

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B003/22

If not a Key Decision write n/a above

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Statutory proposal to close the residential provision at Falconer School, Bushey, a community special school, from September 2022.

Type of Decision: Executive

Key Decision (Executive Functions only): Yes

Executive Member/Committee Chairman: Terry Douris

Portfolio (Executive Functions only): Executive Member for Education, Libraries & Lifelong Learning

Officer Contact: Samantha Young

Tel: 01992 555754

1. **Decision**

To agree the statutory proposal to close the residential provision at Falconer School, Bushey, a community special school, from September 2022.

2. **Reasons for the decision**

At the Hertfordshire County Council Cabinet Meeting of 14 December 2021, Cabinet authorised the Director of Children's Services to publish a statutory notice on the proposal to close the residential provision at Falconer school from September 2022.

The statutory notice period ended on 2 February 2021 and no objections to the proposal were received.

3. **Alternative options considered and rejected**

None

4. **Consultation** (see *Summary of Requirements below*)

Was any Councillor consulted? Yes

If yes:

(a) Comments of Executive Member

The Executive Member has no comments other than to concur with the Director's intention to agree the proposal.

(b) Comments of other consultees

None

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

No

(If a Councillor declares a conflict of interest DO NOT PROCEED without

seeking advice from Democratic Services or Legal Services).

6. **Following consultation with the Executive Member I am proceeding with the proposed decision.**

Signed:Jo Fisher.....

Title: Executive Director of Children's Services

Date: 08/02/22

Copies of record to:

- Executive Member – Councillors Terry Douris
- Local Member; Laurence Brass
- Chair (Councillor David Andrews), and Vice-Chairs (Councillors Richard Butler and Sandy Walkington) of the Overview and Scrutiny Committee
- Office of the Schools Adjudicator (osa.team@osa.gsi.gov.uk)
- The governing body / proposers (as appropriate) – email to school head teacher to forward to the governing body
- The Headteacher of Falconer School for distribution to Staff and Parents Via Parent Mail or similar
- The governing body of Falconer School - email to head teacher to forward to chair of governors for distribution to governing body members
- The local Church of England diocese - Canon David Morton, Director of Education, Diocese of St Albans (dde@stalbans.anglican.org)
- The local Roman Catholic diocese - Mr Peter Sweeney, Director of Education, Diocese of Westminster (petersweeney@rcdow.org.uk; education@rcdow.org.uk)
- Department for Education (DfE) (SchoolOrganisation.NOTIFICATIONS@education.gov.uk)
- For SEND-related proposals only: Herts Parent Carer Involvement (HPCI); Carol Kelsey (coordinator@hertsparentcarers.org.uk; contact@hertsparentcarers.org.uk)
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
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Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	Executive Functions: Inform Lead Executive Member and Local Councillor Non-Executive Functions: Inform Local Councillor
Local	Yes	Executive Functions: Consult Lead Executive Member and Local Councillor Non-Executive Functions: Consult Local Councillor
General or County-wide	No	Executive Functions: Consult relevant Lead Executive Member (s) Non-Executive Functions: Consult relevant Committee Chairman
General or County-wide	Yes	Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups