



If Key Decision: Decision Ref. No.
(Please enter)
B098/19
If not a Key Decision write n/a above

EXECUTIVE DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: *To authorise the terms of an agreement with the Governing Body of Thorley Hill Primary School, Bishops Stortford*

(If an Key Decision please use the same title as provided in the Forward Plan)

Officer Contact: Dick Bowler

Executive Members: Ralph Sangster & Terry Douris

Tel:01992 556223

Portfolios: Resources & Performance and Education, Libraries & Localism

1. Decision

I authorise the agreement with the Governing Body of Thorley Hill Primary School, Bishops Stortford in the form of agreement attached to this decision notice.

2. Reasons for the decision

To enable reorganisation of the site of this Community School, in connection with the Scheme to relocate and expand The Bishops Stortford High School.

3. Alternative options considered and rejected ²

None.

4. Consultation³

Was any Member consulted? Yes

If yes:

(a) Comments of Executive Member for Resources & Performance:

I have no objection to the proposed action.

(b) Comments of Executive Member for Education, Libraries & Localism:

I support this action

There are no other consultees.

5. Any conflict of Interest declared by a member who has been consulted in relation to the decision⁴

DECISION RECORD

None.

6. **[Following consultation with the Executive Member,] I am proceeding with the proposed decision.** *(delete words in square brackets if no requirement to consult the Executive Member)*

Signed: ...

Title: Director of Resources

Date: ... 12th February 2020

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.⁵

¹ for guidance see Chief Legal Officer's note "Taking Decisions" and Annex 3 to the Constitution

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ Before an Officer takes any decision under delegated powers s/he must consider whether to involve Members. The table below sets out when members should be informed or consulted

Significance of Proposed Action	Controversial	Relevant Member(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Consult relevant Lead Executive Member and where appropriate, Local Councillor
Local	No	Inform Lead Executive Member and Local Member
Local	Yes	Consult Lead Executive Member and Local Councillor
General or County-wide	No	Consult relevant Lead Executive Member(s)
General or County-wide	Yes	Consult relevant Lead Executive Member (s) and Leader of the Council

⁴ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Chief Legal Officer

⁵ The following Officer Decision Records and supporting documents need to be sent to the Democratic Services:

- Key Decisions
- Decisions made by officers pursuant to delegations from Cabinet
- All decisions which affect third parties or involve services to people other than the County Council (but not individual social care/education decisions)
- Any other decisions except decisions of a trivial or insignificant nature or which are part of general administration and cannot be regarded as closely related to a particular executive function