

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B083/22

If not a Key Decision write n/a above

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Award of call-off contract through the Transport, Infrastructure and Planning Services (TIPS) framework for provision of design, planning and technical services related to the expansion of Stevenage Recycling Centre	
Type of Decision: Executive	Key Decision (Executive Functions only): Yes
Officer Contact: Matthew King Tel: 01992 556207	Executive Member/Committee Chairman: Eric Buckmaster Portfolio (Executive Functions only): The Environment

1. **Decision**

To award a call off contract from the Transport Infrastructure and Planning Services Framework (Lot 8) for 2022-23 to deliver design, planning and technical services related to the expansion of Stevenage Recycling Centre.

2. **Reasons for the decision**

This is an existing framework and these call offs are part of the ongoing work cycle that needs support from the supplier on this framework.

3. **Alternative options considered and rejected**

This is a call offs from the Council's own framework, which was procured to support the Environment & Transport department with specialist transport and planning services.

4. **Consultation** (*see Summary of Requirements below*)

Was any Councillor consulted? Yes

If yes:

(a) Comments of Executive Member

I am content with this decision.

(b) Comments of other consultees

None

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

None

(If a Councillor declares a conflict of interest DO NOT PROCEED without seeking advice from Democratic Services or Legal Services).

6. **Following consultation with the Executive Member, I am proceeding with the proposed decision**

Signed: Matthew King

Title: Head of Waste Management

Date: 09/06/2022

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes/ Over threshold	<p>Executive Functions: Consult relevant Lead Executive Member and where appropriate, Local Councillor</p> <p>Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor</p>
Local	No	<p>Executive Functions: Inform Lead Executive Member and Local Councillor</p> <p>Non-Executive Functions: Inform Local Councillor</p>
Local	Yes	<p>Executive Functions: Consult Lead Executive Member and Local Councillor</p> <p>Non-Executive Functions: Consult Local Councillor</p>
General or County-wide	No	<p>Executive Functions: Consult relevant Lead Executive Member (s)</p> <p>Non-Executive Functions: Consult relevant Committee Chairman</p>
General or County-wide	Yes	<p>Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council</p> <p>Non-Executive Functions: Consult relevant Committee Chairman/Leader of all Political Groups</p>