

## Officer Decision Record – Executive Decision

**If Key Decision: Decision Ref. No.**

**B045/22**

*If not a Key Decision write n/a above*

### OFFICER DECISION RECORD <sup>i</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

<b>Subject:</b>	Award of contracts for the provision of recycling centre haulage and container maintenance
<b>Type of Decision: Executive</b>	<b>Key Decision (Executive Functions only):</b>  Yes
Officer Contact: Andrew McGinn  Tel: 01992 555642	Executive Member/Committee Chairman:  Eric Buckmaster  Portfolio (Executive Functions only):  The Environment

#### 1. **Decision**

To award a contract for the provision of recycling centre haulage and container maintenance, the successful bidder is identified in Annex A which will be uploaded following the expiry of the conclusion of the call-in period/call-in process.

#### 2. **Reasons for the decision**

The procurement process was carried out for the contract to deliver haulage services and container maintenance to the Recycling Centre Service to assist the county council in carrying out its statutory function as a Waste Disposal Authority.

The county council has a contract in place to deliver haulage services and container maintenance which expires in March 2023.

This Decision Record relates to the procurement and award of a contract from 6 March 2023.

3. **Alternative options considered and rejected**

In-sourcing the service was evaluated but due to time constraints, minimal expected financial savings and levels of risk that could be better managed by a third-party supplier this option was discounted.

4. **Consultation** (see *Summary of Requirements below*)

**Was any Councillor consulted?      Yes**

**If yes:**

(a)    Comments of Executive Member

I am content with this decision.

(b)    Comments of other consultees

None

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

None

*(If a Councillor declares a conflict of interest DO NOT PROCEED without seeking advice from Democratic Services or Legal Services).*

6. **Following consultation with the Executive Member, I am proceeding with the proposed decision**

Signed: Andrew McGinn

Title: Team Leader Recycling Centres

Date: 03/08/2022

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.<sup>ii</sup>

## Summary of Requirements to Inform/Consult Councillors

<b>Significance of Proposed Action</b>	<b>Controversial</b>	<b>Relevant Councillor(s) to be Consulted</b>
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes/ Over threshold	<b>Executive Functions:</b> Consult relevant Lead Executive Member and, where appropriate, Local Councillor <b>Non-Executive Functions:</b> Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	<b>Executive Functions:</b> Inform Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Inform Local Councillor
Local	Yes	<b>Executive Functions:</b> Consult Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Consult Local Councillor
General or County-wide	No	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) <b>Non-Executive Functions:</b> Consult relevant Committee Chairman
General or County-wide	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) and the Leader of the Council <b>Non-Executive Functions:</b> Consult relevant Committee Chairman/Leaders of all Political Groups