

## Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

N/A

### OFFICER DECISION RECORD <sup>i</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

**Subject:** COVID Marshals and the corresponding STA

**Type of Decision:** Executive

**Key Decision (Executive Functions only):** General Exception

**Executive Member/Committee Chairman:** Terry Hone

**Portfolio (Executive Functions only):** Community Safety and Waste Management

**Officer Contact:** Director of Community Protection and Chief Fire Officer – Darryl Keen

**Tel:** 01992 507500

April 2020

1. **Decision**

To extend the current contract for COVID Marshals from 10/01/21 to 30/06/21.

2. **Reasons for the decision**

The original contract was worth £141k for a short period – 30th Nov to 10th Jan – with an option to extend if required to enable a quick procurement to take place. However, we are now having to put in place this more substantial extension due to the change in Tier (and subsequent lockdown measures) and a request from central government for Local Authorities to provide extra resources to reduce the infection rate of COVID-19 within Hertfordshire.

3. **Alternative options considered and rejected**

If we are unable to roll out the COVID Marshal program, we are expecting huge strains on a vast number of HCC departments, managing the outbreaks within their remit. The NHS trusts and Public Health Services would experience surges in demand, potentially putting them beyond capacity.

4. **Consultation** (*see Summary of Requirements below*)

**Was any Councillor consulted?            Yes**

**If yes:**

(a) Terry Hone – I am content.

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

None.

*(If a Councillor declares a conflict of interest DO NOT PROCEED without seeking advice from Democratic Services or Legal Services).*

6. **Following consultation with the Executive Member, I am proceeding with the proposed decision.**

Signed: .....

Title: .....

Date:

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.<sup>ii</sup>

**Summary of Requirements to Inform/Consult Councillors**

<b>Significance of Proposed Action</b>	<b>Controversial</b>	<b>Relevant Councillor(s) to be Consulted</b>
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member and, where appropriate, Local Councillor <b>Non-Executive Functions:</b> Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	<b>Executive Functions:</b> Inform Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Inform Local Councillor
Local	Yes	<b>Executive Functions:</b> Consult Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Consult Local Councillor
General or County-wide	No	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) <b>Non-Executive Functions:</b> Consult relevant Committee Chairman

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General or County-wide	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) and the Leader of the Council <b>Non-Executive Functions:</b> Consult relevant Committee Chairman/Leaders all Political Groups
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