

## Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B082/21

*If not a Key Decision write n/a above*

### OFFICER DECISION RECORD <sup>i</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

<b>Subject:</b> Potential extension to the Highways Weston Hills Inspection and Maintenance Services Contract	
<b>Type of Decision:</b> Executive/Non-Executive	<b>Key Decision (Executive Functions only):</b> Yes
<b>Officer Contact:</b> Steve Johnson <b>Tel:</b> 01992 658126	<b>Executive Member/Committee Chairman:</b> Phil Bibby  <b>Portfolio:</b> Highways and Transport Cabinet Panel

- 1. Decision**  
To extend the Weston Hills Inspection and Maintenance Services Contract by a further year.
- 2. Reasons for the decision**  
Performance of the contractor has been satisfactory over the past year and as such warrants the further extension.
- 3. Alternative options considered and rejected**  
Procurement of another contract on the same terms was considered, but the team feel that the next contract (when it is due) is likely to require some capital investment works to be included, but not required at this current time.

April 2020

4. **Consultation**

**Was any Councillor consulted?            Yes (Phil Bibby)**

**If yes:**

(a)    Comments of Executive Member/Committee Chairman  
*No comments – happy to proceed*

(b)    Comments of other consultees  
N/A

5.    **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**  
None

6.    **Following consultation with the Executive Member/Committee Chairman, I am proceeding with the proposed decision.**

<b>Significance of Proposed Action</b>	<b>Controversial</b>	<b>Relevant Councillor(s) to be Consulted</b>
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member and, where appropriate, Local Councillor <b>Non-Executive Functions:</b> Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	<b>Executive Functions:</b> Inform Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Inform Local Councillor
Local	Yes	<b>Executive Functions:</b> Consult Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Consult Local Councillor
General or County-wide	No	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) <b>Non-Executive Functions:</b> Consult relevant Committee Chairman

General or County-wide	Yes	<p><b>Executive Functions:</b> Consult relevant Lead Executive Member (s) and the Leader of the Council</p> <p><b>Non-Executive Functions:</b> Consult relevant Committee Chairman/Leaders all Political Groups</p>
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Signed: Anthony Boucher

Title: Assistant Director Environment & Infrastructure (Highways)

Date: 10/09/2021

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.<sup>ii</sup>

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**Summary of Requirements to Inform/Consult Councillors**

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**April 2020**