



Decision Ref. No.
(Please enter)
B090/19

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: HCC1911637 - Procurement and award of the Transport, Infrastructure and Planning Services Framework

(Please use the same title as provided in the Forward Plan)

Staff Contact: Rupert Thacker

Executive Member: Phil Bibby

Tel: 01992 658176

Portfolio: Highways & Environment

1. **Decision**

Award the Transport, Infrastructure and Planning Services Framework.

2. **Reasons for the decision**

A full competitive procurement process has been carried out to award a Framework Agreement for the provision of a contractor framework for Transport, Infrastructure and Planning services, based on the most economically advantageous tender when evaluated against the following criteria:

- **Price: 40%** - The most advantageous price submitted;
- **Quality: 60%** - The highest quality bid submitted, when evaluated against the relevant Quality Questions.

3. **Alternative options considered and rejected ²**

A total of 7 applications were received during the tender process across 8 Lots, with some tenderers bidding for multiple Lots. A robust evaluation and moderation process has been carried out, which has led to the Council's decision to award the framework to a series of contractors.

Setting up a framework was considered the best way to meet the Council's requirements in this area, enabling it to access the skills and expertise required in the domains of Spatial Planning, Transport Modelling, Development Management, Environmental Support, Major Transport Schemes and Waste Management Design & Development.

4. **Consultation**

(a) **Comments of Executive Member ^{3 4}**

No comments.

(b) **Comments of other consultees ⁵**

No comments.

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5. **Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.**

Sign 

Title: Director Environment & Infrastructure

Date: 23 January 2020

6. **Copies of agreed document to:**

- All consultees
- Chairman, and Vice-Chairmen of the Overview and Scrutiny Committee
- Hard & electronic copy (for public inspection both at County Hall and on www.hertfordshire.gov.uk) Democratic Services - Room 213 County Hall.

¹ for guidance see Chief Legal Officer's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Chief Legal Officer

⁴ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

⁵ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.