

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B095/20

If not a Key Decision write n/a above

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: To establish a Framework Agreement for future Community Opportunity services (currently known as Day Services) and appoint providers via a full competitive tender process	
Type of Decision: Executive	Key Decision (Executive Functions only): Yes
Officer Contact: Gemma Brace Tel: 01438 845060	Executive Member/Committee Chairman: Richard Roberts Portfolio (Executive Functions only): Adult Care Services

1. Decision

To proceed with recommissioning Community Opportunity (Day Services) services in line with Public Contracts Regulations 2015 and HCC's Constitution Annexe 13.

2. Reasons for the decision

Current Community Opportunity contracts were due to end in Sept 2020. A procurement process was started in February; however it was paused in March due to Covid-19.

Legal services advised that a formal procurement process will still need to be followed as soon as reasonably possible.

ACSMB have agreed to extend the contracts until October 2021 to allow sufficient time to complete the process in line with procurement law.

April 2020

3. **Alternative options considered and rejected**

Alternative contract types were considered and discounted. An open framework offers the most flexible approach for this market.

4. **Consultation** (*see Summary of Requirements below*)

Was any Councillor consulted? Yes

If yes:

(a) Comments of Executive Member - Agreed

(b) Comments of other consultees – N/A

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

NONE

6. **Following consultation with the Executive Member, I am proceeding with the proposed decision.**

Signed:

Title: Interim Director of Adult Care Services

Date: 31/12/2020

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	<p>Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor</p> <p>Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor</p>
Local	No	<p>Executive Functions: Inform Lead Executive Member and Local Councillor</p> <p>Non-Executive Functions: Inform Local Councillor</p>
Local	Yes	<p>Executive Functions: Consult Lead Executive Member and Local Councillor</p> <p>Non-Executive Functions: Consult Local Councillor</p>
General or County-wide	No	<p>Executive Functions: Consult relevant Lead Executive Member (s)</p> <p>Non-Executive Functions: Consult relevant Committee Chairman</p>
General or County-wide	Yes	<p>Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council</p> <p>Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups</p>