

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Continuation of HCC Acting as Host Authority for the Shared Internal Audit Service and the Shared Anti-Fraud Service.

(Please use the same title as provided in the Forward Plan)

Staff Contact: Terry Barnett – Head of Assurance Services

Executive Member: Ralph Sangster

Tel: 01438 845508

Portfolio: Resources

1. Decision

That the Authority will continue to host both services.

2. Reasons for the decision

At the outset of the partnership HCC agreed that it would act as the host Authority; this has worked successfully without any detrimental impact on the County Council and the HCC Director of Resources / Section 151 Officer is happy for this to continue.

3. Alternative options considered and rejected ²

None

4. Consultation

(a) Comments of Executive Member ^{3 4}

N/A

(b) Comments of other consultees ⁵

Agreed by HCC Director of Resources / Section 151 Officer.

5. Following consultation with, and the HCC Director of Resources, I am proceeding with the proposed decision.

Signed:

Title: Head of Assurance Services

Date: 6 November 2019.

6. Copies of agreed document to:

- All consultees
- Chairman, and Vice-Chairmen of the Audit Committee

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- **Hard & electronic copy available for public inspection both at County Hall and on www.hertfordshire.gov.uk Democratic Services - Room 213 County Hall. democratic.services@hertfordshire.gov.uk**

¹ for guidance see Chief Legal Officer's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Chief Legal Officer

⁴ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

⁵ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.