EXECUTIVE DECISION RECORD


Subject:
HCC2011979 The Collett School, Hemel Hempstead
Replacement of existing cabins with new 6 bay modular building

Officer Contact: Jackie Aldridge
Tel: 01992 588138

Executive Member: Cllr Ralph Sangster
Portfolio: Resources

1. Decision
Award the contract for work at The Collett School, Hemel Hempstead – Replacement of existing cabins with new 6 bay modular building for £403,757.00 to Boyton-BRJ System Buildings Limited

2. Reasons for the decision
Following a tender process where Property invited supplier to tender via the Demountable Building Framework for works at The Collett School at Hemel Hempstead a decision has been made based on Price 100%, value for money and ability to deliver the programme within the required timescales.

3. Alternative options considered and rejected

4. Consultation
Was any Member consulted? Yes/

If yes:

(a) Comments of Executive Member
No comment

(b) Comments of other consultees

5. Any conflict of interest declared by a member who has been consulted in relation to the decision

6. Following consultation with the Executive Member, I am proceeding with the proposed decision.

Decision Record 190501
Copies of record to:

- All consultees
- Hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.

1 for guidance see Chief Legal Officer’s note "Taking Decisions" and Annex 3 to the Constitution
2 Details of any alternative options considered and rejected by the officer at the time the decision was made
3 Before an Officer takes any decision under delegated powers s/he must consider whether to involve Members. The table below sets out when members should be informed or consulted

<table>
<thead>
<tr>
<th>Significance of Proposed Action</th>
<th>Controversial</th>
<th>Relevant Member(s) to be Consulted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technical/Professional/ Routine</td>
<td>No</td>
<td>No need to inform or consult councillors</td>
</tr>
<tr>
<td>Technical/Professional/ Routine</td>
<td>Yes</td>
<td>Consult relevant Lead Executive Member and, where appropriate, Local Councillor</td>
</tr>
<tr>
<td>Local</td>
<td>No</td>
<td>Inform Lead Executive Member and Local Member</td>
</tr>
<tr>
<td>Local</td>
<td>Yes</td>
<td>Consult Lead Executive Member and Local Councillor</td>
</tr>
<tr>
<td>General or County-wide</td>
<td>No</td>
<td>Consult relevant Lead Executive Member(s)</td>
</tr>
<tr>
<td>General or County-wide</td>
<td>Yes</td>
<td>Consult relevant Lead Executive Member(s) and Leader of the Council</td>
</tr>
</tbody>
</table>

4 Record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Chief Legal Officer
5 The following Officer Decision Records and supporting documents need to be sent to the Democratic Services:
   - Key Decisions
   - Decisions made by officers pursuant to delegations from Cabinet
   - All decisions which affect third parties or involve services to people other than the County Council (but not individual social care/education decisions)
   - Any other decisions except decisions of a trivial or insignificant nature or which are part of general administration and cannot be regarded as closely related to a particular executive function