

Officer Decision Record – Executive Decision**If Key Decision: Decision Ref. No.****B 103 /20****OFFICER DECISION RECORD ⁱ**

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: HCC2012585 Batch 57 - Cluster 3 - Roofing Works – Forres & Margaret Wix School	
Type of Decision: Executive	Key Decision (Executive Functions only): Yes
Officer Contact: Jackie Aldridge Tel: 01992 588138	Executive Member Ralph Sangster Portfolio Resource

1. **Decision**
That the Assistant Director for Property; has determined that Annex A to this Decision Record should not be disclosed to the public as it contains exempt information as defined by Section 100 of the Local Government Act 1972, Schedule 12A, the public interest in maintaining the exemption outweighing the public interest in disclosing that information;
- 1.2 Subject to 1.1 above, awards the contract for the provision of roofing work to Forres Primary School, Hoddesdon & Margaret Wix Primary School, St Albans to the preferred supplier set out in Annex A and approves the signing of the contract
2. **Reasons for the decision**
Following a tender process where Property invited suppliers to tender via Works Framework for works at Forres Primary School, Hoddesdon & Margaret Wix Primary School, St Albans - a decision has been made based on price 60% & quality 40%

April 2020

3. **Alternative options considered and rejected**

The Council invited 4 Contractors Awarded the Framework Agreement to bid for the Call-off Contract. Three bids were received in response to this and were evaluated against the evaluation criteria. The successful tender achieved the highest score and is named in Annex A.'

4. **Consultation** (see *Summary of Requirements below*)

Was any Councillor consulted? Yes/

If yes:

(a) Comments of Executive Member

 No comment

(b) Comments of other consultees

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

6. **Following consultation with the Executive Member I am proceeding with the proposed decision.**

Signed:

6A804206E8FA454.....

Title: Assistant Director - Property

Date: 10-Mar-2021

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	<p>Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor</p> <p>Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor</p>
Local	No	<p>Executive Functions: Inform Lead Executive Member and Local Councillor</p> <p>Non-Executive Functions: Inform Local Councillor</p>
Local	Yes	<p>Executive Functions: Consult Lead Executive Member and Local Councillor</p> <p>Non-Executive Functions: Consult Local Councillor</p>
General or County-wide	No	<p>Executive Functions: Consult relevant Lead Executive Member (s)</p> <p>Non-Executive Functions: Consult relevant Committee Chairman</p>
General or County-wide	Yes	<p>Executive Functions: Consult relevant Lead Executive Member (s)</p>

April 2020

		and the Leader of the Council Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups
--	--	---