

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Tender of Reablement and Support at Home contract for St Albans and Stevenage

Staff Contact: Daisy Sanghera
Tel: 01438 843391

Executive Member: Stella Nash
Portfolio: Adult Care, Health & Wellbeing

1. **Decision**

Award of contracts for Provision of Reablement and Support at Home – Strategic Lead Provider Services. Two contracts are to be awarded in line with the two Lot areas tendered:

Lot 1 – St Albans
Lot 2 – Stevenage

2. **Reasons for the decision**

A procurement process has been carried out to award the contracts for the provision of Reablement and Support at Home – Strategic Lead Provider Services, based on the most economically advantageous tender when evaluated against the following criteria:

- Price 30%
- Quality 70%

3. **Alternative options considered and rejected ²**

Bids were received from ten providers across the two Lot areas in response to this Invitation to Tender and each was evaluated against a pre-disclosed robust set of evaluation criteria.

The successful tenderers achieved the higher score when evaluated against the evaluation criteria.

4. **Consultation**

- (a) Comments of Executive Member – no comments
- (b) Comments of other consultees ³

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5. **Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.**

Signed: Chris Badger

Title: Director, Adult Care Services

Date: 29 July 2021

6. Copies of agreed document to:

- All consultees
- Chairman, and Vice-Chairmen of the Overview and Scrutiny Committee
- Hard & electronic copy available for public inspection both at County Hall and on www.hertfordshire.gov.uk Democratic Services - Room 213 County Hall. democratic.services@hertfordshire.gov.uk

¹ for guidance see Chief Legal Officer's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.