

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B006 /22

If not a Key Decision write n/a above

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: The Provision of contracts for the treatment and final disposal of local authority collected residual waste from 2024

Type of Decision: Executive

Key Decision (Executive Functions only): Yes

Executive Member/Committee Chairman: Eric Buckmaster

Portfolio (Executive Functions only): The Environment

Officer Contact: Matt King

Tel: 01992 556207

April 2020

1. Decision

1.1. The identity of the successful bidders and the value of the contracts awarded to them is included in Annex A which will be uploaded following the expiry of the conclusion of the call-in period/call in process

2. Reasons for the decision

2.1. The procurement process was carried out for the provision of waste treatment/disposal services to assist the Council in carrying out its statutory function as a Waste Disposal Authority.

2.2. The county council has a number of contracts in place for the treatment and disposal of residual waste. The existing arrangements have a natural expiry of 2023 with the option to extend until 2024.

2.3. This Decision Record related to the procurement and award of contracts from 1 April 2024.

2.4. The market was approached early to secure capacity; the procurement process was carried out with final tenders being submitted late February 2022.

2.5. Twelve (12) bids were received from seven (7) different suppliers.

3. Alternative options considered and rejected

3.1. The County Council is a Waste Disposal Authority responsible for arranging for the disposal of waste collected by Hertfordshire Waste Collection Authorities under their duties and powers defined in the Environmental Protection Act 1990 together with waste collected at the network of recycling centres. Procurement of residual waste contracts is therefore necessary for the County Council to perform its statutory function as Waste Disposal Authority.

4. Consultation (see Summary of Requirements below)

Was any Councillor consulted? Yes

If yes:

(a) Comments of Executive Member

I can confirm I have been fully briefed by officers on the procurement process undertaken and reasons for awarding to the selected providers, and had questions answered. I am therefore happy with the award of the contracts to the companies listed and for the values stated.

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(b) Comments of other consultees

There were none.

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

NA

(If a Councillor declares a conflict of interest DO NOT PROCEED without seeking advice from Democratic Services or Legal Services).

6. **Following consultation with the Executive Member/Committee Chairman, I am proceeding with the proposed decision.**

Signed:Matthew King.....

Title:Head of Waste Management.....

Date: 28/04/2022

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	Executive Functions: Inform Lead Executive Member and Local Councillor Non-Executive Functions:

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		Inform Local Councillor
Local	Yes	Executive Functions: Consult Lead Executive Member and Local Councillor Non-Executive Functions: Consult Local Councillor
General or County-wide	No	Executive Functions: Consult relevant Lead Executive Member (s) Non-Executive Functions: Consult relevant Committee Chairman
General or County-wide	Yes	Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups