

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B050 /20

If not a Key Decision write n/a above

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Potential extension to the Highways Weston Hills Inspection and Maintenance Services Contract (HCC1608661)	
Type of Decision: Executive <i>(Please delete as applicable)</i>	Key Decision (Executive Functions only): Yes
Officer Contact: Steve Johnson Tel: 01992 658126	Executive Member/Committee Chairman: Phil Bibby Portfolio (Executive Functions only): Highways & Environment

- 1. Decision**
To extend the above contract by 1 year until 30th September 2021.
- 2. Reasons for the decision**
The Contract has continued to improve, and a further extension seemed appropriate and warranted.
- 3. Alternative options considered and rejected**
Not extending the contract would mean procuring a new service, which at this time is not deemed necessary due to satisfactory service delivery.

April 2020

4. **Consultation** (see Summary of Requirements below)

Was any Councillor consulted? **Yes/No** (delete as applicable)

If yes:

(a) Comments of Executive Member/Committee Chairman (delete as applicable)

I am happy with the extension – Phil Bibby

(b) Comments of other consultees

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

No

(If a Councillor declares a conflict of interest DO NOT PROCEED without seeking advice from Democratic Services or Legal Services).

6. **Following consultation with the Executive Member/Committee Chairman, I am proceeding with the proposed decision.**

Signed:T M J Kemp.....

Title: Director of Environment & Infrastructure

Date: 4th August 2020

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	<p>Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor</p> <p>Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor</p>
Local	No	<p>Executive Functions: Inform Lead Executive Member and Local Councillor</p> <p>Non-Executive Functions: Inform Local Councillor</p>
Local	Yes	<p>Executive Functions: Consult Lead Executive Member and Local Councillor</p> <p>Non-Executive Functions: Consult Local Councillor</p>
General or County-wide	No	<p>Executive Functions: Consult relevant Lead Executive Member (s)</p> <p>Non-Executive Functions: Consult relevant Committee Chairman</p>
General or County-wide	Yes	<p>Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council</p>

		Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups
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