

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B042 /20

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Delivery Agreement for the provision of Pre-Construction works for the Eastern Waste Transfer Station – Award of contract

Type of Decision: Executive

Key Decision (Executive Functions only): Yes

Executive Member/Committee Chairman: Terry Hone

Portfolio (Executive Functions only): Community Safety & Waste Management Panel

Officer Contact: Matthew King

Tel: 01992 556207

1. **Decision**

To enter into a Delivery Agreement with Balfour Beatty for the pre-construction phase of a new Eastern Transfer Station at Ware. The pre-construction phase includes design and submission of a planning application.

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2. **Reasons for the decision**

Following the Secretary of State's refusal of the Energy Recovery Facility in Hoddesdon a need for a network of transfer stations has arisen to store and transfer Local Authority Collected Waste produced within the County to disposal facilities further afield. As part of the Council's Residual Waste Treatment Programme a transfer station in the east of the County was originally identified, but this was no longer required when the location of the proposed ERF moved to Hoddesdon. However, a transfer station in the east is now required following rejection of the Hoddesdon ERF planning application.

The services of Balfour Beatty have been procured through the Scape Framework and will ensure continuity with the design and construction team which built the new Ware Recycling Centre. The proposed transfer station will occupy the area to the rear of the Recycling centre and therefore the design and construction team's knowledge and experience of this area will be valuable in building a fit for purpose facility, particularly as the development is located on an old landfill site.

3. **Alternative options considered and rejected**

Due to the location of disposal facilities out of county direct delivery of waste to these facilities is not viable and two attempts to construct a new in-county disposal facility have failed.

Other procurement routes for the construction of a transfer station have been explored, however, it was agreed to procure through the Scape framework to ensure procurement compliance and continuity of service from Balfour Beatty.

4. **Consultation** *(see Summary of Requirements below)*

Was any Councillor consulted? **Yes** *(delete as applicable)*

If yes:

(a) Comments of Executive Member

 I am content with the decision

(b) Comments of other consultees

N/A

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5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

N/A

(If a Councillor declares a conflict of interest DO NOT PROCEED without seeking advice from Democratic Services or Legal Services).

6. **Following consultation with the Executive Member/Committee Chairman, I am proceeding with the proposed decision.**

Signed: M King

Title: Head of Waste Management & Environmental Resource Planning

Date: 22/12/2020

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	Executive Functions: Inform Lead Executive Member and Local Councillor Non-Executive Functions: Inform Local Councillor
Local	Yes	Executive Functions:

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		Consult Lead Executive Member and Local Councillor Non-Executive Functions: Consult Local Councillor
General or County-wide	No	Executive Functions: Consult relevant Lead Executive Member (s) Non-Executive Functions: Consult relevant Committee Chairman
General or County-wide	Yes	Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups