

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Provision of Reablement and Support at Home – Strategic Lead Provider Services. Award of contracts	
Staff Contact: Daisy Sanghera	Executive Member: Richard Roberts
Tel: 01438 843391	Portfolio: Adult Care & Health

1. **Decision**

Award of contracts for Provision of Reablement and Support at Home – Strategic Lead Provider Services. Six contracts are to be awarded in line with the eight Lot areas tendered:

- Lot 1 – Broxbourne
- Lot 2 – Dacorum
- Lot 3 – East Hertfordshire
- Lot 4 – Hertsmere
- Lot 7 – Watford & Three Rivers
- Lot 8 – Welwyn & Hatfield

There were no compliant bids for the following lot areas.

- Lot 5 – St Albans
- Lot 6 – Stevenage

In the interim, these contracts will be offered to the incumbent providers until June 2021 via single tender action (Decision B037/20) pending next steps and discussion with Strategic Procurement and Legal Services.

2. **Reasons for the decision**

A procurement process has been carried out to award the contracts for the provision of Reablement and Support at Home – Strategic Lead Provider Services, based on the most economically advantageous tender when evaluated against the following criteria:

- Price 30%
- Quality 70%

3. **Alternative options considered and rejected ²**

A total of eight bids were received in response to this Invitation to Tender and each was evaluated against a pre-disclosed robust set of evaluation criteria.

The successful tenderers achieved the higher score when evaluated against the evaluation criteria.

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4. Consultation

- (a) Comments of Executive Member ^{3 4}
Discussed at Exec member briefing – no comments.
- (b) Comments of other consultees ⁵

5. Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.

Signed: 

Title: Director of Adult Care Services Date: 01/07/2020

6. Copies of agreed document to:

- All consultees
- Chairman, and Vice-Chairmen of the Overview and Scrutiny Committee
- Hard & electronic copy available for public inspection both at County Hall and on www.hertfordshire.gov.uk Democratic Services - Room 213 County Hall. democratic.services@hertfordshire.gov.uk

¹ for guidance see Chief Legal Officer's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Chief Legal Officer

⁴ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

⁵ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.