

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject:

Codicote Primary School enlargement capital budget approval

Staff Contact: Kate Ma

Executive Member: Terry Douris

Tel: 01992 556669

Portfolio: Educational, Libraries & Localism

1. **Decision**

In accordance with the Cabinet decision in May 2019, the Director of Resources approved the final budget of £4.347m in consultation with the Executive Members for Resources & Performance and Education, Libraries & Localism for the expansion of Codicote Primary School.

2. **Reasons for the decision**

Cabinet took the decision to enlarge Codicote Primary School from 1fe to 2fe, to agree the budget estimate set out in the Part II report with the final budget for the scheme to be delegated to the Director of Resources in consultation with the Executive Members for Resources & Performance and Education, Libraries & Localism.

With a clearer estimate of costs of the scheme now available, approval is now sought to the funding to support the enlargement scheme.

3. **Alternative options considered and rejected ²**

N/A. The costs have been verified internally by the Design and Capital Delivery Team.

4. **Consultation**

(a) Comments of Executive Member ^{3 4}
None

(b) Comments of other consultees ⁵
None

5. **Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.**

Signed:

DECISION RECORD

Title: Director of Resources

Date: 22 January 2021

6. Copies of agreed document to:

- All consultees
- Chairman, and Vice-Chairmen of the Overview and Scrutiny Committee
- hard & electronic copy (for public inspection both at County Hall and on Hertsdirect) Democratic Services Manager - Room 213 County Hall.

¹ for guidance see Chief Legal Officer's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Chief Legal Officer

⁴ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

⁵ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.