

## Officer Decision Record – Executive Decision

**If Key Decision: Decision Ref. No.**

**B107/20**

*If not a Key Decision write n/a above*

### OFFICER DECISION RECORD <sup>i</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

<b>Subject:</b> Award of contract for the provision of facilities for the treatment of materials from recycling centres in Hertfordshire	
<b>Type of Decision: Executive</b>	<b>Key Decision (Executive Functions only):</b>  Yes
Officer Contact: Matthew King  Tel: 01992 556207	Executive Member/Committee Chairman:  Terry Hone  Portfolio (Executive Functions only):  Community Safety and Waste Management

### 1. Decision

- 1.1 That the Assistant Director Transport, Waste and Environmental Management; has determined and the Chief Legal Officer agrees that Annex A to this Decision Record should not be disclosed to the public as it contains exempt information as defined by Section 100 of the Local Government Act 1972, Schedule 12A, paragraph 3, the public interest in maintaining the exemption outweighing the public interest in disclosing that information;
- 1.2 Subject to 1.1 above, awards contracts for the treatment of materials from Hertfordshire recycling centres to the preferred suppliers set out in Annex A and approves the signing of the contract.

### 2. Reasons for the decision

- 2.1 As part of the process to bring the recycling centre service in-house contracts for materials were novated from Amey or short-term arrangements were entered, a number of these arrangements are shortly due to expire.
- 2.2 New contracts are required for mixed hardcore (inert) waste, plasterboard, wood, cardboard, rigid plastic, commingled, paper and glass.
- 2.3 The tender was split into six lots and the table below summarises the bid received and the bid that received the highest score.

Lot	Material(s)	Number of bids received	Bidder with highest overall score
1	Mixed hardcore (inert)	2	D
2	Plasterboard	1	E
3	Wood	3	F
4	Cardboard	5	F
5	Rigid plastics	3	F
6	Commingled, paper and glass	3	F

### 3. **Alternative options considered and rejected**

- 3.1 The alternative option could have been not procuring contracts for these materials and disposing of the street arisings through normal disposal routes. However, this was quickly discounted on the basis of cost and environmental impacts.
- 3.2 Tender submissions were also received from four other bidders, these were rejected on the basis of price when compared with the successful bids.

### 4. **Consultation** (see *Summary of Requirements below*)

**Was any Councillor consulted?      Yes**

**If yes:**

- (a) Comments of Executive Member  
I am content with the decision.
- (b) Comments of other consultees

None

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

None

*(If a Councillor declares a conflict of interest DO NOT PROCEED without seeking advice from Democratic Services or Legal Services).*

6. **Following consultation with the Executive Member, I am proceeding with the proposed decision**

Signed:

Title: Head of Waste Management & Environmental Resource Planning  
Date: 22/04/2021

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.<sup>ii</sup>

## Summary of Requirements to Inform/Consult Councillors

<b>Significance of Proposed Action</b>	<b>Controversial</b>	<b>Relevant Councillor(s) to be Consulted</b>
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes/ Over threshold	<b>Executive Functions:</b> Consult relevant Lead Executive Member and where appropriate, Local Councillor <b>Non-Executive Functions:</b> Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	<b>Executive Functions:</b> Inform Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Inform Local Councillor
Local	Yes	<b>Executive Functions:</b> Consult Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Consult Local Councillor
General or County-wide	No	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) <b>Non-Executive Functions:</b> Consult relevant Committee Chairman
General or County-wide	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) and the Leader of the Council <b>Non-Executive Functions:</b> Consult relevant Committee Chairman/Leader of all Political Groups