



Decision Ref. No.
(Please enter)
B116/19

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Single Tender Action for Support at Home Contracts <i>(Please use the same title as provided in the Forward Plan)</i>	
Staff Contact: Daisy Sanghera	Executive Member: Richard Roberts
Tel: 01438 843391	Portfolio: Adult Care & Health

1. Decision

To extend the current Support at Home contracts until 30th June 2020 by way of a Single Tender action.

2. Reasons for the decision

In order to maintain service provision whilst the councils conduct an OJEU tender process with new pricing schedules and financial evaluation criteria following on from the original process the council terminated in November 2019.

3. Alternative options considered and rejected ²

There were options for the council to award contracts based on the tender process and award criteria set out in 2019. However due to revised pricing and further budget that the council is now able to align to these contracts. It was decided that continuing in this manner would have been subject to high risk of legal challenge and reputation damage to the council.

It was therefore suggested that the best course of action to offer a fair and consistent approach to the market would be to go out to tender again with new contracts to go live on 1st July 2020.

4. Consultation

(a) Comments of Executive Member ^{3 4}

DISCUSSED WITH EXEC MEMBER ON 25/11/19 - NO ADDITIONAL COMMENTS

(b) Comments of other consultees ⁵

5. Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.

Signed:

Title: DIRECTOR OF ACS

Date: 10/1/20

DECISION RECORD

6. Copies of agreed document to:

- All consultees
- Chairman, and Vice-Chairmen of the Overview and Scrutiny Committee
- Hard & electronic copy available for public inspection both at County Hall and on www.hertfordshire.gov.uk Democratic Services - Room 213 County Hall. democratic.services@hertfordshire.gov.uk

¹ for guidance see Chief Legal Officer's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Chief Legal Officer

⁴ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

⁵ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.