

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B040/20

If not a Key Decision write n/a above

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

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| Subject: Award of contract for the provision of a Street Sweeping Service <i>(If a Key Decision please use the same title as provided in the Forward Plan)</i> | |
| Type of Decision: Executive | Key Decision (Executive Functions only): Yes |
| Officer Contact: Matthew King Tel: 01992 556207 | Executive Member/Committee Chairman: Terry Hone Portfolio (Executive Functions only): Community safety and waste management |

1. Decision

- 1.1 That the Assistant Director Transport, Waste and Environmental Management; has determined and the Chief Legal Officer agrees that Annex A to this Decision Record should not be disclosed to the public as it contains exempt information as defined by Section 100 of the Local Government Act 1972, Schedule 12A, paragraph 3, the public interest in maintaining the exemption outweighing the public interest in disclosing that information;
- 1.2 Subject to 1.1 above, awards the contract for street sweeping service procurement to the preferred suppliers set out in Annex A and approves the signing of the contract.

2. **Reasons for the decision**

- 2.1 The County Council has a contract in place that is in the last year of the extension period. There is no provision for the contract to be further extended.
- 2.2 Following the evaluation of the four (4) tenderers, Bidder B and Bidder C has secured the highest overall score for the 10 Lots as detailed below:
- 2.3
 - Lot 1 – Bidder B
 - Lot 2 – Bidder B
 - Lot 3 – Bidder B
 - Lot 4 – Bidder C
 - Lot 5 – Bidder B
 - Lot 6 – Bidder C
 - Lot 7 – Bidder C
 - Lot 8 – Bidder C
 - Lot 9 – Bidder C
 - Lot 10 – Bidder C

3. **Alternative options considered and rejected**

- 3.1 As part of the procurement scoping process consideration was given to allowing individual Waste Collection Authorities to procure their own street sweeping disposal facilities. However, through the Hertfordshire Waste Partnership Action Plan 2003, the Waste Disposal Authority agreed to procure disposal on behalf of the ten Waste Collection Authorities (WCAs) to provide best value through economies of scale and to try and ensure consistency across WCAs in terms of material collected.
- 3.2 Another option could have been not renewing this contract and disposing of the street arisings through normal disposal routes. However, this was quickly discounted on the basis of cost and environmental impacts.
- 3.3 Tender submissions were also received from two other bidders but these were rejected on the basis of price and quality when compared with the successful bids.

4. **Consultation** (see *Summary of Requirements below*)

Was any Councillor consulted? Yes

If yes:

- (a) Comments of Executive Member

I am content with the decision.

(b) Comments of other consultees

None

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

None

(If a Councillor declares a conflict of interest DO NOT PROCEED without seeking advice from Democratic Services or Legal Services).

6. **Following consultation with the Executive Member, I am proceeding with the proposed decision**

Signed:

Title: Head of Waste Management & Environmental Resource Planning

Date: 22/12/2020

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

| Significance of Proposed Action | Controversial | Relevant Councillor(s) to be Consulted |
|------------------------------------|---------------------|---|
| Technical/Professional/ Routine | No | No need to inform or consult councillors |
| Technical/Professional/ Routine | Yes/ Over threshold | <p>Executive Functions: Consult relevant Lead Executive Member and where appropriate, Local Councillor</p> <p>Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor</p> |
| Local | No | <p>Executive Functions: Inform Lead Executive Member and Local Councillor</p> <p>Non-Executive Functions: Inform Local Councillor</p> |
| Local | Yes | <p>Executive Functions: Consult Lead Executive Member and Local Councillor</p> <p>Non-Executive Functions: Consult Local Councillor</p> |
| General or County-wide | No | <p>Executive Functions: Consult relevant Lead Executive Member (s)</p> <p>Non-Executive Functions: Consult relevant Committee Chairman</p> |
| General or County-wide | Yes | <p>Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council</p> <p>Non-Executive Functions: Consult relevant Committee Chairman/Leader of all Political Groups</p> |