

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Hertfordshire Adult and Family Learning Service (HAFLS): Award of contract for the provision of Adult Learning across Hertfordshire for academic year 2021/22

Staff Contact: Lyn Keates

Executive Member: Terry Douris

Tel: 01992 588626

Portfolio: Education, Libraries & LifeLong Learning

1. **Decision**

The decision has been made to sub-contract to 14 organisations to deliver provision of adult education funded by the Education and Skills Funding Agency for academic year 2021/22, the last academic year of a three-year Framework.

2. **Reasons for the decision**

The organisations that have been successful in receiving funding will meet the local needs of Hertfordshire.

3. **Alternative options considered and rejected ²**

The alternative to use the funding to deliver all provision in-house is not viable, predominantly because it wouldn't be cost effective, therefore rejected.

4. **Consultation**

(a) Comments of Executive Member ^{3 4}

(b) Comments of other consultees ⁵

5. **Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.**

Signed: Chris Badger

Title: Director of Adult Care Services

Date: 26 May 2021

6. Copies of agreed document to:

- All consultees
- Chairman, and Vice-Chairmen of the Overview and Scrutiny Committee
- Hard & electronic copy available for public inspection both at County Hall and on www.hertfordshire.gov.uk Democratic Services - Room 213 County Hall. democratic.services@hertfordshire.gov.uk

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¹ for guidance see Chief Legal Officer's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Chief Legal Officer

⁴ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

⁵ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.