

## DECISION RECORD

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

**Subject:**

To initiate a public consultation on proposals to enlarge the premises of Mandeville Primary School (Sawbridgeworth) by 1 form of entry to 2 forms of entry from September 2023

Staff Contact: Christopher Martin

Executive Member: Terry Douris

Tel: 01992 556308

Portfolio: Executive Member for Education,  
Libraries & Localism

### 1. **Decision**

To commence on 8 June 2021 for a period of 4 weeks the consultation on the proposal to permanently enlarge the premises of Mandeville Primary School, West Road, Sawbridgeworth, CM21 0BL by 30 places (1 form of entry) from 01 September 2023, conditional upon the granting of town planning permission for the building scheme.

### 2. **Reasons for the decision**

The enlargement of this school has been proposed to meet pupil yield expected from new housing in the town.

As such, the Director of Children's Services, under the terms of the delegated powers invested in her, has decided to commence the consultation on the proposal to allow the permanent enlargement of the school premises on its existing site to accommodate an increase in the size of this school by 1 form of entry to 2 forms of entry, to ensure that there are sufficient school places available. The current capacity of the school is 210 and the proposed capacity will be 420 pupils (excluding Nursery pupils).

Capacity will be reserved at the school to expand by a further half a form of entry in the future, in line with current pupil yield modelling, at the point it is considered necessary.

### 3. **Alternative options considered and rejected**

None

### 4. **Consultation**

(a) Comments of Executive Member

The Executive Member has no comments other than to concur with the Director's intention to agree the proposals.

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(b) Comments of other consultees

None

5. **Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.**

Signed:

Jenny Coles

Title: Jenny Coles, Director of Children's Services

Date: 21 May 2021

6. Copies of agreed document to:

- Elaine Shell, Democratic Services Manager, Room 213, Old Block, County Hall (signed paper original).  
Electronic copy to: [Democratic.Services@hertfordshire.gov.uk](mailto:Democratic.Services@hertfordshire.gov.uk)

and following the expiry of the call-in period to:

- Executive Member - Councillor Terry Douris
- Local Member – Councillor Eric Buckmaster
- The Overview and Scrutiny Committee; Chair Councillor David Andrews, and Vice-Chairs, Councillors Lynn Chesterman OBE and Nigel Quinton
- The governing board of Mandeville Primary School (Sawbridgeworth) - email to head teacher to forward to the Chair of governors for distribution to governing board members
- The local Church of England diocese - Canon David Morton, Diocesan Director of Education, Diocese of St Albans ([dde@stalbans.anglican.org](mailto:dde@stalbans.anglican.org))
- The local Roman Catholic diocese - Mr Peter Sweeney, Director of Education, Diocese of Westminster ([petersweeney@rcdow.org.uk](mailto:petersweeney@rcdow.org.uk))