

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: HCC1608656 - Potential extension to the Highways Structures Framework <i>(Please use the same title as provided in the Forward Plan)</i>	
Staff Contact: Steve Johnson	Executive Member: Phil Bibby
Tel: 01992 658126	Portfolio: Executive Member, Highways and the Environment.

1. **Decision**
To extend the Structures Maintenance Framework by one year.

2. **Reasons for the decision**
The Framework is continuing to improve performance and delivery.

3. **Alternative options considered and rejected ²**
Not extending the contract would mean procuring a new service, which is costly and at this time not deemed necessary due to the satisfactory level of service being delivered, and any service improvements achieved to date could be lost.

4. **Consultation**
 - (a) **Comments of Executive Member ^{3 4}**
Executive Member (Phil Bibby) consulted August 2019 and confirmed:

I am happy for you to proceed, on the assumption that the contract is running smoothly, and we have no concerns – I haven't heard of any?

Steve Johnson confirmed that *'There were some issues in the first year in terms of planning and co-ordinating works, but these were discussed with Osborne's who then brought in different staff who had an immediate and continued impact. Our view is contractor is performing well.'*

PB confirmed he was OK with proposal to extend.

 - (b) **Comments of other consultees ⁵**
None.

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5. **Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.**

Signed: _____

Title: D11

IT + INFRASTRUCTURE

Date: _____

5th September 2019

6. Copies of agreed document to:

- All consultees
- Chairman, and Vice-Chairmen of the Overview and Scrutiny Committee
- Hard & electronic copy available for public inspection both at County Hall and on www.hertfordshire.gov.uk Democratic Services - Room 213 County Hall. democratic.services@hertfordshire.gov.uk

¹ for guidance see Chief Legal Officer's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Chief Legal Officer

⁴ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

⁵ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.