

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B000 /22

If not a Key Decision write n/a above

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Tier 2 Adult Weight Management Service

Type of Decision: Executive

Key Decision (Executive Functions only): Yes

Executive Member/Committee Chairman: Morris Bright

Portfolio (Executive Functions only): Public Health

Officer Contact: Prof Jim McManus

Tel: 01438 845389

1. Decision

- 1.1 The Executive Director of Public Health has determined that this Report should not be disclosed to the public as it contains exempt information under paragraph 3 as defined by Section 100 of the Local Government Act 1972, Schedule 12A, the public interest in maintaining the exemption outweighing the public interest in disclosing that information.
- 1.2 Subject to 1.1 above, awards the contract for the provision of a Tier 2 Adult Weight Management Service to the preferred supplier set out in Annex A and approves the signing of the contract.

April 2020

- 1.3 The core programme will be a hybrid community-based lifestyle intervention that is flexible, accessible and multi-component which addresses dietary intake, physical activity levels and sustainable behaviour change. It will offer the following options:
- 1) A 'traditional' face-to-face group,
 - 2) A digital intervention
 - 3) A wellbeing programme for pregnant women

2. **Reasons for the decision**

A procurement process has been carried out to award a contract for the provision of a Tier 2 Adult Weight Management Service based on the most economically advantageous tender when evaluated against the following criteria:

Price **40%**

Quality **60%**

3. **Alternative options considered and rejected**

The Council issued an Invitation to Tender following a Contract Notice.

Five tenders were received in response to this Invitation to Tender and each was evaluated against a pre-disclosed robust set of evaluation criteria.

The successful tender achieved the higher score when evaluated against the evaluation criteria.

The name of the successful tenderer for this contract is set out in Annex A.

4. **Consultation** (*see Summary of Requirements below*)

Was any Councillor consulted? No.

If yes:

- (a) Comments of Executive Member/Committee Chairman (*delete as applicable*)
- (b) Comments of other consultees

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

N/A

6. **I am proceeding with the proposed decision.**

Signed: Jim McManus

Title: Director of Public Health

Date: 3 March 2022

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	Executive Functions: Inform Lead Executive Member and Local Councillor Non-Executive Functions: Inform Local Councillor
Local	Yes	Executive Functions: Consult Lead Executive Member and Local Councillor Non-Executive Functions: Consult Local Councillor
General or County-wide	No	Executive Functions: Consult relevant Lead Executive Member (s) Non-Executive Functions: Consult relevant Committee Chairman
General or County-wide	Yes	Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups