

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B130 /21

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Procurement of a Multi-Provider Framework agreement for the provision of learning opportunities, products and interventions on behalf of Adult Care Services Workforce Development and Partnership Team

Type of Decision: Executive

Key Decision (Executive Functions only): Yes

Executive Member/Committee Chairman: Stella Nash

Portfolio (Executive Functions only): Adult Care Health and Wellbeing

Officer Contact: Mark Gwynne

Tel: 07580 743004

1. **Decision**

- 1.1 The Executive Director for Adult Care Services has determined that Annex A to this Decision Record should not be disclosed to the public as it contains exempt information as defined by Section 100 of the Local Government Act 1972, Schedule 12A, the public interest in maintaining the exemption outweighing the public interest in disclosing that information.
- 1.2 Subject to 1.1 above, awards the Framework Agreement for the provision of learning opportunities, products and interventions on behalf of the workforce development and partnership team to the preferred suppliers set out in Annex A and approves the signing of the Framework Agreement.

2. **Reasons for the decision**

A procurement process has been carried out to award a Framework Agreement for the provision of learning opportunities, products and interventions on behalf of the workforce development and partnership team based on the most economically advantageous tender when evaluated against the following criteria:

Price	20%
Quality	80%

3. **Alternative options considered and rejected**

The Council issued an Invitation to Tender following a Contract Notice being placed under Find a Tender Service (FTS), the procurement was split into 13 separate Lots.

26 tenders were received in response to this Invitation to Tender and each was evaluated against a pre-disclosed robust set of evaluation criteria.

The successful tenders for each Lot achieved the highest score when evaluated against a pre-set evaluation criterion.

The name of the successful tenderers for each Lot is set out in Annex A.

Some thought was given to the potential for a procurement with a wider brief but discounted at this time due to time constraints and further investigation into areas / activities to be included

The proposed Training Framework has been procured on the basis of 'no guarantee of work' and therefore does not commit the council financially or to any activity that has not been through the correct mini competition process for each LOT. The Council is under no obligation to use any of the Training Providers on the framework and all activity can be suspended by the council at any time without penalty outside of any agreement made through mini competition.

4. **Consultation** (see Summary of Requirements below)

Was any Councillor consulted? Yes (delete as applicable)

If yes:

(a) Comments of Executive Member/Committee Chairman (delete as applicable)

None

(b) Comments of other consultees

N/A

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

N/A

6. **I am proceeding with the proposed decision.**

Signed: Chris Badger

Title: Executive Director, Adult Care Services

Date: 11.04.22

Copies of record to:

- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ
