the highest overall score.

3. Alternative options considered and rejected ²

- 3.1 As part of the procurement scoping process consideration was given to procuring a standard contract with clinical waste facilities as opposed to a framework. However, this was rejected as the framework allows for best value through economies of scale and offers joint working opportunities with other councils.

4. Consultation

- (a) Comments of Executive Member ^{3 4}

DECISION RECORD

I am content with the decision.

(b) Comments of other consultees ⁵

There were none.

5. **Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.**

Signed:

Title: Date:

6. Copies of agreed document to:

- All consultees
- Chairman, and Vice-Chairmen of the Overview and Scrutiny Committee
- hard & electronic copy (for public inspection both at County Hall and on Hertsdirect) Democratic Services Manager - Room 213 County Hall.

¹ for guidance see Chief Legal Officer's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Chief Legal Officer

⁴ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

⁵ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.