

## Officer Decision Record – Executive Decision

**If Key Decision: Decision Ref. No.**

**B112/20**

*If not a Key Decision write n/a above*

### OFFICER DECISION RECORD <sup>i</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

<p><b>Subject:</b> To enter into a Service Level Agreement with Welwyn Hatfield Borough Council for the construction of the new Tewin Road Recycling Centre and Depot. <i>(If a Key Decision please use the same title as provided in the Forward Plan)</i></p>	
<p><b>Type of Decision: Executive</b></p>	<p><b>Key Decision (Executive Functions only):</b> Yes</p>
<p>Officer Contact: Matthew King Tel: 01992 556207</p>	<p>Executive Member/Committee Chairman: Terry Hone  Portfolio (Executive Functions only): Community safety and waste management</p>

#### 1. Decision

- 1.1 That the Assistant Director Transport, Waste and Environmental Management is authorised to sign a Service Level Agreement with Welwyn Hatfield Borough Council for the construction of the new Tewin Road Recycling Centre and Depot.

#### 2. Reasons for the decision

- 2.1 It has long been recognised that the existing Recycling Centre at Cole Green is not fit for purpose, particularly with significant housing growth planned for the local area and this is documented in the Local Authority Collected Waste Spatial Strategy.
- 2.2 Tewin Road sits within the area of search for a new Recycling Centre and provides an opportunity to work jointly with Welwyn Hatfield Borough Council to not only provide a new purpose-built Recycling Centre, but to also upgrade and make better use of the existing depot.
- 2.3 As the land is owned by Welwyn Hatfield Borough Council they have led on the procurement for design and construction, and ultimately have full responsibility for this contract. Therefore, as joint partners in this project, Welwyn Hatfield Borough Council require Hertfordshire

County Council to sign a Service Level Agreement which outlines responsibilities and costs.

3. **Alternative options considered and rejected**

- 3.1 A number of site searches have taken place to identify possible locations for a facility to replace Cole Green. However, any other potential sites identified were either restrictive in terms of size / layout / location, or too expensive in terms of purchase price or remediation costs.
- 3.2 Complete closure of Cole Green was considered, but a clear need for a replacement site is identified within the Local Authority Collected Waste Spatial Strategy, particularly with the significant amount of housing growth planned for the area.

4. **Consultation** (*see Summary of Requirements below*)

**Was any Councillor consulted?      Yes**

**If yes:**

(a) Comments of Executive Member

I am content with the decision.

(b) Comments of other consultees

None

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

None

*(If a Councillor declares a conflict of interest DO NOT PROCEED without seeking advice from Democratic Services or Legal Services).*

6. **Following consultation with the Executive Member, I am proceeding with the proposed decision**

Signed:

Title: Head of Waste Management and Environmental Resource Planning

Date: 19 January 2021

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.<sup>ii</sup>

### Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/Routine	No	No need to inform or consult councillors
Technical/Professional/Routine	Yes/ Over threshold	<b>Executive Functions:</b> Consult relevant Lead Executive Member and where appropriate, Local Councillor <b>Non-Executive Functions:</b> Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	<b>Executive Functions:</b> Inform Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Inform Local Councillor
Local	Yes	<b>Executive Functions:</b> Consult Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Consult Local Councillor
General or County-wide	No	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) <b>Non-Executive Functions:</b> Consult relevant Committee Chairman
General or County-wide	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) and the Leader of the Council <b>Non-Executive Functions:</b> Consult relevant Committee Chairman/Lead of all Political Groups