

## DECISION RECORD <sup>1</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

<b>Subject: Tender of Reablement and Support at Home contract for St Albans and Stevenage</b>	
Staff Contact: Daisy Sanghera	Executive Member: Richard Roberts
Tel: 01438 843391	Portfolio: Adult Care & Health

### 1. **Decision**

To tender Strategic Lead Provider contracts for St Albans and Stevenage

### 2. **Reasons for the decision**

A previous tender was undertaken during 2020. We were unable to award the St Albans and Stevenage areas and a one year Single Tender Action was agreed until 27 September 2021. We are now retendering these two areas for contracts to start 28 September 2021.

### 3. **Alternative options considered and rejected <sup>2</sup>**

Two alternative options were considered:

- i) to apply for a further Single Tender Action to Direct Award the contracts to the incumbent providers; or
- ii) to direct award the contracts via Teckal exemption to the Council's trading company Herts at Home.

Both of these options were rejected in order to offer a fair and consistent approach to the market through procurement of the services.

### 4. **Consultation**

- (a) Comments of Executive Member <sup>3 4</sup>
- (b) Comments of other consultees <sup>5</sup>

### 5. **Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.**

Signed: Chris Badger

Title: Director of Adult Care Services Date: 28 April 2021

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### 6. Copies of agreed document to:

- All consultees
- Chairman, and Vice-Chairmen of the Overview and Scrutiny Committee
- Hard & electronic copy available for public inspection both at County Hall and on [www.hertfordshire.gov.uk](http://www.hertfordshire.gov.uk) Democratic Services - Room 213 County Hall. [democratic.services@hertfordshire.gov.uk](mailto:democratic.services@hertfordshire.gov.uk)

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<sup>1</sup> for guidance see Chief Legal Officer's note "Taking Decisions"

<sup>2</sup> details of any alternative options considered and rejected by the officer at the time the decision was made

<sup>3</sup> record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Chief Legal Officer

<sup>4</sup> If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

<sup>5</sup> If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.