

## Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

**B106/22**

### OFFICER DECISION RECORD <sup>i</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

**Subject:** Potential extension to the Highways Weston Hills Inspection and Maintenance Services Contract

**Type of Decision:** Non-Executive

**Key Decision (Executive Functions only):** Yes

**Executive Member/Committee Chairman:**

Phil Bibby (Highways & Transport)

**Portfolio (Executive Functions only):**

**Officer Contact:** Steve Johnson (Head of Highways Contracts & Network)  
Steve.johnson@hertfordshire.gov.uk

**Tel:** 01992 658126

- 1. Decision**  
To award a one year extension to the Highways Weston Hills Inspection and Maintenance Services Contract
- 2. Reasons for the decision**  
The Contract has continued to improve, and a further extension is appropriate and warranted.

**April 2020**

3. **Alternative options considered and rejected**  
This contract is currently the desired route for this service.

4. **Consultation** (see *Summary of Requirements below*)

**Was any Councillor consulted?      Yes/No**

**If yes:**

(a) Comments of Executive Member/Committee Chairman  
No comments or objections

(b) Comments of other consultees  
N/A

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

No

6. **Following consultation with the Executive Member/Committee Chairman, I am proceeding with the proposed decision.**

Signed: Anthony Boucher

Title: Director Highways Operations

Date: 12/09/2022

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.<sup>ii</sup>

---

**Summary of Requirements to Inform/Consult Councillors**

<b>Significance of Proposed Action</b>	<b>Controversial</b>	<b>Relevant Councillor(s) to be Consulted</b>
Technical/Professional/ Routine	No	No need to inform or consult councillors

**April 2020**

Technical/Professional/ Routine	Yes	<p><b>Executive Functions:</b> Consult relevant Lead Executive Member and, where appropriate, Local Councillor</p> <p><b>Non-Executive Functions:</b> Relevant Committee Chairman and, where appropriate, Local Councillor</p>
Local	No	<p><b>Executive Functions:</b> Inform Lead Executive Member and Local Councillor</p> <p><b>Non-Executive Functions:</b> Inform Local Councillor</p>
Local	Yes	<p><b>Executive Functions:</b> Consult Lead Executive Member and Local Councillor</p> <p><b>Non-Executive Functions:</b> Consult Local Councillor</p>
General or County-wide	No	<p><b>Executive Functions:</b> Consult relevant Lead Executive Member (s)</p> <p><b>Non-Executive Functions:</b> Consult relevant Committee Chairman</p>
General or County-wide	Yes	<p><b>Executive Functions:</b> Consult relevant Lead Executive Member (s) and the Leader of the Council</p> <p><b>Non-Executive Functions:</b> Consult relevant Committee Chairman/Leaders all Political Groups</p>