

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B092/22

If not a Key Decision write n/a above

OFFICER DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: *(If a Key Decision please use the same title as provided in the Forward Plan)*

Explore procuring Ultra-low Emission vehicle (ULEV) and Electric Vehicle (EV) salary sacrifice scheme

Type of Decision: Non-Executive

Key Decision (Executive Functions only): Yes

Executive Member:

Bob Deering

Portfolio (Executive Functions only): N/A

Officer Contact: Sass Pledger

Tel: 01992555970

April 2020

1. **Decision**

To produce Tusker via the CPC Drive Single-supplier framework to provide an ultra-low emission (ULEV) and electric vehicles (EV) salary sacrifice scheme.

2. **Reasons for the decision**

To support staff to access low-emission vehicles to reduce emissions from commuting and provide an alternative option to petrol/diesel vehicles whilst the prices continue to increase.

Informal pre-market engagement showed that Tusker provided the strongest risk protection for the council and best value for employees.

3. **Alternative options considered and rejected**

Not to provide a ULEV and EV salary sacrifice scheme.

Provide a fully electric vehicle salary sacrifice scheme.

Procure via competitive tender.

4. **Consultation** (*see Summary of Requirements below*)

Was any Councillor consulted? Yes

If yes:

(a) Comments of Executive Member

Overall, the scheme has very low financial risk for HCC and depending on take up will realise a modest saving on employer's NI and employer's pension contributions.

It may also help with recruitment and retention of staff.

It also helps deliver on the HCC sustainability objectives.

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5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

(If a Councillor declares a conflict of interest DO NOT PROCEED without seeking advice from Democratic Services or Legal Services).

6. **Following consultation with the Executive Member, I am proceeding with the proposed decision.** *(delete words in square brackets if no requirement to consult the Executive Member)*

Signed: *Sass Pledger*

Title: Director of Property

Date: 09-Sep-2022

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	Executive Functions: Inform Lead Executive Member and Local Councillor Non-Executive Functions: Inform Local Councillor

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Local	Yes	Executive Functions: Consult Lead Executive Member and Local Councillor Non-Executive Functions: Consult Local Councillor
General or County-wide	No	Executive Functions: Consult relevant Lead Executive Member (s) Non-Executive Functions: Consult relevant Committee Chairman
General or County-wide	Yes	Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups